

AGENDA FOR A REGULAR MEETING OF THE COMMUNITY HEALTHCARE ALLIANCE COMMITTEE (CHAC)

March 15, 2018

12:30pm – 2:00pm Assembly Rooms

Tri-City Medical Center

4002 Vista Way, Oceanside, CA 92056

**THE COMMITTEE MAY MAKE RECOMMENDATIONS ON ANY OF THE ITEMS LISTED BELOW,
UNLESS THE ITEM IS SPECIFICALLY LABELED "INFORMATIONAL ONLY"**

AGENDA ITEM

| | Time Allowed | Requestor / Presenter |
|---|---------------------|--|
| <p>CHAC Chair Julie Nygaard is not available for the March meeting. This meeting will be chaired by Director Jim Dagostino.</p> | | |
| <p>1. Call to Order / Opening Remarks / Introductions</p> | 5 Minutes | CHAC Chair Jim Dagostino |
| <p>2. Approval of the March 15, 2018 Meeting Agenda</p> | 3 Minutes | CHAC Chair Jim Dagostino |
| <p>PUBLIC COMMENTS & ANNOUNCEMENTS</p> | | |
| <p>Comments may be made at this time by members of the public on any item on the Agenda before the Committee's consideration of the item or on any matter within the jurisdiction of the Committee.</p> | | |
| <p>3.</p> | 2 Minutes | CHAC Chair Jim Dagostino |
| <p>NOTE: During the Committee's consideration of any agenda item, members of the public also have the right to address the Committee regarding that item.</p> | | |
| <p>4. Ratification of the February 15, 2018 Meeting Minutes</p> | 1 Minute | CHAC Chair Jim Dagostino |
| <p>NEW BUSINESS:</p> | | |
| <p>(All issues are for discussion and/or action unless designated <i>Information Only</i>)</p> | | |
| <p>a. Presentation: Cary Mells, M.D. Chairman, Department of Emergency Medicine</p> | 30 Minutes | Dr. Cary Mells MD |
| <p>b. Update by Steve Dietlin, Chief Executive Officer</p> | | |
| <p>c. Update by Scott Livingstone, Chief Operating Officer</p> | | |
| <p>d. Update by Dr. Victor Souza, Chief of Staff</p> | 20 Minutes | Steve Dietlin, CEO; Scott Livingstone, COO; Dr. Victor Souza, Chief of Staff |
| <p>6. OLD BUSINESS</p> | | |
| <p>Committee Vacancies:</p> | | |
| <ul style="list-style-type: none"> • VACANT - Oceanside District Resident | 5 Minutes | CHAC Chair Jim Dagostino |
| <p>7. COMMITTEE COMMUNICATIONS</p> | | |
| <p>Please advise of any known public needs</p> | 10 Minutes | CHAC Chair Jim Dagostino |
| <p>8. PUBLIC COMMENTS</p> | 2 Minutes Each | CHAC Chair Jim Dagostino |

TRI-CITY HEALTHCARE DISTRICT

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| | | |
|--|----------|-----------------------------|
| 9. DATE AND TIME OF NEXT MEETING: Thursday, April 19, 2018, 12:30-2:00pm | 1 Minute | CHAC Chair Jim Dagostino |
| 10. ADJOURNMENT | 1 Minute | CHAC Chair Jim Dagostino |
| Total Budgeted Time For Meeting = 90 Minutes | | |

Any writings or documents provided to a majority of the members of Tri-City Healthcare District regarding any item on this Agenda will be made available for public inspection in the Administration Department located at 4002 Vista Way, Oceanside, CA 92056 during normal business hours.

NOTE: If you have a disability, please notify us at 760-940-5770 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

**Tri-City Healthcare District
Community Healthcare Alliance Committee (CHAC)
MEETING MINUTES
February 15, 2018**

- MEMBERS PRESENT:** Chair Jim Dagostino, Director Laura Mitchell, Dr. Victor Souza, Audrey Lopez, Bret Schanzenbach, Gigi Gleason, Linda Ledesma, Jan O'Reilly, Mary Lou Clift, Sandy Tucker, Scott Ashton, Ted Owen
- MEMBERS ABSENT:** Barbara Perez, Carol Herrera, Danielle Pearson, Dung Ngo, Guy Roney, Jack Nelson, Marilou de la Rosa Hruby, Mary Donovan, Mary Murphy, Rick Robinson, Roma Ferriter, Rosemary Eshelman, Xiomara Arroyo
- NON-VOTING MEMBERS PRESENT:** Steve Dietlin, CEO; Scott Livingstone, COO
- NON-VOTING MEMBERS ABSENT:** Fernando Sanudo
- OTHERS PRESENT:** Brian Greenwald, Gwen Sanders, Darrin Brant

| TOPIC | DISCUSSION | ACTION FOLLOW UP | PERSON(S) RESPONSIBLE |
|----------------------|--|------------------|-----------------------|
| Call To Order | <p>Due to Chair Julie Nygaard's absence (on vacation) the February 15, 2018 meeting was chaired by Board Chairman, Jim Dagostino.</p> <p>The February 15, 2018 Community Healthcare Alliance Committee meeting was called to order at 12:35pm by Jim Dagostino.</p> <p>In order to establish a quorum, Jim Dagostino moved to allow CEO Steve Dietlin voting status for the February 15, 2018 meeting. The motion was seconded by Ted Owen and approved.</p> | | |

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| Approval Of Meeting Agenda | Laura Mitchell motioned to approve the February 15, 2018 meeting agenda. The motion was seconded by Gigi Gleason and unanimously approved. | | |
| Public Comments & Announcements | No public comments or announcements were made. | | |
| Ratification Of Minutes | Bret Schanzenbach motioned to approve the January 18, 2018 CHAC meeting minutes. The motion was seconded by Gigi Gleason and unanimously approved. | | |
| Presentation: Carlos Cruz, CCO Tri-City Health Care Compliance Program | <p>Carlos Cruz presented information to the group regarding Tri-City's Health Care Compliance Program as follows:</p> <ul style="list-style-type: none"> • Historically, compliance goals are established to reduce and prevent criminal conduct through a structural foundation of self-policing, via established programs that exercise due diligence and promote a culture that encourages ethical conduct and compliance. • The seven elements of an effective compliance program include: Policy Oversight, Education & Training, Monitoring, Internal Review, Investigation & Remediation, and Discipline. | | |

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| <p>Presentation: Carlos Cruz, CCO</p> <p>Tri-City Health Care Compliance Program (cont.)</p> | <ul style="list-style-type: none"> • Compliance program guidance was developed by the Office of Inspector General (OIG) of CMS, specifically for the health care industry. • Some benefits of an effective compliance program include allowing an organization to fulfill its mission of providing quality care, while identifying weaknesses in internal systems and demonstrating to the public the organization's commitment to responsible corporate conduct and improvement of services. • Several major threats face hospitals and it is imperative that measures be put in place to counter these threats as effectively as possible. <p>Carlos thanked Steve Dietlin for promoting the ethical and compliant culture found at Tri-City Medical Center.</p> | | |
| <p>CEO Update Steve Dietlin</p> | <p>CEO Steve Dietlin addressed the committee as follows:</p> <ul style="list-style-type: none"> • Steve thanked Carlos Cruz for his presentation, noting that compliance must be an open, preventative process that is taken seriously. • The tone of management is very important for a healthy and compliance-focused workforce. | | |

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| CEO Update Steve Dietlin (cont.) | <ul style="list-style-type: none"> • Campus development is continuing with the surface lot kick-off this week. It is anticipated that the surface lot will take 2-3 months to complete, followed by ground-breaking for the parking structure. • TCMC continues its partnership with AHA with the recently developed on-campus walking trail, plus other events over the next months. Steve noted that the community engagement has been great, and will help in the advancement of pro-active health education. • The in-house retail pharmacy is expected to be ready by summer. | | |
| COO Update Scott Livingstone | <p>Scott Livingstone updated the committee as follows:</p> <ul style="list-style-type: none"> • Scott noted that fencing is being installed today in anticipation of the surface lot prep this week. Construction machines will begin their work the following week. Surrounding areas should expect some dust during this time. • The campus is currently being studied to see what measures can be put into place to better secure vulnerable areas. Some ideas proposed include locked doors after 6pm, entry access through badges, locked entry areas, moving the location of the entry security officer. | | |

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| CMO Update David Bennett | David Bennett was not available due to a scheduling conflict. | | |
| Chief Of Staff Update Dr. Victor Souza MD | <p>Dr. Victor Souza updated the committee as follows:</p> <ul style="list-style-type: none"> • Dr. Souza also thanked Carlos Cruz for his compliance and ethics presentation and oversight. • The flu season seems to have reached its peak, and the hospital is edging its way back to a normal census count. There were many deaths throughout the county due to the flu. • There is a nationwide shortage in the production of opioids due to weather and recent catastrophic events. There is currently a need to prioritize the distribution of medications. • TCMC is continuing its work to improve quality for its patients through shorter stays, increased comfort, minimization of hunger for patients who require fasting prior to a procedure, and pain control. • Management would like to plan a tea party for the nurses near the end of May as a way to say thank-you. | | |

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| Committee Vacancies – Oceanside District Resident | Jim Dagostino noted that there is a possible candidate for the Oceanside District Resident position – future details will be forthcoming. | | |
| Public Communications | No public communications. | | |
| Committee Communications | <p>Jan O’Reilly noted that a recent incident allowed her to better review TCMC’s service first-hand. She complimented the hospital for its good service from start to finish.</p> <p>Linda Ledesma shared that the Carlsbad Boy & Girls Club is hosting the “Taste of Bressi” on March 10th.</p> <p>Gigi Gleason noted that the Oceanside Boy & Girls Club is hosting “Cuisine for Kids” on March 1st.</p> <p>Scott Ashton thanked TCMC for sponsoring the successful Meet the City event honoring Mayor Jim Woods.</p> <p>Lulu Clift stated that she is very happy about the appointment of Jan O’Reilly to the CHAC committee.</p> | | |

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| Next Meeting | The next CHAC meeting is scheduled for Thursday, March 15, 2018 at 12:30 pm. | | |
| Adjournment | The February 15, 2018 CHAC meeting was adjourned at 1:46pm. | | |