

**TRI-CITY HEALTHCARE DISTRICT
AGENDA FOR A REGULAR MEETING
September 28, 2017 – 1:30 o'clock p.m.
Assembly Room 1 - Eugene L. Geil Pavilion
Open Session – Assembly Rooms 2&3
4002 Vista Way, Oceanside, CA 92056**

The Board may take action on any of the items listed below, unless the item is specifically labeled “Informational Only”

	Agenda Item	Time Allotted	Requestor
1	Call to Order	3 min.	Standard
2	Approval of agenda		
3	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Closed Session portion of the Agenda. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors.	3 min.	Standard
4	Oral Announcement of Items to be Discussed During Closed Session (Authority: Government Code, Section 54957.7)		
5	Motion to go into Closed Session		
6	Closed Session	2 Hours	
	a. Conference with Labor Negotiators: (Authority: Government Code, Section 54957.6) Agency Negotiator: Steve Dietlin Employee organization: CNA		
	b. Hearings on Reports of the Hospital Medical Audit or Quality Assurance Committees (Authority: Health & Safety Code, Section 32155)		
	c. Approval of prior Closed Session Minutes 1) Regular Board of Directors Meeting – August 31, 2017 2) Special Board of Directors Meeting – September 7, 2017		
	d. Conference with Legal Counsel – Potential Litigation (Authority: Government Code, Section 54956.9(d) 1 Matter)		
	e. Evaluation of Legal Counsel Services (Authority: Gov. Code section 54957)		
7	Motion to go into Open Session		
8	Open Session		

Note: Any writings or documents provided to a majority of the members of Tri-City Healthcare District regarding any item on this Agenda will be made available for public inspection in the Administration Department located at 4002 Vista Way, Oceanside, CA 92056 during normal business hours.

Note: If you have a disability, please notify us at 760-940-3347 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

	Agenda Item	Time Allotted	Requestor
	Open Session – Assembly Room 3 – Eugene L. Geil Pavilion (Lower Level) and Facilities Conference Room – 3:30 p.m.		
9	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1)		
10	Roll Call / Pledge of Allegiance	3 min.	Standard
11	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Board Agenda at the time the item is being considered by the Board of Directors. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors. NOTE: Members of the public may speak on any item not listed on the Board Agenda, which falls within the jurisdiction of the Board of Directors, immediately prior to Board Communications.	2 min.	Standard
12	Introduction – Carlos Cruz, Chief Compliance Officer	3 min.	CEO
13	Special Presentation – 1) Presentation of Patient Satisfaction Award to Emergency Department 2) Presentation of Certificate of Appreciation to Jack Cumming for his participation on the Audit, Compliance & Ethics Committee	5 min. 5 min.	CNE Director Schallock/ ACE Comm.
14	Report from TCHD Auxiliary – Mary Gleisberg, President	5 min.	
15	Report from Chief Executive Officer	10 min.	Standard
16	Report from Acting Chief Financial Officer	10 min.	Standard
17	New Business		
	a. Consideration to accept the FY2017 Financial Statement Audit	15 min.	Moss Adams/ACE Committee
	b. Public Hearing Regarding Change from At Large to District Based Election - Elections Code §10010(a)(1) <i>Pursuant to Elections Code Section 10010(a)(1), before drawing a draft map or maps of the proposed boundaries of the districts, the political subdivision shall hold at least two public hearings over a period of no more than thirty days at which the public is invited to provide input regarding the composition of the districts</i>	30 min.	Doug Johnson/ General Counsel
	c. Consideration of Resolution No. 789, A Resolution of the Tri-City Healthcare District Board of Director in Support of <i>Live Well San Diego</i> Initiative	5 min.	CMO
18	Old Business		
	a. Update on LAFCO Application/Annexations	10 min.	General Counsel
	b. Update on Board Portal	5 min.	Director Mitchell

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	<p>c. Board Retreat Follow-up</p> <ol style="list-style-type: none"> 1. Consideration to direct Grant Ad Hoc committee to make recommendation to the Board regarding the Grant Program at the December Regular Meeting 2. Consideration to direct Administration to make recommendation to the Board on ways to strengthen support as outlined in Governance Enhancement Plan. 3. Consideration to direct Board Committee Chairs to make recommendation to Board at the October meeting regarding committee composition and meeting frequency. 4. Consideration to add standard 15 minute Educational Session to every Regular Board Agenda beginning with the October Board meeting. 5. Consideration to direct Board Chair to solicit professional presentation on reimbursement to enhance the Board's financial literacy and present in 2017. 	30 min.	Chair
19	<p>Chief of Staff</p> <ol style="list-style-type: none"> a. Consideration of September 2017 Credentialing Actions and Reappointments Involving the Medical Staff and Allied Health Professionals as recommended by the Medical Executive Committee on September 25, 2017 b. AHP Nurse Practitioner – Interventional Radiology Standardized Procedures 	5 min.	Standard
20	<p>Consideration of Consent Calendar</p> <p>(1) Board Committees (1) All Committee Chairs will make an oral report to the Board regarding items being recommended if listed as New Business or pulled from Consent Calendar. (2) All items listed were recommended by the Committee. (3) Requested items to be pulled <u>require a second.</u></p> <p>A. Human Resources Committee Director Kellett, Committee Chair Open Community Seats – 0 (Committee minutes included in Board Agenda packets for informational purposes)</p> <ol style="list-style-type: none"> 1. Approval of Gwen Sanders to an additional two-year term on the Human Resource Committee 2. Approval of Administrative Policies & Procedures: <ol style="list-style-type: none"> a) Alcohol & Drug Testing for Employees – 429 b) Employee Transfers – 432 c) Conflict of interest Acceptance of Gifts - 483 	5 min.	Standard HR Comm.

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	<p>B. Employee Fiduciary Retirement Subcommittee Director Kellett, Subcommittee Chair Open Community Seats – 1 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <p>C. Community Healthcare Alliance Committee Director Nygaard, Committee Chair Open <i>(Committee minutes included in Board Agenda packets for informational purposes)</i>Community Seats – 2</p> <p>D. Finance, Operations & Planning Committee Director Nygaard, Committee Chair Open Community Seats – 2 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <ol style="list-style-type: none"> 1) Approval of the renewal of a renewal of an agreement with Infor US, Inc. for multi-year support commitment for Lawson systems to include time management, payroll, accounts payable and general ledger for a term of 36 months, beginning June 1, 2017 through May 31, 2020 for a total cost for the term of \$893,325. 2) Approval of a renewal of a Primary Medical Supply Distribution Agreement with Cardinal Health 200, LLC for a term of 60 months, beginning October 1, 2017 through September 30, 2022, for an annual spend of \$10,800,000 and a total spend for the term of \$54,000,000. 3) Approval of the addition of Dr. Pargol Samani to the Emergency Department On-Call Panel for Cardiology-General for a term of 12 months, beginning October 1, 2017 through September 30, 2018. 4) Approval of an agreement with ETC Building & Design for \$99,955 and the purchase of equipment to replace the lights in operating room #4, for a total expected project cost of \$510,761,27. 5) Approval of an agreement with Good-Men Roofing and Construction, Inc. for \$284,348 and a project budget increase of \$37,132 to the previously board approved budget of \$336,161 in June 2017 for a total cost of \$373,293 for the construction of a Retail Pharmacy 6) Approval of an agreement with Good-Men Roofing & Construction, Inc. for \$208,828 and a total project budget of \$295,482 for construction of a Seclusion Room in the Behavioral Health Unit. 7) Approval of an agreement with Dr. Gehaan D'Souza as the Plastics Coverage Physician for a term of 12 months beginning October 1, 2017 through September 30, 2018, for a total cost for the term of \$100,000. 		<p>Emp. Fid. Subcomm.</p> <p>CHAC Comm.</p> <p>FO&P Comm.</p>

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	<p>8) Approval of an agreement to Dr. Bilal Choudry, Neuroscience Health Institute – Operations Committee member for a term of 12 months, beginning September 1, 2017 through August 31, 2018, not to exceed an average of two hours per month or 24 hours annually, at an hourly rate of \$210 for an annual cost of \$5,040 and a total cost for the term of \$5,040.</p> <p>9) Approval of an agreement with Dr. Bilal Choudry, Neuroscience Health Institute – Quality Committee member for a term of 12 months, beginning September 1, 2017 through August 31, 2018, not to exceed an average of two hours per month or 24 hours annually, at an hourly rate of \$210 for an annual cost of \$5,040, and a total cost for the term of \$5,040.</p> <p>10) Approval of an agreement with Dr. Paul Sarkaria, Cardiovascular Health Institute - Operations Committee member for a term of 12 months, beginning September 1, 2017 through August 31, 2018, not to exceed an average of two hours per month or 24 months annually, at an hourly rate of \$210 for an annual cost of \$5,040 and a total cost for the term of \$5,040.</p> <p>11) Approval of an agreement with Dr. Mohammad Jamshidi-Nezhad, Specialty Medical Director for Vascular Surgery for a term of 12 months, beginning July 1, 2017 through June 30, 2018, not to exceed an average of 12 hours per month or 144 hours annually, at an hourly rate of \$210 for an annual cost of \$30,240, and a total cost for the term of \$30,240.</p> <p>12) Approval of a First Amendment Lease Renewal option for Tri-City Medical Center with Norman Levitt/Levitt Family Trust for an additional two-year term, beginning September 1, 2017 through August 31, 2019, at a total cost not to exceed \$253,748.</p> <p>13) Approval of an agreement with Coastal Hospitalists Medical Associates, Inc. for On-Site Coverage Services Agreement beginning September 1, 2017 through June 30, 2019, at a monthly cost of \$217,917, an annual cost of \$2,615,004 plus an educational allowance up to \$10,000 per year and a total cost of \$4,814,174, for the term.</p> <p>E. Professional Affairs Committee Director Mitchell, Committee Chair <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <p>1) Patient Care Policies and Procedures</p> <ul style="list-style-type: none"> a) Bed Utilization, Demand Greater than Capacity Policy- Tracked Changes Bed Utilization, Demand Greater than Capacity Policy b) Blood Products Administration Procedure c) Chain of Command Policy d) Hand Off Communication Policy e) Nursing Chain of Command Policy (DELETE) 		PAC

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	<ul style="list-style-type: none"> f) Plan for Nursing Care g) Rigid Laryngoscope Reprocessing Procedure h) Skin Preparation, Surgical Procedural Policy i) Universal Protocol Procedure <p>2) <u>Administrative Policies & Procedures</u></p> <ul style="list-style-type: none"> a) Mandatory Reporting Requirements b) Policy Approval- Administrative <p>3) <u>Unit Specific – Behavioral Health Services</u></p> <ul style="list-style-type: none"> a) Abuse Reporting Forms <p>4) <u>Unit Specific – Education</u></p> <ul style="list-style-type: none"> a) AHA: Non-TCHD Class Participants b) Description of professional Education department c) Inservice Education Policy d) Mission and Vision of the Education Department Policy <p>5) <u>Unit Specific – Medical Staff</u></p> <ul style="list-style-type: none"> a) Election Process of Member(s) at Large for MEC <p>6) <u>Unit Specific – Outpatient Behavioral Health</u></p> <ul style="list-style-type: none"> a) Admission to Inpatient Behavioral Health Unit b) Age Appropriate Care c) Communications (DELETE) d) Solicitation of Patients / Referral to Self (DELETE) e) Substance Abuse f) Suicide Assessment <p>7) <u>Unit Specific - Outpatient Infusion Center</u></p> <ul style="list-style-type: none"> a) Adverse Reaction- Medication Event b) Central Venous Access Devices, Adult (DELETE) c) Hospital Admission from the Center d) Outpatient Summary List Procedure (DELETE) e) Patient Discharge f) Physician Orders/ Request for Services <p>8) <u>Unit Specific – Pharmacy</u></p> <ul style="list-style-type: none"> a) Transdermal Fentanyl Patch Prescribing and Use <p>9) <u>Unit Specific – Pulmonary</u></p> <ul style="list-style-type: none"> a) Pulmonary Scope of Services b) Respiratory Medication Administration <p>10) <u>Unit Specific – Rehabilitation</u></p> <ul style="list-style-type: none"> a) Emergency Care Outpatient Services b) Movies, Videos (DELETE) <p>11) <u>Pre-Printed Orders</u></p> <ul style="list-style-type: none"> a) Cardiac Cath Lab Medication Orders b) Cardiac Rehabilitation Physician Referral orders c) OB Scheduled C-Section Orders 		

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	<p>F. Governance & Legislative Committee Director Dagostino, Committee Chair Open Community Seats - 1 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <p>1) Approval of Board Policy 14-001 – Budget for medical Equipment or Medical Services for Tri-City Healthcare District</p> <p>2) Approval of amended Bylaws</p> <p>G. Audit, Compliance & Ethics Committee Director Schallock, Committee Chair Open Community Seats – 0 <i>(Committee minutes included in Board Agenda packets for informational purposes)</i></p> <p>1) Approval of Administrative Policies & Procedures: 1. Employee Response to Government Investigation 2. Advanced Beneficiary Notice</p> <p>(2) Minutes – Approval of: a) Regular Board of Directors Meeting – July 27, 2017 b) Special Board of Directors Meeting – August 1, 2017</p> <p>(3) Meetings and Conferences – NONE</p> <p>(4) Dues and Memberships - a) Trustee Magazine Subscription - \$472.00</p>		<p>Audit, Comp. & Ethics Comm.</p> <p>Standard</p>
21	Discussion of Items Pulled from Consent Agenda	10 min.	Standard
22	Reports (Discussion by exception only) (a) Dashboard (b) Construction Report – None (c) Lease Report – (August, 2017) (d) Reimbursement Disclosure Report – (August, 2017) (e) Seminar/Conference Reports 1) ACHD Annual Meeting – Director Dagostino	0-5 min.	Standard
23	Legislative Update	5 min.	Standard
24	Comments by Members of the Public NOTE: Per Board Policy 14-018, members of the public may have three (3) minutes, individually, to address the Board	5-10 minutes	Standard
25	Additional Comments by Chief Executive Officer	5 min.	Standard
26	Board Communications (three minutes per Board member)	18 min.	Standard
27	Report from Chairperson	3 min.	Standard
	Total Time Budgeted for Open Session	3.5 hours	

	Agenda Item	Time Allotted	Requestor
28	Oral Announcement of Items to be Discussed During Closed Session		
29	Motion to Return to Closed Session (if needed)		
30	Open Session		
31	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1) – (If Needed)		
32	Adjournment		