

**TRI-CITY HEALTHCARE DISTRICT
 AGENDA FOR A REGULAR MEETING
 October 26, 2017 – 1:30 o'clock p.m.
 Assembly Room 1 - Eugene L. Geil Pavilion
 Open Session – Assembly Rooms 2&3
 4002 Vista Way, Oceanside, CA 92056**

The Board may take action on any of the items listed below, unless the item is specifically labeled “Informational Only”

	Agenda Item	Time Allotted	Requestor
1	Call to Order	3 min.	Standard
2	Approval of agenda		
3	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Closed Session portion of the Agenda. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors.	3 min.	Standard
4	Oral Announcement of Items to be Discussed During Closed Session (Authority: Government Code, Section 54957.7)		
5	Motion to go into Closed Session		
6	Closed Session	2 Hours	
	a. Conference with Labor Negotiators: (Authority: Government Code, Section 54957.6) Agency Negotiator: Steve Dietlin Employee organization: CNA		
	b. Hearings on Reports of the Hospital Medical Audit or Quality Assurance Committees (Authority: Health & Safety Code, Section 32155)		
	c. Reports Involving Trade Secrets (Authority: Health and Safety Code, Section 32106) Discussion Will Concern: Proposed new service or program Date of Disclosure: December 31, 2017		
	d. Approval of prior Closed Session Minutes		
	e. Conference with Legal Counsel – Potential Litigation (Authority: Government Code, Section 54956.9(d) 3 Matters)		
	f. Evaluation of Legal Counsel Services (Authority: Gov. Code section 54957)		

Note: Any writings or documents provided to a majority of the members of Tri-City Healthcare District regarding any item on this Agenda will be made available for public inspection in the Administration Department located at 4002 Vista Way, Oceanside, CA 92056 during normal business hours.

Note: If you have a disability, please notify us at 760-940-3347 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

	Agenda Item	Time Allotted	Requestor
7	Motion to go into Open Session		
8	Open Session		
	Open Session – Assembly Room 3 – Eugene L. Geil Pavilion (Lower Level) and Facilities Conference Room – 3:30 p.m.		
9	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1)		
10	Roll Call / Pledge of Allegiance	3 min.	Standard
11	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Board Agenda at the time the item is being considered by the Board of Directors. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors. NOTE: Members of the public may speak on any item not listed on the Board Agenda, which falls within the jurisdiction of the Board of Directors, immediately prior to Board Communications.	2 min.	Standard
12	Educational Report Update	5 min.	Chair
13	Report from TCHD Foundation – Glen Newhart, Chief Development Officer	5 min.	Standard
14	Report from Chief Executive Officer	10 min.	Standard
15	Report from Chief Financial Officer	10 min.	Standard
16	New Business		
	a. Public Hearing Regarding Draft Maps for Change from At Large to District Based Elections - Elections Code §10010(a)(2) <i>Pursuant to Elections Code Section 10010(a) (2), after maps are drawn, the political subdivision shall hold at least two additional hearings over a period of no more than 45 days at which the public is invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections. This is the first of two public hearings, in addition to three local community meetings in each of the District's representative cities. Draft maps were published on the District's website beginning October 19, 2017.</i>	1 hour	Doug Johnson/ General Counsel
	b. Update on LAFCO Application/Annexations	10 min.	General Counsel
	c. Consideration to waive Board policy #14-006 – Board of Directors Meeting Minutes related to waiving of audio or video taping for the three community public hearings.	10 min.	Chair
	d. Consideration to approve a Physician Recruitment Agreement with Dr. Malaygiri Aparnath, Pulmonologist and Critical Care Physician	10 min.	FOP/J. Raimo
	e. Discussion regarding 2018 Regular Board Meeting Schedule	10 min.	Chair
17	Old Business		
	a. Update on Board Portal	5 min.	Director Mitchell

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	<p>b. Board Retreat Follow-up</p> <p>1. Board Committee Recommendations regarding committee composition and meeting frequency</p> <p>a. Audit, Compliance & Ethics Committee b. Community Healthcare & Alliance Committee c. Employee Fiduciary Subcommittee d. Governance & Legislative Committee e. Human Resources Committee</p>	15 min.	BOD Committee Chairs
18	<p>Chief of Staff</p> <p>a. Consideration of October 2017 Credentialing Actions and Reappointments Involving the Medical Staff and Allied Health Professionals as recommended by the Medical Executive Committee on October 23, 2017</p> <p>b. Consideration of Radiology Privilege Card</p>	5 min.	Standard
19	<p>Consideration of Consent Calendar</p> <p>(1) Board Committees</p> <p>(1) All Committee Chairs will make an oral report to the Board regarding items being recommended if listed as New Business or pulled from Consent Calendar.</p> <p>(2) All items listed were recommended by the Committee.</p> <p>(3) Requested items to be pulled <u>require a second.</u></p> <p>A. Human Resources Committee Director Kellett, Committee Chair Open Community Seats – 0 (Committee minutes included in Board Agenda packets for informational purposes)</p> <p>1. Approval of 2018 Employee Benefit Recommendations</p> <p>2. Approval of Administrative Policies & Procedures:</p> <p>a) Alcohol and Drug Testing Policy b) Paid Time Off Program c) Annual Leave Bank/Extended Leave Bank</p> <p>B. Employee Fiduciary Retirement Subcommittee Director Kellett, Subcommittee Chair Open Community Seats – 1 <i>(No meeting held in October)</i></p> <p>C. Community Healthcare Alliance Committee Director Nygaard, Committee Chair Open Community Seats - 2 (Committee minutes included in Board Agenda packets for informational purposes)</p>	5 min.	<p>Standard</p> <p>HR Comm.</p> <p>Emp. Fid. Subcomm.</p> <p>CHAC Comm.</p>

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	<p>D. Finance, Operations & Planning Committee Director Nygaard, Committee Chair Open Community Seats – 2 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <ol style="list-style-type: none"> 1) <u>Administrative Policies & Procedures:</u> <ol style="list-style-type: none"> a) Accounts Payable Check Processing b) Business Expense Reimbursement, Employees 2) Approval to add Drs. Ashish Kabra and Ryan Smith to the currently existing ED On-Call Coverage Panel for Cardiology, General for a term of 12 months, beginning November 1, 2017 through October 31, 2018. 3) Approval to add Dr. Logan Haak to the currently existing ED On-Call Coverage Panel for Ophthalmology for a term of 12 months, beginning November 1, 2017 through October 31, 2018. 4) Approval of the purchase of MX800 Patient Monitors with X21 Companion Transport Monitors to replace the current patient monitors in the ICU, for a total expected cost of \$520,745. 5) Approval of an agreement with Roche Diagnostics Corporation for Instruments and Consumables for a term of seven (7) years beginning November 1, 2017 and ending October 31, 2024 for an annual cost not to exceed \$782,064, and a total cost for the term not to exceed \$5,483,978. 6) Approval of an agreement with San Diego Dialysis Services, Inc. dba Fresenius Medical Care North America for Dialysis and Apheresis Services for an average spend of \$86,377 per month for Dialysis and Apheresis Services for a term of 36 months, beginning November 1, 2017 and ending October 31, 2020, for a total cost not to exceed \$3,109,568. 7) Approval of a Co-Medical Director Agreement with Drs. Mark O'Brien and Bart Day for the Hospitalist program for a term of 12 month, beginning September 1, 2017 through June 30, 2019, for an average of 35 hours per month or 420 hours annually, at an hourly rate of \$285, for an annual cost of \$120,000, and a total cost for the term of \$220,000. <p>E. Professional Affairs Committee Director Mitchell, Committee Chair <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <ol style="list-style-type: none"> 1) <u>Patient Care Policies and Procedures</u> <ol style="list-style-type: none"> a. Admission of Psychiatric Patients (LPS) Policy b. Admission to the Crisis Stabilization Unit (CSU) c. Central Venous Access Devices Procedure d. Collection of Blood Specimen by Skin Puncture e. Critical Results & Critical Tests- Diagnostic Procedures 		<p>FO&P Comm.</p> <p>PAC</p>

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	<p>f. Epilepsy Monitored Unit (EMU) Procedure g. Medical Examiner Notification Policy h. Medications Brought In by the Patient Policy i. Off Unit Transfer Process Policy j. Quality and Operations Committee Structure (DELETE) k. Skin and Wound Care Policy l. Specimen Labelling, Nurse Collectibles Procedure m. Standards of Care Adult</p> <p>2) <u>Unit Specific – Acute Care</u> a. Scope of Practice</p> <p>3) <u>Unit Specific – Behavioral Health Services</u> a. 14 day Certification Review Hearings b. 5250- 14 day Involuntary Holds c. 5270- 30 days of Additional Intensive Treatment d. Administration of Zyprexa Relprevv e. Advisement of Legal Status 72 Hour Hold</p> <p>4) <u>Unit Specific – Infection Control</u> a. Bloodborne Pathogen Exposure Control Plan</p> <p>5) <u>Medical Staff</u> a. Physician Format Approval Process (DELETE)</p> <p>6) <u>Outpatient Behavioral Health</u> a. Confidentiality (DELETE) b. Informed Consent (DELETE) c. Medical Record (DELETE) d. Medications (DELETE) e. Patient Neglect and Abuse (DELETE) f. Patient Rights (DELETE) g. Utilization Management (DELETE)</p> <p>7) <u>Outpatient Infusion Center</u> a. Outpatient Specimen Transport</p> <p>F. Governance & Legislative Committee Director Dagostino, Committee Chair Open Community Seats - 1 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <p>1) Approval of Board Policy 15-043 – External Organization Usage of Assembly Rooms, Classrooms and Conference Rooms</p> <p>G. Audit, Compliance & Ethics Committee Director Schallock, Committee Chair Open Community Seats – 0 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <p>1) <u>Approval of Administrative Policies & Procedures:</u> a. Conflicts of Interest (DELETE) b. Compliance Education & Training</p>		<p>Audit, Comp. & Ethics Comm.</p>

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	<p>2) Approval to appoint Mr. Leslie Schwartz to an additional two-year term on the Audit, Compliance & Ethics Committee as recommended by the committee.</p> <p>3) Approval to direct Administration to see an audit proposal with Moss Adams to conduct the FY2018 Financial Statement Audit with no increase in fees.</p> <p>(2) Minutes – Approval of:</p> <p> a) Regular Board of Directors Meeting – September 28, 2017</p> <p>(3) Meetings and Conferences – NONE</p> <p>(4) Dues and Memberships</p> <p> a) HCCA Membership - \$250.00/Board Member</p>		Standard
20	Discussion of Items Pulled from Consent Agenda	10 min.	Standard
21	<p>Reports (Discussion by exception only)</p> <p>(a) Dashboard</p> <p>(b) Construction Report – None</p> <p>(c) Lease Report – (September, 2017)</p> <p>(d) Reimbursement Disclosure Report – (September, 2017)</p> <p>(e) Seminar/Conference Reports</p> <p> 1) CHA Governance Forum – Director Dagostino</p>	0-5 min.	Standard
22	Legislative Update	10 min.	Standard
23	<p>Comments by Members of the Public</p> <p>NOTE: Per Board Policy 14-018, members of the public may have three (3) minutes, individually, to address the Board</p>	5-10 minutes	Standard
24	Additional Comments by Chief Executive Officer	5 min.	Standard
25	Board Communications (three minutes per Board member)	18 min.	Standard
26	Report from Chairperson	3 min.	Standard
	Total Time Budgeted for Open Session	3.75 hours	
27	Oral Announcement of Items to be Discussed During Closed Session		
28	Motion to Return to Closed Session (if needed)		
29	Open Session		
30	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1) – (If Needed)		
31	Adjournment		