

**TRI-CITY HEALTHCARE DISTRICT  
 AGENDA FOR A REGULAR MEETING  
 July 27, 2017 – 1:30 o'clock p.m.  
 Assembly Room 1 - Eugene L. Geil Pavilion  
 Open Session – Assembly Rooms 1, 2, 3  
 4002 Vista Way, Oceanside, CA 92056**

**The Board may take action on any of the items listed below, unless the item is specifically labeled “Informational Only”**

	<b>Agenda Item</b>	<b>Time Allotted</b>	<b>Requestor</b>
1	Call to Order	3 min.	Standard
2	Approval of agenda		
3	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Closed Session portion of the Agenda. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors.	3 min.	Standard
4	Oral Announcement of Items to be Discussed During Closed Session (Authority: Government Code, Section 54957.7)		
5	Motion to go into Closed Session		
6	Closed Session	<b>2 Hours</b>	
	a. Conference with Labor Negotiators: (Authority: Government Code, Section 54957.6) Agency Negotiator: Steve Dietlin Employee organization: CNA		
	b. Hearings on Reports of the Hospital Medical Audit or Quality Assurance Committees (Authority: Health & Safety Code, Section 32155)		
	c. Reports Involving Trade Secrets (Authority: Health and Safety Code, Section 32106) Discussion Will Concern: Proposed new service or program Date of Disclosure: December 31, 2017		
	d. Reports Involving Trade Secrets (Authority: Health and Safety Code, Section 32106) Discussion Will Concern: Proposed new service or program Date of Disclosure: December 31, 2017		

*Note: Any writings or documents provided to a majority of the members of Tri-City Healthcare District regarding any item on this Agenda will be made available for public inspection in the Administration Department located at 4002 Vista Way, Oceanside, CA 92056 during normal business hours.*

*Note: If you have a disability, please notify us at 760-940-3347 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.*

	Agenda Item	Time Allotted	Requestor
	e. Conference with Legal Counsel – Potential Litigation (Authority: Government Code, Section 54956.9(d) (4 Matters)		
	f. Approval of prior Closed Session Minutes		
	g. Conference with Legal Counsel – Existing Litigation (Authority: Government Code, Section 54956.9(d)1, (d)4  (1) Larry Anderson Employment Claims		
7	Motion to go into Open Session		
8	Open Session		
	<b>Open Session – Assembly Room 3 – Eugene L. Geil Pavilion (Lower Level) and Facilities Conference Room – 3:30 p.m.</b>		
9	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1)		
10	Roll Call / Pledge of Allegiance	3 min.	Standard
11	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Board Agenda at the time the item is being considered by the Board of Directors. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors. NOTE: Members of the public may speak on any item not listed on the Board Agenda, which falls within the jurisdiction of the Board of Directors, immediately prior to Board Communications.	2 min.	Standard
12	Community Update – None	--	--
13	Report from TCHD Auxiliary – Mary Gleisberg, President	5 min.	Standard
14	Report from Chief Executive Officer	10 min.	Standard
15	Report from Acting Chief Financial Officer	10 min.	Standard
16	New Business		
	a. Consideration to approve Resolution No. 788, A Resolution of the Board of Directors of Tri-City Healthcare District Establishing a Conflict of Interest Policy Covering Design-Build Projects	10 min.	General Counsel
17	Old Business		
	a. Consideration to Approve Resolution No. 787, A Resolution of Application for Proposed Annexation of LAFCO-Recommended Unserved Areas (South Carlsbad and Vista) – <i>(handout)</i>	10 min.	General Counsel
	b. Update on CVRA Districting Consultant	5 min.	General Counsel
18	Chief of Staff	5 min.	Standard
	a. Consideration of July 2017 Credentialing Actions and Reappointments Involving the Medical Staff and Allied Health Staff as recommended by the Medical Executive Committee on July 24, 2017		
	b. Consideration of Privilege Cards		

	Agenda Item	Time Allotted	Requestor
	1) NP – Cardiology 2) PA – Cardiology 3) NP – OBGYN 4) NP – Pediatrics 5) NP – Interventional Radiology 6) NP - Neonatal		
19	Consideration of Consent Calendar  (1) Board Committees <b>(1) All Committee Chairs will make an oral report to the Board regarding items being recommended if listed as New Business or pulled from Consent Calendar.</b> <b>(2) All items listed were recommended by the Committee.</b> <b>(3) Requested items to be pulled <u>require a second.</u></b>  <b>A. Human Resources Committee</b> Director Kellett, Committee Chair Open Community Seats – 0 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i>  <b>B. Employee Fiduciary Retirement Subcommittee</b> Director Kellett, Subcommittee Chair Open Community Seats – 0 <i>(No meeting held in July, 2017)</i>  <b>C. Community Healthcare Alliance Committee</b> Director Nygaard, Committee Chair Open Community Seats – 2 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i>  <b>D. Finance, Operations &amp; Planning Committee</b> Director Nygaard, Committee Chair Open Community Seats – 2 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i>  <b>1) <u>Administrative Policies &amp; Procedures:</u></b> a. 8610-263 – Cash Elective Procedures  2) Approval of an agreement with Dr. Cary Mells, Medical Staff Leadership Agreement for Chair of the Physician Well-Being Committee for a term of 24 months, beginning August 1, 2017 through July 31, 2019, not to exceed a total of \$36,000 per year and a total cost for the term of \$72,000.  3) Approval of a renewal of an agreement with Dr. Marcus Contardo, Chair of the Medical Staff Professional Behavior Committee for a term of 12 months beginning July 1, 2017 through June 30, 2018, a minimum of 30 hours per month or 360 hours annually, for an annual cost of \$60,000 and a total cost for the term of \$60,000.	5 min.	Standard    HR Comm.   Emp. Fid. Subcomm.   CHAC Comm.   FO&P Comm.

Agenda Item	Time Allotted	Requestor
<p>4) Approval of an agreement with Dr. Victor Souza, Chief of Staff, for a term of 23 months, beginning August 1, 2017 through June 30, 2019, for a TCHD stipend of \$5,950, \$71,400 annually, and \$136,850 for 23 months; plus an educational allowance up to \$10,000 for a total not to exceed \$146,850 for the term, paid by TCHD.</p> <p>5) Approval of a renewal of an agreement with Dr. Mohammad Pashmforoush to the currently existing ED On-Call Coverage Panel for Cardiology for a term of 12 months, beginning, July 1, 2017 through June 30, 2018.</p> <p>6) Approval of an agreement with Dr. Henry Showah to the existing panel of supervising physicians of the Cardiac Rehabilitation program for vacation and sick day coverage for Drs. Slowik and El-Sherief for a term of 23 months, beginning August 1, 2017 through June 30, 2019.</p> <p>7) Approval of an agreement with McCoy Design &amp; Construction for \$95,025, and the purchase of equipment to replace the lights in operating room #3, for a total expected project cost of \$445,379.63.</p> <p>8) Approval of the formation of an Institute for Clinical Excellence, LLC; TCMC membership in and purchase of membership units, and approval of a co-management agreement with the LLC for a term of 34 months, beginning September 1, 2017 through June 30, 2020, for an annual cost of \$750,000 and a total cost for the term of \$2,125,000.</p>		
<p><b>E. Professional Affairs Committee</b>  Director Mitchell, Committee Chair  <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <p><b>1) Patient Care Services</b></p> <ul style="list-style-type: none"> <li>a) ALARIS System Data Set Transfer Procedure</li> <li>b) Black Box Warnings; Drugs With Policy</li> <li>c) Management of ECG Strips</li> <li>d) Medication Administration Policy</li> <li>e) Patient and Family Education Policy</li> <li>f) Patient Rights and Responsibilities</li> <li>g) Program Flexibility</li> <li>h) Referrals to Social Services for Psychosocial Assessment Policy</li> <li>i) Therapeutic Anticoagulation Management Policy</li> <li>j) Vaccination Administration</li> <li>k) Vaccine, Reporting Adverse Events Policy</li> <li>l) Vasc Band Hemostat: Radial Artery Compression Device</li> <li>m) Wasting Narcotics , Documentation in the Pyxis Machine</li> </ul> <p><b>2) Administrative Policies and Procedures</b></p> <ul style="list-style-type: none"> <li>a) Assault and Battery Reporting Process</li> <li>b) Assault Victims/ Domestic Violence Reporting</li> </ul>		PAC

	Agenda Item	Time Allotted	Requestor
	<p>Requirements</p> <ul style="list-style-type: none"> <li>c) Consent for Photograph Videotape</li> <li>d) Handling of Pharmaceutical Waste, Expired Medications</li> <li>e) Reporting Suspected Child Abuse/ Neglect</li> <li>f) Reporting Suspected Dependent Adult/ Elder Abuse/ Neglect</li> </ul> <p><b>3) <u>Unit Specific – Infection Control</u></b></p> <ul style="list-style-type: none"> <li>a) Epidemiologic Investigation of a Suspected Outbreak</li> <li>b) Hand Hygiene</li> <li>c) Management of Patients with AIDS</li> </ul> <p><b>4) <u>Unit Specific – Medical Staff</u></b></p> <ul style="list-style-type: none"> <li>a) Credentialing Criteria, Cardiac Rehab (Outpatient)</li> <li>b) Credentialing of Emergency Medicine Physicians for Emergency Ultrasounds</li> <li>c) Criteria for Granting Moderate and Deep Sedation/ Analgesia Privileges to Non-Anesthesiologists</li> <li>d) Neonatal Narcotic Withdrawal/Abstinence Syndrome, Pharmacological Treatment</li> <li>e) Peer Review Process: OPPE and FPPE</li> <li>f) Supervision of Residents in Emergency Medicine</li> </ul> <p><b>5) <u>Unit Specific - NICU</u></b></p> <ul style="list-style-type: none"> <li>a) Formula, Preparation and Storage of</li> </ul> <p><b>6) <u>Unit Specific – Outpatient Behavioral Health</u></b></p> <ul style="list-style-type: none"> <li>a) Appointment of Representative Form</li> <li>b) Daily Schedule</li> <li>c) Department Safety</li> <li>d) Downtime procedures</li> <li>e) Emergency Evacuation</li> <li>f) Exchange and Replacement of Medication</li> <li>g) Financial Assessment</li> <li>h) Fire Safety</li> <li>i) Food Service Procedures</li> <li>j) Inclement Weather and Critical Incident Policy</li> <li>k) Orientation of New Patients</li> <li>l) Pastoral Care</li> <li>m) Practicum Student Placement</li> <li>n) Staff Meetings</li> <li>o) Staffing Levels</li> </ul> <p><b>7) <u>Unit Specific - Outpatient Infusion Center</u></b></p> <ul style="list-style-type: none"> <li>a) Age-Specific Guidelines</li> <li>b) Data Management</li> <li>c) Diagnostic Tests</li> <li>d) Disseminating medical Information</li> <li>e) Environment of Care</li> <li>f) History and Physical</li> <li>g) Medical Equipment Maintenance</li> <li>h) Medical Record Review</li> <li>i) Patient Instructions</li> </ul>		

	Agenda Item	Time Allotted	Requestor
	<ul style="list-style-type: none"> <li>j) Patient Record Content</li> <li>k) Registration of Patients</li> <li>l) Scheduling and Receiving Patients</li> <li>m) Scope of Services</li> <li>n) Staffing Plan</li> <li>o) Standards of Care</li> <li>p) Department Specific Orientation</li> </ul> <p><b>8) <u>Unit Specific - Pharmacy</u></b></p> <ul style="list-style-type: none"> <li>a) Automatic IV to Oral Conversion</li> <li>b) Pharmaceutical Representatives</li> </ul> <p><b>9) <u>Unit Specific – Pulmonary</u></b></p> <ul style="list-style-type: none"> <li>a) Authorization to Perform (Respiratory Care Students)</li> <li>b) Procedural Triage</li> </ul> <p><b>10) <u>Unit Specific – Surgical Services</u></b></p> <ul style="list-style-type: none"> <li>a) Cell Saver Set-Up, Use and Monitoring</li> <li>b) Visitors in the OR Policy</li> </ul> <p><b>11) <u>Unit Specific – Women &amp; Newborn</u></b></p> <ul style="list-style-type: none"> <li>a) Infant Transport Intra-facility</li> <li>b) Standards of Care : Intrapartum</li> </ul> <p><b>12) <u>Pre-Printed Orders</u></b></p> <ul style="list-style-type: none"> <li>a) Central Venous Access Device Flushes</li> <li>b) Outpatient Extracorporeal Shock Wave Lithotripsy</li> </ul> <p><b>13) Approval of Clinical Contracts</b></p> <p><b>F. Governance &amp; Legislative Committee</b>  Director Dagostino, Committee Chair  Open Community Seats - 1  <i>(No meeting held in July, 2017)</i></p> <p><b>G. Audit, Compliance &amp; Ethics Committee</b>  Director Schallock, Committee Chair  Open Community Seats – 0  <i>(Committee minutes included in Board Agenda packets for informational purposes.)</i></p> <p>(2) Minutes – Approval of:</p> <ul style="list-style-type: none"> <li>a) Regular Board of Directors Meeting – June 29, 2017</li> <li>b) Special Board of Directors Meeting – June 22, 2017</li> </ul> <p>(3) Meetings and Conferences – NONE</p> <p>(4) Dues and Memberships -</p> <ul style="list-style-type: none"> <li>a) ACHD Membership - \$25,000</li> </ul>		Audit, Comp. & Ethics Comm.  Standard
20	Discussion of Items Pulled from Consent Agenda	10 min.	Standard
21	Reports (Discussion by exception only) <ul style="list-style-type: none"> <li>(a) Dashboard</li> <li>(b) Construction Report – Included</li> <li>(c) Lease Report – (June, 2017)</li> <li>(d) Reimbursement Disclosure Report – (June, 2017)</li> </ul>	0-5 min.	Standard

	<b>Agenda Item</b>	<b>Time Allotted</b>	<b>Requestor</b>
	(e) Seminar/Conference Reports		
22	Legislative Update	5 min.	Standard
23	Comments by Members of the Public NOTE: Per Board Policy 14-018, members of the public may have three (3) minutes, individually, to address the Board	5-10 minutes	Standard
24	Additional Comments by Chief Executive Officer	5 min.	Standard
25	Board Communications (three minutes per Board member)	18 min.	Standard
26	Report from Chairperson	3 min.	Standard
	Total Time Budgeted for Open Session	2 hours/ 15 min.	
27	Oral Announcement of Items to be Discussed During Closed Session		
28	Motion to Return to Closed Session (if needed)		
29	Open Session		
30	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1) – (If Needed)		
31	Adjournment		