

**TRI-CITY HEALTHCARE DISTRICT  
AGENDA FOR A REGULAR MEETING  
OF THE FINANCE, OPERATION AND PLANNING COMMITTEE  
May 16, 2017  
12:30-3:30  
Assembly Room 3  
Tri-City Medical Center  
4002 Vista Way, Oceanside, CA 92056**

The Committee may make recommendations on any of the items listed below, unless the item is specifically labeled "Informational Only"

	AGENDA ITEM	TIME ALLOTTED	PERSON RESPONSIBLE
1.	Call to Order	1 min.	Chair
2.	Approval of Agenda	2 min.	Chair
3.	Public Comments-Announcement Comments may be made at this time by members of the public on any item on the Agenda before the Committee's consideration of the item or on any matter within the jurisdiction of the Committee. NOTE: During the Committee's consideration of any Agenda item, members of the public also have the right to address the Committee at that time regarding that item.	2 min.	Chair
4.	Ratification of minutes – April 18, 2017	2 min.	Standard
5.	Old Business-(All items for Discussion or possible Action)		
6.	New Business-(All Items for Discussion or possible Action)		
	a) Policy Review: <ul style="list-style-type: none"> <li>• Purchase of Budgeted Capital Assets, #8610-252</li> </ul>	10 min.	Tom Moore
	b) Sequential Compression Device Pumps <ul style="list-style-type: none"> <li>• Currie Medical Specialties, Inc.</li> </ul>	10 min.	Tom Moore
	c) Renewal EKG/Electrocardiogram Panel Agreement for Coverage Physician <ul style="list-style-type: none"> <li>• Kenneth Carr, M.D.</li> <li>• Barry Dzindzio, M.D.</li> <li>• Paul Sarkaria, M.D.</li> <li>• David Spiegel, M.D.</li> <li>• Oscar Matthews, M.D.</li> <li>• Kathleen Paveglio, M.D.</li> <li>• Karim El-Sherief, M.D.</li> </ul>	10 min.	Eva England
	d) Renewal Pediatric Cardiology Physician Panel Agreement for Coverage <ul style="list-style-type: none"> <li>• Farhouch Berdjis, M.D.</li> <li>• Hamid Movahhedian, M.D.</li> <li>• James Chu, M.D.</li> </ul>	10 min.	Eva England

**NOTE:** This meeting is also called and noticed as a meeting of the Board, but shall be conducted as an Administrative and Finance Committee meeting. Members of the Board who are not members of the Committee may attend the entire meeting, but shall not otherwise directly participate or vote on any item. The Committee shall take no final actions, but may make recommendations to be considered at a future meeting of the Board as to any item on the agenda, including information items. All public documents provided to the committee or Board for this meeting including materials related to an item on this agenda and submitted to the Board of Directors within 72 hours prior to this meeting may be reviewed at the District Offices located at 4002 Vista Way, Oceanside, CA 92056 in the office of the Executive Assistant during normal business hours.

Note: If you have a disability, please notify us at 760-940-7323 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

	AGENDA ITEM	TIME ALLOTTED	PERSON RESPONSIBLE
	e) Coding Support Services <ul style="list-style-type: none"> <li>Oxford Global Resources, LLC</li> </ul>	10 min.	Colleen Thompson
	f) Documentation Improvement Services Proposal <ul style="list-style-type: none"> <li>VP-MA Health Solutions (CDIMD)</li> </ul>	10 min.	Colleen Thompson
	g) Physician Agreement for ED On-Call Coverage – Oral/Max Surgery <ul style="list-style-type: none"> <li>Brian Mudd, D.D.S.</li> </ul>	5 min.	Sherry Miller
	h) Physician Agreement for ED On-Call Coverage – Gastroenterology <ul style="list-style-type: none"> <li>Christopher Devereaux, M.D.</li> <li>Thomas Krol, M.D.</li> <li>Javaid Shad, M.D.</li> <li>Michael Schim, M.D.</li> <li>Matthew Viernes, M.D.</li> </ul>	5 min.	Sherry Miller
	i) Physician Agreement for Home Health <ul style="list-style-type: none"> <li>John LaFata, M.D.</li> </ul>	10 min.	Monica Trudeau
	j) Proposal to Acquire da Vinci Xi Surgical System	10 min.	Kapua Conley
	k) Proposal for Commercial Insurance <ul style="list-style-type: none"> <li>BB&amp;T Insurance Services (BB&amp;T)</li> </ul>	10 min.	Ray Rivas
	l) Financials	10 min.	Ray Rivas
	m) Work Plan – Information Only <ul style="list-style-type: none"> <li>ED Throughput</li> <li>Dashboard</li> </ul>	20 min.	Candice Parras Ray Rivas
7.	Comments by committee members	2 min.	Chair
8.	Date of next meeting: June 20, 2017	2 min.	Chair
9.	Community Member Openings: (none)	2 min.	Chair
10.	Oral Announcement of items to be discussed during closed session (Government Code Section 54957.7)		
11.	Motion to go in to closed session	2 min.	Chair
12.	Closed Session	2 min.	Chair
13.	Report Involving Trade Secrets (Authority: Health and Safety Code 32106) Discussion Will Concern: New services or programs Date of Disclosure: December 1, 2017	10 min.	Kapua Conley
14.	Motion to go into open session	2 min.	Chair
15.	Open session		
16.	Report from Chairperson of any action taken in Closed Session (Authority: Government code, section 54957.1)		
17.	Adjournment		
	Total Budget Time for Meeting	2 hrs. 39 min.	

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**Tri-City Medical Center**  
**Finance, Operations and Planning Committee Minutes**  
**April 18, 2017**

<b>Members Present</b>	Director Julie Nygaard, Director Cyril Kellett, Director Laura Mitchell, Dr. Marcus Contardo, Kathleen Mendez, Carlo Marcuzzi, Steve Harrington, Wayne Lingenfelter
<b>Non-Voting Members Present:</b>	Steve Dietlin, CEO, Ray Rivas, Acting CFO, Kapua Conley, COO, Cheryle Bernard-Shaw, CCO
<b>Others</b>	Director James Dagonstino, David Bennett, Tom Moore, Norma Braun, Glen Newhart, Sharon Schultz, Sarah Jayyousi, Jane Dunmeyer, Sherry Miller, Susan Hadley, Charlie Nickell (Vereco), Mary Diamond, Eric White, Charlene Carty, Sharon Davies, Jeremy Raimo, Chris Miechowski, Jody Root (Procopio), Barbara Hainsworth
<b>Members Absent:</b>	Wayne Knight, Dr. John Kroener, Dr. Frank Corona, Tim Keane

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
1. Call to order	Director Nygaard called the meeting to order at 12:32 p.m.		
2. Approval of Agenda		<b>MOTION</b> It was moved by Director Mitchell, Director Kellett seconded, and it was unanimously approved to accept the agenda of April 18, 2017.	Director Nygaard
3. Comments by members of the public on any item of interest to the public before committee's consideration of the item.	Director Nygaard read the paragraph regarding comments from members of the public.		
4. Ratification of minutes of March 21, 2017	Minutes were ratified.	Minutes were ratified. <b>MOTION</b> It was moved by Director Mitchell, Director Kellett seconded, that the minutes of March 21, 2017, are to be approved without any requested	

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5. Old Business		modifications. Ms. Mendez, Mr. Marcuzzi and Mr. Lingenfelter abstained.	
6. New Business			Thomas Moore
a. Copier Lease Proposal <ul style="list-style-type: none"> <li>• Kingsbridge Healthcare Financial</li> </ul>	<p>Tom Moore shared that this proposal was a replacement lease for copier equipment, which includes a reduction of lease interest rate to 3.74% from 4.67%. There is no increase in cost to TCMC, and includes new equipment and technology.</p> <p>This write-up to be amended to reflect a change in response from no to yes in the table on the write-up document where it notes "Document Submitted to Legal".</p>	<p><b><u>MOTION</u></b>            It was moved by Dr. Contardo, Director Kellett seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize the agreement with Kingsbridge Healthcare Finance for a copier equipment lease for a term of 60 months, beginning, May 1, 2017 – Ending, April 30, 2022, for an annual cost of \$371,112, and a total cost for the term of \$1,855,560.  <b>Write up to be amended by Barbara Hainsworth.</b></p>	Thomas Moore
b. Ventilator Heater Proposal <ul style="list-style-type: none"> <li>• Vyaire Medical, Inc.</li> </ul>	<p>Tom Moore conveyed that this proposal was a loan agreement for respiratory therapy heated humidifiers at no cost in exchange for committed supply purchases from this vendor. These supplies are already being used at TCMC, and would require no product conversions.</p> <p>This write-up to be amended to reflect a change in response from no to yes in the table on the write-up document where it notes "Document Submitted to Legal".</p>	<p><b><u>MOTION</u></b>            It was moved by Director Kellett, Dr. Contardo seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize the committed supply spend agreement with Vyaire Medical, Inc. which will provide the no charge use of loaned ventilator heated humidifiers for a term of 35 months, beginning, May 1, 2017 and ending, March 31, 2020 for an annual cost of \$95,868, and a total cost for the term of \$279,615.  <b>Write up to be amended by Barbara Hainsworth.</b></p>	Thomas Moore

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<p>c. Co-Medical Director Agreement – Outpatient Behavioral Health</p> <ul style="list-style-type: none"> <li>Manish Sheth, M.D.</li> </ul>	<p>Sarah Jayyousi presented this agreement for Dr. Manish Sheth to continue as a co-director for Outpatient Behavioral Health Services. She stated it is a renewal for 36-months, with a new hourly rate.</p> <p>This write-up to be amended to reflect a change in response from yes to no in the table on the write-up document where it notes “Document Submitted to Legal”. A standard template was used, and does not require submission to legal.</p>	<p><b><u>MOTION</u></b>  It was moved by Director Kellett, Ms. Mendez seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize the agreement with Dr. Manish Sheth for Co-Medical Directorship for a term of three years, beginning July 1, 2017 and ending June 30, 2020 for an hourly rate of \$140, an annual maximum cost of \$58,080, and a total cost for the term of \$174,240.  Write up to be amended by Barbara Hainsworth.</p>	Sarah Jayyousi
<p>d. Co-Medical Director Agreement – Outpatient Behavioral Health</p> <ul style="list-style-type: none"> <li>Dennis Ordas, M.D.</li> </ul>	<p>Sarah Jayyousi presented this agreement for Dr. Dennis Ordas to continue as a co-director for Outpatient Behavioral Health Services. She stated it is a renewal for 36-months, with a new hourly rate.</p> <p>This write-up to be amended to reflect a change in response from yes to no in the table on the write-up document where it notes “Document Submitted to Legal”. A standard template was used, and does not require submission to legal.</p>	<p><b><u>MOTION</u></b>  It was moved by Director Kellett, Ms. Mendez seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize the agreement with Dr. Dennis Ordas for Co-Medical Directorship for a term of three years, beginning July 1, 2017 and ending June 30, 2020 for an hourly rate of \$140, an annual cost of \$59,760, and a total cost for the term of \$179,280.  Write up to be amended by Barbara Hainsworth.</p>	Sarah Jayyousi
<p>e. Physician Agreement for ED On-Call Coverage – Cardiology-General/STEMI</p> <ul style="list-style-type: none"> <li>Kenneth Carr, M.D.</li> <li>Karim El-Sherief, M.D.</li> </ul>	<p>Sherry Miller presented this renewal agreement for 12 months, for ED On-Call Coverage – Cardiology-General/STEMI with the rate remaining the same.</p>	<p><b><u>MOTION</u></b>  It was moved by Director Mitchell, Dr. Contardo seconded, and it was unanimously approved that the Finance, Operations and Planning</p>	Sherry Miller

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<ul style="list-style-type: none"> <li>David Spiegel, M.D.</li> </ul>		<p>Committee recommend that the TCHD Board of Directors authorize Cardiology physicians Kenneth Carr, M.D., Karim El-Sherief, M.D., and David Spiegel, M.D. as the Cardiology-General/STEMI ED-Call Coverage Physicians for a term of 12 months, beginning July 1, 2017 and ending June 30, 2018, for general cardiology at a daily rate of \$200, for a total term cost of \$73,000, and \$600 per day for STEMI, for an annual cost of \$219,000, for a total annual and term cost of \$292,000. Director Kellett abstained from the vote.</p>	
<p>f. Physician Agreement for ED On-Call Coverage – Cardiology-General</p> <ul style="list-style-type: none"> <li>Oscar Matthews, M.D.</li> <li>Mohammad Pashmforoush, M.D.</li> </ul>	<p>Sherry Miller presented this renewal agreement for ED On-Call Coverage – Cardiology-General for 12 months, with the rate remaining the same.</p>	<p><b><u>MOTION</u></b> It was moved by, Director Mitchell, Dr. Contardo seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Cardiology physicians Oscar Matthews, M.D. and Mohammad Pashmforoush, M.D. as the Cardiology-General ED-Call Coverage Physicians for a term of 12 months, beginning July 1, 2017 and ending June 30, 2018, at a daily rate of \$200, for a total annual and term cost of \$73,000.</p>	Sherry Miller
<p>g. ED On-Call Coverage – Cardiothoracic Surgery</p> <ul style="list-style-type: none"> <li>Daniel L. Grammins, M.D.</li> <li>Eugene Golts, M.D.</li> <li>Steven Howe, M.D.</li> </ul>	<p>Sherry Miller presented this renewal agreement for ED On-Call Coverage - Cardiothoracic Surgery for 12 months, with the rate remaining the same.</p>	<p><b><u>MOTION</u></b> It was moved by, Dr. Contardo Director Mitchell seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD</p>	Sherry Miller

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<ul style="list-style-type: none"> <li>• Michael Mandani, M.D.</li> <li>• Anthony Perricone, M.D.</li> <li>• Travis Pollema, M.D.</li> <li>• Gert Pretorius, M.D.</li> <li>• Patricia Thistlethwaite, M.D.</li> <li>• Theodore Folketh, M.D.</li> </ul>		<p>Board of Directors authorize physicians Daniel L. Gramins, M.D.; Eugene Golts, M.D.; Steven Howe, M.D.; Michael Madani, M.D.; Anthony Perricone, M.D.; Travis Pollema, M.D.; Gert Pretorius, M.D.; Patricia Thistlethwaite, M.D. and Theodore Folketh, M.D. as ED On-Call Coverage physicians for Cardiothoracic Surgery for a term of 12 months, beginning July 1, 2017 and ending June 30, 2018 at a daily rate of \$375 for an annual cost of \$136,875, and \$375 per day for thoracic surgery for an annual cost of \$136,875, for a total term cost of \$273,750.</p>	
<p>h. Cardiovascular Health Institute:</p> <ul style="list-style-type: none"> <li>• Medical Directorship Agreement</li> </ul>	<p>Jeremy Raimo conveyed that this agreement was a renewal at the same rates.</p>	<p><b><u>MOTION</u></b> It was moved by Dr. Contardo, Director Mitchell seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Dr. Ponec as the Medical Director for a term of 12 months, beginning July 1, 2017 - ending June 30, 2018. Not to exceed an average of 8 hours per month or 96 hours annually, at an hourly rate of \$210 for an annual cost of \$20,160, and a total cost for the term of \$20,160.</p>	<p>Jeremy Raimo</p>

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<ul style="list-style-type: none"> <li>Specialty Medical Directorship Agreements</li> </ul>	<p>Jeremy Raimo conveyed that this agreement was a renewal at the same rates.</p>	<p><u>MOTION</u> It was moved by Dr. Contardo, Director Mitchell seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Drs. Deemer, Folkerth, Paveglio, and Spiegel as the Specialty Medical Directors for a term of 12 months, beginning July 1, 2017 - Ending June 30, 2018. Not to exceed an average of 48 hours per month or 576 hours annually, at an hourly rate of \$210 for an annual cost of \$120,960, and a total cost for the term of \$120,960.</p>	
<ul style="list-style-type: none"> <li>Operations Committee Agreements</li> </ul>	<p>Jeremy Raimo conveyed that this agreement was a renewal at the same rates.</p>	<p><u>MOTION</u> It was moved by Dr. Contardo, Director Mitchell seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Drs. Folkerth, Jamshidi-Nezhad, and Spiegel as the Coverage Physicians for a term of 12 months, beginning July 1, 2017 - Ending June 30, 2018. Not to exceed an average of 6 hours per month or 72 hours annually, at an hourly rate of \$210 for an annual cost of \$15,120, and a total cost for the term of \$15,120.</p>	
<ul style="list-style-type: none"> <li>Quality Committee Agreements</li> </ul>	<p>Jeremy Raimo conveyed that this agreement was a renewal at the same rates.</p>	<p><u>MOTION</u> It was moved by Dr. Contardo, Director Mitchell seconded, and it</p>	



Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
<p>i. Physician Agreement for Covering Physician – Inpatient Wound Care</p> <ul style="list-style-type: none"> <li>Henry Showah, M.D.</li> </ul>	<p>Sharon Schultz conveyed that this was a renewal agreement for Dr. Showah to act as a covering physician for wound care inpatients, with new rates.</p>	<p>was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Drs. Kroener, Paveglio, and Ponec as the Coverage Physicians for a term of 12 months, beginning July 1, 2017 - Ending June 30, 2018. Not to exceed an average of 6 hours per month or 72 hours annually, at an hourly rate of \$210 for an annual cost of \$15,120, and a total cost for the term of \$15,120</p> <p><b>MOTION</b> It was moved by Director Mitchell, Dr. Contardo seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Dr. Henry Showah as the Coverage Physician for Inpatient Wound Care for a term of 12 months from May 1, 2017, and ending April 30, 2018. Not to exceed an average of 6 hours a month, at an hourly rate of \$180 for a total cost for the term of \$12,960.</p>	<p>Sharon Schultz</p>
<p>j. Physician Agreement for Covering Physician – Outpatient Wound Care / HBO Center</p> <ul style="list-style-type: none"> <li>Henry Showah, M.D.</li> </ul>	<p>Sharon Schultz explained that this was a renewal agreement for Dr. Showah to act as a covering physician for outpatient wound care/HBO patients, with new rates.</p>	<p><b>MOTION</b> It was moved by Dr. Contardo, Ms. Mendez seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Dr. Henry Showah as the Coverage Physician for Outpatient Wound Care/HBO for a term of 12 months</p>	<p>Sharon Schultz</p>

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
<p>k. Physician Agreement for Covering Physician – Inpatient Wound Care</p> <ul style="list-style-type: none"> <li>Sharon Slowik, M.D.</li> </ul>	<p>Sharon Schultz conveyed that this was a renewal agreement for Dr. Slowik to act as a covering physician for wound care inpatients, with new rates.</p>	<p>from May 1, 2017, and ending April 30, 2018. Not to exceed an average of 20 hours a month, at an hourly rate of \$180 for a total cost for the term of \$43,200.</p> <p><b>MOTION</b> It was moved by Director Kellett, Mr. Lingenfelter seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Dr. Sharon Slowik as the Coverage Physician for Inpatient Wound Care for a term of 12 months from May 1, 2017, and ending April 30, 2018. Not to exceed an average of 14 hours a month, at an hourly rate of \$180 for a total cost for the term of \$30,240.</p>	<p>Sharon Schultz</p>
<p>l. Physician Agreement for Covering Physician – Outpatient Wound Care / HBO Center</p> <ul style="list-style-type: none"> <li>Sharon Slowik, M.D.</li> </ul>	<p>Sharon Schultz explained that this was a renewal agreement for Dr. Slowik to act as a covering physician for outpatient wound care/HBO patients, with new rates.</p>	<p><b>MOTION</b> It was moved by Director Kellett, Mr. Lingenfelter seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize Dr. Sharon Slowik as the Coverage Physician for Outpatient Wound Care/HBO for a term of 12 months from May 1, 2017, and ending April 30, 2018. Not to exceed an average of 30 hours a month, at an hourly rate of \$180 for a total cost for the term of \$64,800.</p>	<p>Sharon Schultz</p>
<p>m. Physician Recruitment Proposal – Orthopedics Surgeon-Spine</p>	<p>Jeremy Raimo relayed that this write-up was for a physician recruitment agreement with Dr. Yu-</p>	<p><b>MOTION</b> It was moved by Director Kellett, Ms. Mendez seconded, and it was</p>	<p>Jeremy Raimo</p>

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<ul style="list-style-type: none"> <li>Yu-Po Lee, M.D.</li> </ul>	<p>Po Lee, who is slated to join the orthopedic physicians group Orthopedic Specialist of North County.</p>	<p>unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors find it in the best interest of the public health of the communities served by the District to approve the expenditure, not to exceed \$915,000 in order to facilitate this Orthopedic Surgeon physician practicing medicine in the communities served by the District. This will be accomplished through a Group Physician Recruitment Agreement (not to exceed a two-year income guarantee with a three-year forgiveness period) with Orthopedic Specialist of North County and Dr. Yu-Po Lee, M.D.</p>	
<ul style="list-style-type: none"> <li>Perinatal Services Proposal <ul style="list-style-type: none"> <li>Regents of the University of California, San Diego School of Medicine Department of Reproductive Medicine</li> </ul> </li> </ul>	<p>Sharon Davies presented the write-up for Perinatal Services with Regents of the University of California, School of Medicine- Department of Reproductive Medicine. This proposal to include a medical director services as well as physician on-call and on-site consultations.</p>	<p><b>MOTION</b> It was moved by Director Mitchell, Director Kellett seconded, and it was unanimously approved that the Finance, Operations and Planning Committee recommend that the TCHD Board of Directors authorize the agreement with Regents of the University of California, San Diego School of Medicine Department of Reproductive Medicine for Perinatology Medical Director and Physician Services for a term of 12 months, beginning May 1, 2017, and ending April 30, 2018 for an annual/total cost of \$78,280.</p>	
<ul style="list-style-type: none"> <li>Financials</li> </ul>	<p>Ray Rivas presented the financials ending March 31, 2017 (dollars in thousands)</p>		<p>Ray Rivas</p>

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	<p><b>TCHD – Financial Summary</b></p> <p><b>Fiscal Year to Date</b></p> <p>Operating Revenue \$ 251,660</p> <p>Operating Expense \$ 253,117</p> <p>EBITDA \$ 11,534</p> <p>EBITDA Excl. Finance Chg. / 25 yrs. \$ 14,937</p> <p>EROE \$ 138</p> <p>EROE Excl. Finance Chg. / 25 yrs. \$ 3,542</p> <p><b>TCMC – Key Indicators – FYTD</b></p> <p>Avg. Daily Census 181</p> <p>Adjusted Patient Days 84,445</p> <p>Surgery Cases 4,752</p> <p>Deliveries 1,979</p> <p>ED Visits 47,248</p> <p><b>TCHD-Financial Summary –</b></p> <p><b>Current Month</b></p> <p>Operating Revenue \$ 29,352</p> <p>Operating Expense \$ 29,409</p> <p>EBITDA \$ (1,630)</p> <p>EBITDA Excl. Finance Chg. / 25 yrs. \$ 1,774</p> <p>EROE \$ (2,912)</p> <p>EROE Excl. Finance Chg. / 25 yrs. \$ 492</p> <p><b>TCMC – Key Indicators – Current</b></p> <p><b>Month</b></p> <p>Avg. Daily Census 174</p> <p>Adjusted Patient Days 9,330</p> <p>Surgery Cases 583</p> <p>Deliveries 202</p> <p>ED Visits 5,420</p> <p><b>TCMC - Net Patient A/R &amp; Days in</b></p> <p><b>Net A/R By Fiscal Year</b></p> <p>Net Patient A/R Avg. (in millions) \$ 43.1</p>		

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	<p>Days in Net A/R Avg. 49.8</p> <p><b>Graphs:</b></p> <ul style="list-style-type: none"> <li>• TCMC-Net Days in Patient Accounts Receivable</li> <li>• TCMC – Adjusted Patient Days</li> <li>• TCMC-Acute Average Length of Stay</li> <li>• TCMC-Emergency Department Visits</li> </ul>		
<p>p. Work Plan – Information Only</p> <ul style="list-style-type: none"> <li>• Wellness Center</li> <li>• Finance, Operations &amp; Planning Charter</li> <li>• Construction Report</li> <li>• Dashboard</li> <li>• Medical Director, Surgery</li> </ul>	<p>Director Nygaard reported that these agenda items were for review only, but Committee members were welcome to ask questions.</p> <p>David Bennett briefly reviewed the update document, and responded to questions and suggestions from committee members. In addition, David requested that the Wellness Center reporting period be changed from quarterly to semi-annually.</p> <p>Director Nygaard conveyed that the Finance, Operations and Planning Charter had received Board approval on January 26, 2017, and would be up for review again in 3-years (2020).</p> <p>Kapua Conley gave a brief overview of the Construction Report.</p> <p>No Discussion</p> <p>Mary Diamond gave a short PowerPoint presentation reflecting</p>	<p>Chair</p> <p>The Committee declined to recommend a change in the reporting period at this time. It will remain scheduled for a quarterly updates on the Work Plan.</p> <p>The Work Plan to be modified to reflect that this item would be placed on the agenda for review in April 2020.</p> <p>Committee Chair Nygaard solicited feedback from Committee members,</p>	<p>David Bennett</p> <p>Chair</p> <p>Kapua Conley / Chris Miechowski</p> <p>Ray Rivas</p> <p>Mary Diamond</p>

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	the outcome performance metrics for Monthly First Case-On Time Starts, Total Block Utilization Percentage by Month and the Monthly Average Turnover & Close to Cut Intervals.	with regard to changing the reporting period from quarterly to semi-annually for this item. All agreed that this reporting period change should be undertaken. <b>Barbara Hainsworth will edit the Work Plan to reflect this change.</b>	
7. Comments by Committee Members		None	Chair
8. Date of next meeting	May 16, 2017		Chair
9. Community Openings (none)			
10. Adjournment	Meeting adjourned 1:36 pm		

 **Tri-City Health Care District**  
**Oceanside, California**  
**Administrative Policy Manual**

ISSUE DATE: 1996 SUBJECT: PURCHASE OF BUDGETED CAPITAL ASSETS

REVISION DATE: 6/00; 5/03; 6/06; 8/06; 5/09,4/12 POLICY NUMBER: 8610-252

Department Approval:	02/17
Administrative Policies & Procedures Committee Approval:	<u>04/12</u> <u>2/17</u>
Finance & Operations Committee Approval:	05/12
Board of Directors Approval:	05/12

A. **PURPOSE:**

1. To establish the capital thresholds and authorization process to purchase capital assets at Tri-City Healthcare District (TCHD).

B. **SCOPE OF THE POLICY:**

1. All TCHD departments.

C. **DEFINITIONS:**

- ~~1. Budgeted Capital Asset – Capital asset that has been approved by the Tri-City District Board of Directors during the District’s annual budgetary cycle or during special presentation to the Board of Directors.~~
1. Capital Asset – A tangible item, project, or software, that is purchased, designed or constructed, for a total cost of \$5,000 or greater, or a group of like items with a total cost of \$10,000 or greater, and with a useful life of three years or greater.
- ~~2. Budgeted Capital Asset – Capital asset that has been approved by the TCHD Board of Directors during the District’s annual budgetary cycle or during special presentation to the Board of Directors. I would not added this because they don’t approve any items, they only approved an total amount for capital budgeted~~

D. **POLICY:**

1. The purchase of a capital asset will be initiated by the requesting department’s Director. ~~Thate~~ Director is responsible for identifying the requirements and specifications needed to purchase ~~thea capitaln~~ asset. Such requirements may include, but are not limited to, obtaining a quote for the specific asset and completing a capital request form.
2. The requesting Director will communicate with Supply Chain Management to confirm current capital request procedures. All capital requests must be submitted to the Director of Supply Chain Management who will presented the request to the Capital Committee for initial approval ~~by the requesting Director or designated subject matter expert~~. ~~The final A~~ approval level will be determined as outlined per TCMC Policy 8610-232, Signature Authority.

E. **RELATED DOCUMENTS:**

1. Capital Purchase Requisition Form Sample
2. Administrative Policy: Signature Authority 232





**FINANCE, OPERATIONS & PLANNING COMMITTEE  
DATE OF MEETING: May 16, 2017  
SEQUENTIAL COMPRESSION DEVICE PUMPS**

<b>Type of Agreement</b>		Medical Directors		Panel	X	Other: Equipment Lease
<b>Status of Agreement</b>		New Agreement	X	Renewal – New Rates		Renewal – Same Rates

**Vendor's Name:** Currie Medical Specialties, Inc.  
**Area of Service:** Sequential Compression Device (SCD) Equip Loan & Sleeve Pricing Agreement  
**Term of Agreement:** 36 months, Beginning, June 1, 2017 – Ending, May 31, 2020

**Maximum Totals:**

Monthly Cost	Annual Cost	Total Term Cost
\$10,833	\$130,000	\$390,000

**Description of Services/Supplies:**

- Committed supply spend agreement in exchange for loaned use of SCD pumps at no cost
- Commitment level is based upon current spend volume with Currie
- This renewal is an 8% savings off previous pricing with no additional commitment levels
- This agreement avoids the need for TCMC to spend capital funds to purchase SCD pumps
- The supplies stated in the agreement are directly related to the loaned SCD pumps and currently already being used at TCMC with no problems for 36 months. No product conversions are necessary. Competitive pumps were trialed and nursing selected this brand again.

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	**Yes		No

*\*Previously reviewed and there are no changes*

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Thomas Moore, Director of Purchasing / Ray Rivas, Acting Chief Financial Officer

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize the committed supply spend agreement with Currie Medical specialties, Inc. which will provide the no-charge use of loaned sequential compression device pumps for a term of 36 months, beginning, June 1, 2017 and ending, May 31, 2020 for an estimated annual cost of \$130,000, and an estimated total cost for the term of \$390,000.

**FINANCE, OPERATIONS & PLANNING COMMITTEE**  
**DATE OF MEETING: May 16, 2016**  
**RENEWAL EKG/ECHOCARDIOGRAM PANEL AGREEMENT for COVERAGE PHYSICIAN**

<b>Type of Agreement</b>		Medical Directors	X	Panel		Other:
<b>Status of Agreement</b>		New Agreement		Renewal – New Rates	X	Renewal – Same Rates

**Physician's Name:** Kenneth Carr, M.D.; Barry Dzindzio, M.D.; Paul Sarkaria, M.D.; David Spiegel, M.D.; Oscar Matthews, M.D.; Kathleen Pavegio, M.D.; Karim El-Sherief, M.D.

**Area of Service:** Cardiology

**Term of Agreement:** 12 months, Beginning, July 1, 2017 – Ending, June 30, 2018

**Maximum Totals:** Within Hourly and/or Annualized Fair Market Value: YES

<b>Weekly Cost Not to Exceed</b>	<b>Annual Cost Not to Exceed</b>	<b>Total Term Cost Not to Exceed</b>
\$3,000	\$156,000	\$156,000

**Position Responsibilities:**

- Panel Physician shall interpret echocardiographic studies of unassigned patients for which the attending physician does not specify an interpreting cardiologist.
- Electrocardiograms are to be interpreted twice daily on weekdays, Monday-Friday, and at least once per day on weekends, Saturday, Sunday or holidays.
- The final report for all echocardiograms is to be dictated within 24 hours of the performance of the study.
- For exercise of pharmacological stress test, if the scheduled Panel Physician cannot be available within 15 minutes of the scheduled start time to personally supervise the test, it is that Panel Physician's responsibility to assure that another cardiologist will do so. The final report shall be dictated on the day of the study.
- Panel Physician agrees to compare ECG's with previous, if available.

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	**Yes		No

*\*Approval is recommended based on utilizing the approved template. Legal review is not necessary when template is used.*

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Eva England, Cardiovascular Service Line Administrator / Kapua Conley, Chief Operating Officer

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors approve the renewal of the Cardiology Physician EKG and Echocardiology Panel Agreement for a term of 12 months starting July 1, 2017, ending on June 30, 2018, for an annual amount not to exceed \$156,000 with a total amount for the term of \$156,000.

**FINANCE, OPERATIONS & PLANNING COMMITTEE**
**DATE OF MEETING: May 16, 2016**
**RENEWAL PEDIATRIC CARDIOLOGY PHYSICIAN PANEL AGREEMENT for COVERAGE**

<b>Type of Agreement</b>		Medical Directors	X	Panel		Other:
<b>Status of Agreement</b>		New Agreement		Renewal – New Rates	X	Renewal – Same Rates

**Physician's Name:** Farhouch Berdjis, M.D.; Hamid Movahhedian, M.D.; James Chu, M.D.

**Area of Service:** Cardiology (Pediatric/NICU)

**Term of Agreement:** 36 months, Beginning, July 1, 2017 – Ending, June 30, 2020

**Maximum Totals:** Within Hourly and/or Annualized Fair Market Value: YES

Panel Days	Daily Rate Not to Exceed	Annual Total Not to Exceed
FY2018 (365 days)	\$250	\$91,250
FY2019 (365 days)	\$250	\$91,250
FY2020 (366 days)	\$250	\$91,500
<b>Total Term Cost</b>		<b>\$274,000</b>

**Position Responsibilities:**

- Panel Physician shall provide cardiac consultations per the request of a pediatrician or neonatologist. These consults are to be provided within 24 hours of request and the final report documented with 24 hours of performance.
- Panel Physician shall be scheduled for coverage periods from one day to one week periods beginning Mondays at 0700 hours through the following Monday at 0700 hours, during which time such Panel Physician shall be personally responsible for supervising and interpreting
- all non-invasive cardiology tests on a timely basis, or by assigning another Panel Physician (with that Panel Physician's agreement) to do so. Please note, however, that the compensation set forth in the Agreement will remain constant, regardless of the number of Panel Physician
- furnishing Services in a given week.
- ECGs are to be interpreted twice daily on weekdays (Monday-Friday) and at least once per day on weekends (Saturday, Sunday or holidays).

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	**Yes		No

*\*Approval is recommended based on utilizing the approved template. Legal review is not necessary when template is used.*

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Eva England Cardiovascular Service Line Administrator / Kapua Conley, Chief Operating Officer

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors approve the renewal of the Cardiology Physician EKG and Echocardiology Panel Agreement for a Term of 36 months starting July 1, 2017 ending on June 30, 2020, in an annual amount not to exceed \$91,250 for FY2018, \$91,250 for FY2019 and \$91,500 FY2020, with a total term cost of \$274,000.

**FINANCE, OPERATIONS & PLANNING COMMITTEE**
**DATE OF MEETING: May 16, 2017**
**CODING SUPPORT SERVICES**

<b>Type of Agreement</b>		Medical Directors		Panel	X	Other: Coding Support
<b>Status of Agreement</b>		New Agreement	X	Renewal – New Rates		Renewal – Same Rates

**Vendor's Name:** Oxford Global Resources, LLC

**Area of Service:** Medical Records / Health Information

**Term of Agreement:** 12 months, Beginning, May 1, 2017 – Ending, April 30, 2018

**Maximum Totals:**

Monthly Cost	Annual Cost	Total Term Cost
\$25,000	\$300,000	\$300,000

**Description of Services/Supplies:**

- Contracted service to support Coding of discharged encounters while vacancies in Coding are unfilled
- Vendor to focus on Inpatient, Same Day Surgery, and Emergency Department encounters
- 7% reduction in hourly rates for each patient type

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	**Yes		No

*\*Approval is recommended based on utilizing the approved template. Legal review is not necessary when template is used.*
*\*\*To be included in the proposed FY Budget*
**Person responsible for oversight of agreement:** Colleen Thompson, Director, Medical Records / Ray Rivas, Acting Chief Financial Officer

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize the agreement with Oxford/HIM for a term of 12 months, beginning May 1, 2017 and ending April, 30, 2018 for an annual cost of \$300,000, and a total cost for the term of \$300,000.

**FINANCE, OPERATIONS & PLANNING COMMITTEE**  
**DATE OF MEETING: May 16, 2017**  
**DOCUMENTATION IMPROVEMENT SERVICES PROPOSAL**

<b>Type of Agreement</b>		Medical Directors		Panel		Other:
<b>Status of Agreement</b>		New Agreement	X	Renewal – New Rates		Renewal – Same Rates

**Vendor's Name:** VP-MA Health Solutions (CDIMD)

**Area of Service:** Medical Records / HIM

**Term of Agreement:** 12 months, Beginning, June 1, 2017 – Ending, May 31, 2018

**Maximum Totals:**

	Monthly Cost	Annual Cost	Total Term Cost
CDI / HIM	\$9,750	\$117,000	\$117,000
Case Management Assessment	\$0	\$51,200	\$51,200
			<b>\$168,200</b>

**Description of Services/Supplies:**

- ICD-10 Clinical Documentation Integrity Support & Data Analytics
- Pre-Bill/Post-Bill DRG Integrity Support
- One-Day Stay / Observation Evaluation
- Case Management Review / Assessment (Patient Status)
- Utilization Review – Evaluation / Process Review

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	**Yes		No

*\*Approval is recommended based on utilizing the approved template. Legal review is not necessary when template is used*

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Colleen Thompson, Director, Medical Records / Ray Rivas, Acting Chief Financial Officer

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize the agreement with VP-MA Health Solution for Documentation Improvement support for a term of 12 months, beginning June 1, 2017 and ending May 31, 2017 for an annual cost of \$117,000, and a total cost for the term of \$168,200.

**FINANCE, OPERATIONS & PLANNING COMMITTEE**  
**DATE OF MEETING: May 16, 2017**  
**PHYSICIAN AGREEMENT for ED ON-CALL COVERAGE – Oral/Max Surgery**

<b>Type of Agreement</b>		Medical Directors	X	Panel		Other:
<b>Status of Agreement</b>		New Agreement		Renewal – New Rates	X	Renewal – Same Rates

**Physician’s Name:** Brian Mudd, D.D.S.

**Area of Service:** Emergency Department On-Call: Oral/Max Surgery

**Term of Agreement:** 12 months, Beginning, July 1, 2017 – Ending, June 30, 2018

**Maximum Totals:** Within Hourly and/or Annualized Fair Market Value: YES  
For entire Current ED On-Call Area of Service Coverage: Oral/Max Surgery

Rate/Day	Panel Days per Year	Panel Annual Cost
\$350	365	\$127,750

**Position Responsibilities:**

- Provide 24/7 patient coverage for all Oral/Max Surgery specialty services in accordance with Medical Staff Policy #8710-520 (Emergency Room Call: Duties of the On-Call Physician)
- Complete related medical records in accordance with all Medical Staff, accreditation, and regulatory requirements.

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	**Yes		No

*\*Approval is recommended based on utilizing the approved template. Legal review is not necessary when template is used*

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Sherry Miller, Manager, Medical Staff Services / Kapua Conley, Chief Operating Officer

**Motion:** I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize physician Brian Mudd, D.D.S., as the Oral /Max Surgery ED-Call Coverage Physician for a term of 12 months, beginning July 1, 2017 and ending June 30, 2018 at a daily rate of \$350, for an annual and term cost of \$127,750.

**FINANCE, OPERATIONS & PLANNING COMMITTEE  
DATE OF MEETING: May 16, 2017  
PHYSICIAN AGREEMENT for ED ON-CALL COVERAGE – Gastroenterology**

<b>Type of Agreement</b>		Medical Directors	X	Panel		Other:
<b>Status of Agreement</b>		New Agreement		Renewal – New Rates	X	Renewal – Same Rates

**Physician’s Name:** Christopher Devereaux, M.D.; Thomas Krol, M.D.; Javid Shad, M.D.; Michael Shim, M.D.; Matthew Viernes, M.D.

**Area of Service:** Emergency Department On-Call: Gastroenterology – General & ERCP

**Term of Agreement:** 12 months, Beginning, July 1, 2017 – Ending, June 30, 2018

**Maximum Totals:** Within Hourly and/or Annualized Fair Market Value: YES  
For entire Current ED On-Call Area of Service Coverage:

Rate/Day	Panel Days per Year	Panel Annual Cost
GI - \$700	365	\$255,500
ERCP - \$500	365	\$182,500
<b>Total Term Cost:</b>		<b>\$438,000</b>

**Position Responsibilities:**

- Provide 24/7 patient coverage for all Gastroenterology specialty services in accordance with Medical Staff Policy #8710-520 (Emergency Room Call: Duties of the On-Call Physician)
- Complete related medical records in accordance with all Medical Staff, accreditation, and regulatory requirements.

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	**Yes		No

*\*Approval is recommended based on utilizing the approved template. Legal review is not necessary when template is used*

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Sherry Miller, Medical Staff Manager / Kapua Conley, Chief Operating Officer

**Motion:** I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize physicians Christopher Devereaux, M.D.; Thomas Krol, M.D.; Javid Shad, M.D.; Michael Shim, M.D.; Matthew Viernes, M.D. as the Gastroenterology General & ERCP ED-Call Coverage Physicians for a term of 12 months, beginning July 1, 2017 and ending June 30, 2018 at a daily rate of \$700 for GI, for an annual cost of \$255,500, and ERCP at a daily rate of \$500 for an annual cost of \$182,500, and a total cost for the term of \$438,000.

**FINANCE, OPERATIONS & PLANNING COMMITTEE**  
**DATE OF MEETING: May 16, 2017**  
**PHYSICIAN AGREEMENT for Home Health – John LaFata, M.D.**

<b>Type of Agreement</b>	X	Medical Directors		Panel		Other:
<b>Status of Agreement</b>		New Agreement		Renewal – New Rates	X	Renewal – Same Rates

**Physician's Name:** John LaFata, M.D.

**Area of Service:** Home Health

**Term of Agreement:** 24 months, Beginning, July 1, 2017 – Ending, June 30, 2019

**Maximum Totals:** Within Hourly and/or Annualized Fair Market Value: YES

Rate/Hour	Hours per Month	Hours per Year	Monthly Cost	Annual Cost	24 month (Term) Cost
\$169	25	300	\$4,225	\$50,700	\$101,400

**Position Responsibilities:**

- Monitors and assures the delivery of quality, efficient, medically needed, safe home health services.
- Provides professional guidance and oversight for Tri-City Home Health Services. Attends case conference and department meetings.
- Conducts in-service training on (discipline/home health) specific issues and/or topics for physicians and home health staff.
- Participate in development and implementation of Home Care quality assurance program and risk management program as directed by Hospital, and shall assist Department in establishing, implementing, and maintaining procedures to maintain the quality of Medical Services provided.
- Develop and maintain ongoing dialogue with members of Hospital's Medical Staff concerning Department services.

Document Submitted to Legal:		Yes	X	*No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	**Yes		No

*\*Approval is recommended based on utilizing the approved template. Legal review is not necessary when template is used*

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Monica Trudeau, Director, Home Health / Sharon Schultz, Chief Nurse Executive

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize Dr. John LaFata as the Coverage Physician for a term of 24 months beginning July 1, 2017 and ending June 30, 2019. Not to exceed an average of 25 hours per month or 300 hours annually, at an hourly rate of \$169 for an annual cost of \$50,700, and a total cost for the term of \$101,400.



**FINANCE, OPERATIONS & PLANNING COMMITTEE**  
**DATE OF MEETING: May 16, 2017**  
**Proposal to Acquire da Vinci Xi Surgical System**

<b>Type of Agreement</b>		Medical Directors		Panel		Other: Capital
<b>Status of Agreement</b>	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

**Vendor's Names:** da Vinci (Surgical System) Trumpf Medical (OR Table)  
**Area of Service:** Surgical Services  
**Term of Agreement:** Capital Equipment

**Maximum Totals:**

<b>Item:</b>	<b>Amount:</b>
• da Vinci Xi Surgical System with Integrated Table Motion	\$1,575,000
• OR Table	87,520
• Instruments	237,645
• Training and Proctoring	included
• 7.75% Tax, Shipping & Handling	174,513
<b>Total Expected Cost:</b>	<b>\$2,074,678</b>

**Description of Services/Supplies:**

- This is an initiative to upgrade our surgical robotics program.
- The upgrade will allow us to capture more volume through decreased patient outmigration, recruit and retain physicians, and will improve patient outcomes.
- The equipment will be purchased through a capital lease agreement at a rate less than our current cost of capital.

Board Approved Contract Template:		Yes	N/A	No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	**Yes		No

*\*\*To be included in the proposed FY Budget*

**Person responsible for oversight of agreement:** Kapua Conley, Chief Operating Officer

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors approve the acquisition by capital lease of a da Vinci Xi Surgical System with integrated table motion, OR table, and instruments and accessories for a total cost of \$2,074,678.

**FINANCE, OPERATIONS & PLANNING COMMITTEE**  
**DATE OF MEETING: May 16, 2017**  
**PROPOSAL FOR: Commercial Insurance**

<b>Type of Agreement</b>		Medical Directors		Panel		Other:
<b>Status of Agreement</b>		New Agreement	X	Renewal – New Rates		Renewal – Same Rates

**Vendor Name:** BB&T Insurance Services (BB&T)  
**Area of Service:** Commercial Insurance Policies  
**Term of Agreement:** Policy period commencing July 1, 2017  
**Description of Services/Supplies:**

- Policy coverage for TCHD’s general and process excess liability program, automobile coverage, property coverage, management liability program and privacy/cyber liability program.

Coverage	2017 Company	AM Best Rating	2015 Premium	2016 Premium	2017 Premium	% of Change
<b>Umbrella</b> (GL/PL \$20,000,000 with \$1,000,000 SIR) Claims Post: 7/1/15 Claims Pre: 7/1/15	CAP / ProAssurance CAP Western Litigation	A+ (Superior) XV	\$566,553 130,000 36,000	\$575,785 130,000 20,000	\$609,861 130,000 12,000	6% 0% -40%
			<b>\$732,553</b>	<b>\$725,785</b>	<b>\$751,861</b>	4%
<b>Automobile</b>	Philadelphia	A++ (Superior) XV	62,531	60,565	47,395	-22%
<b>Property</b>	Travelers	A++ (Superior) XV	201,086	202,130	208,200	3%
<b>Cyber</b>	AIG	A (Excellent) XV	49,721	54,556	64,760	19%
<b>Directors &amp; Officers / Employment Practices / Fiduciary Liability</b>						
Tri-City Healthcare	AIG	A (Excellent) XV	201,758	425,095	485,095	14%
Excess Side A - \$5mm x \$10mm	AIG	A (Excellent) XV		110,000	165,337	50%
Cardiovascular Institute	AIG	A (Excellent) XV	5,353	5,353	5,352	0%
Orthopedic Institute	AIG	A (Excellent) XV	5,353	5,353	5,352	0%
Neuro Institute	AIG	A (Excellent) XV	5,353	5,353	5,352	0%
<b>Crime - 3 year term</b> 2015 – 2018 Billed in Full in 2015	Fidelity & Deposit Companies (Zurich)	A+ (Superior) XV	37,374	1,385 added Volunteer Coverage in 2016		
<b>Pollution - 2 year term</b> 2015-2017 & 2017-2018	Steadfast Insurance (Zurich)	A+ (Superior) XV	38,783	0	41,558	7%
<b>Student Accident</b>	Axis	A+ (Superior) XV	2,170	2,116	2,116	0%
		<b>TOTAL:</b>	<b>\$1,342,034</b>	<b>\$1,597,690</b>	<b>\$1,782,378</b>	11.5%

Document Submitted to Legal:		Yes	X	No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	**Yes		No

\*\*To be included in the proposed FY Budget

(continued on page 2)

**FINANCE, OPERATIONS & PLANNING COMMITTEE  
DATE OF MEETING: May 16, 2017  
PROPOSAL FOR: Commercial Insurance**

**Person responsible for oversight of agreement:** Ray Rivas, Acting Chief Financial Officer; Sharon Schultz, Chief Nurse Executive; Kapua Conley, Chief Operating Officer

**Motion:**

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize the acceptance, placement and financing of the commercial insurance products recommended by BB&T for the policy period commencing July 1, 2017.

**Finance, Operations and Planning Work Plan  
Program Tracking Schedule**

**FY 2017**

May 16, 2017

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May 2017	June	Responsible Party
<b>Wellness Center (Quarterly), since 2009</b> (changed from semi-annual to quarterly, April 2016)	•			•			•			•			David Bennett
<b>Physician Recruitment Tracking (Annual), (Since 2009)</b>												•	Jeremy Raimo
<b>Tri-City Real Estate Holding and Management LLC (Annual), (Since 2011)</b>								•					Ray Rivas
<b>Finance, Operations and Planning Charter, (Annual)</b>										2020 •			Chair
<b>Construction Report, (Quarterly)</b>	•			•			•						Kapua Conley
<b>Accountable Care Organization (ACO) (Annual), (Since 2013)</b>								•					Wayne Knight
<b>Infusion Center, (Quarterly) (Report quarterly until Oct. 2015 then annual)</b>				•									Sharon Schultz
<b>ED Throughput, (Bi-Monthly) (Changed from monthly, to bi-monthly August 2015)</b>	•											•	Candice Parras

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May 2017	June	Responsible Party
Dashboard		•	•	•	•	•	•	•	•	•	•	•	Ray Rivas
Meaningful Use, (Semi-Annual) (Start reporting September 2015 for one year then semi-annual)			•										Kapua Conley / Ray Rivas
ICD-10 - Update (Annual)		•											Colleen Thompson
Neuroscience Institute – NSI Medical Directorships, (Semi-Annual) (Start reporting June 2015 for first year then semi-annual)	•						•						Wayne Knight
Medical Director – Surgery (Quarterly) (Began reporting in July 2015)	•			•			•			•			Mary Diamond
IT Physician Liaison (Semi-Annual) (Began reporting in July 2016)	•						•						Terry Moede
Update on Institutes (Annual):													
• Cardiovascular													
• Neuroscience		•											Wayne Knight
• Orthopaedic													
(Added August 2016, begin reporting August 2017)													
PRIME (Annual) (Timeline pending for update)													Scott Livingstone
Update on Crisis Stabilization Unit (CSU) (Semi-Annual) (Added January 2017, begin reporting July 2017)	•						•						Sharon Schultz



6.m.

# HOSPITAL WIDE THROUGHPUT COMMITTEE



A PRESENTATION FOR:  
FINANCE, OPERATIONS & PLANNING  
COMMITTEE

Candice Parras, RN – ED Director

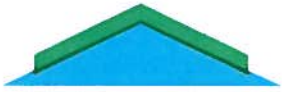
May 2017



**Tri-City Medical Center**

ADVANCED HEALTH CARE...FOR YOU

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# Purpose/ Goals

## AIM STATEMENT

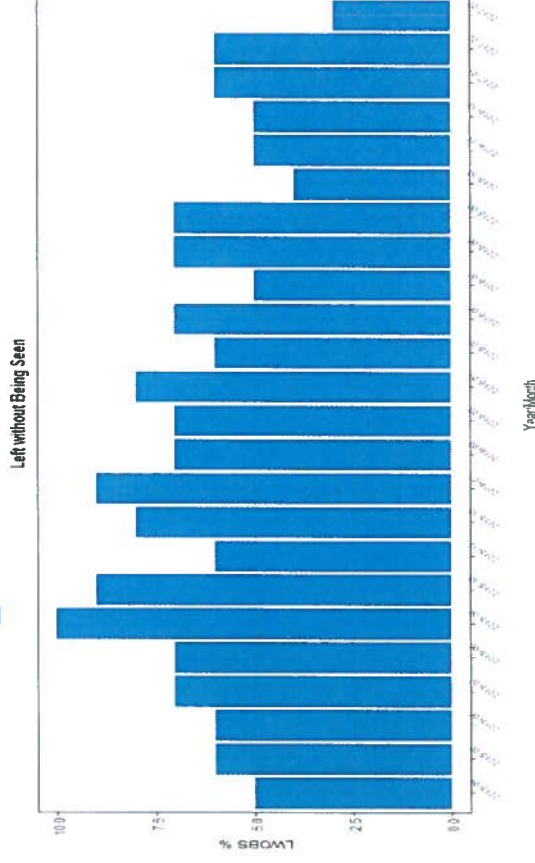
Improve the patient flow through the  
Emergency Department from Arrival to ED  
Discharge or Admission to the hospital





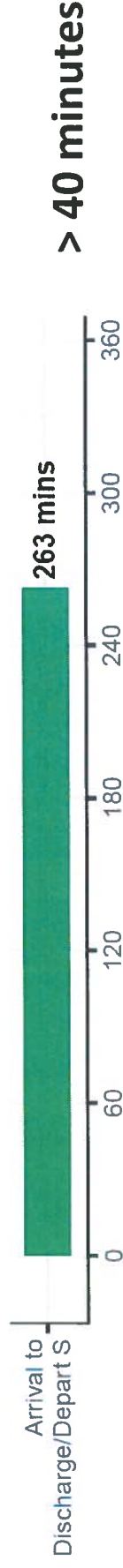
# Evaluation/ Analysis

- Left Without Being Seen (LWBS) Goal = 3.5%
- 2016 LWBS = 6.9%
- YTD 2017 LWBS = 2.9%



## ED Arrival to Discharge

### ED Flow Times 03/01/17 to 03/31/17



> 40 minutes



Tri-City Medical Center

ADVANCED HEALTH CARE...FOR YOU





# Discharge Hospitality Lounge Data: YTD

120 patients

Total patient days: 2.61

Average stay per patient (h:m:s): 00:31:20



2017-01

2017-02

2017-03

2017-04

Median:	Order Time	Depart Time	Time Btwn Order & Depart
DHC Patients	11:05	13:15	02:10 (130 mins)
Non-DHC Pts	11:13	15:10	03:53 (233 mins)
<b>Difference</b>	<b>00:08 (8 mins)</b>	<b>01:55 (115 mins)</b>	<b>01:43 (103 mins)</b>



Tri-City Medical Center

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Financial Information

TCMC Days in Accounts Receivable (A/R)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD Avg	Goal Range
FY17	51.2	50.2	48.7	50.5	49.6	50.5	48.9	49.0	48.8	49.4			49.7	48-52
FY16	46.7	45.7	45.7	45.3	47.0	49.1	51.7	48.9	49.5	50.4	47.4	46.7	48.0	48-52

TCMC Days in Accounts Payable (A/P)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD Avg	Goal Range
FY17	78.9	81.6	86.5	88.1	91.6	87.9	84.6	79.9	74.6	79.9			83.4	75-100
FY16	83.6	85.8	92.1	88.7	84.0	82.5	83.6	81.1	81.4	81.1	81.1	80.7	84.4	75-100

TCHD EROE \$ in Thousands (Excess Revenue over Expenses)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY17	\$288	\$211	\$746	\$1,118	\$414	\$317	(\$226)	\$181	(\$2,912)	(\$63)			\$75	\$5,028
FY16	\$862	\$612	\$182	(\$189)	(\$513)	\$965	(\$1,784)	(\$411)	(\$220)	\$331	\$315	(\$1,842)	(\$165)	

TCHD EROE % of Total Operating Revenue

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY17	1.04%	0.75%	2.69%	3.99%	1.51%	1.15%	-0.79%	0.67%	-9.92%	-0.22%			0.03%	1.73%
FY16	3.03%	2.20%	0.66%	-0.68%	-2.00%	3.40%	-6.31%	-1.53%	-0.77%	1.13%	1.09%	-6.82%	-0.06%	



Financial Information

TCHD EBITDA \$ in Thousands (Earnings before Interest, Taxes, Depreciation and Amortization)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY17	\$1,583	\$1,496	\$2,015	\$2,365	\$1,711	\$1,556	\$1,010	\$1,428	(\$1,630)	\$1,213			\$12,747	\$18,070
FY16	\$2,046	\$1,817	\$1,357	\$1,011	\$644	\$2,155	(\$594)	\$797	\$1,019	\$1,530	\$1,598	(\$558)	\$11,782	

TCHD EBITDA % of Total Operating Revenue

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY17	5.70%	5.32%	7.27%	8.43%	6.27%	5.64%	3.52%	5.28%	-5.55%	4.23%			4.55%	6.21%
FY16	7.20%	6.53%	4.90%	3.65%	2.50%	7.58%	-2.10%	2.97%	3.56%	5.22%	5.55%	-2.07%	4.23%	

TCMC Paid FTE (Full-Time Equivalent) per Adjusted Occupied Bed

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY17	6.04	5.84	5.74	5.85	6.43	6.16	6.26	6.14	6.25	6.30			6.10	6.03
FY16	6.13	6.05	5.91	5.98	6.11	6.01	5.77	5.43	6.07	5.86	6.09	5.99	5.93	

TCHD Fixed Charge Coverage Covenant Calculation

	TTM Jul	TTM Aug	TTM Sep	TTM Oct	TTM Nov	TTM Dec	TTM Jan	TTM Feb	TTM Mar	TTM Apr	TTM May	TTM Jun	Covenant
FY17	1.37	1.37	1.37	1.59	1.73	1.50	1.35	1.37	1.51	1.32			1.10
FY16	1.88	1.96	2.15	2.05	1.85	1.92	1.87	1.73	1.70	1.82	1.63	1.47	1.10

TCHD Liquidity \$ in Millions (Cash + Available Revolving Line of Credit)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY17	\$29.1	\$29.4	\$26.8	\$18.9	\$23.0	\$25.9	\$35.7	\$34.6	\$73.6	\$74.3		
FY16	\$30.7	\$33.4	\$36.1	\$35.7	\$31.8	\$28.0	\$26.3	\$27.5	\$24.8	\$28.0	\$37.6	\$31.7