

**TRI-CITY HEALTHCARE DISTRICT
AGENDA FOR A REGULAR MEETING
OF THE FINANCE, OPERATION AND PLANNING COMMITTEE
September 18, 2018
12:30-3:30 P.M.
Assembly Room 3
Tri-City Medical Center
4002 Vista Way, Oceanside, CA 92056**

The Committee may make recommendations on any of the items listed below, unless the item is specifically labeled "Informational Only"

	AGENDA ITEM	TIME ALLOTTED	PERSON RESPONSIBLE
1.	Call to Order	1 min.	Chair
2.	Approval of Agenda	2 min.	Chair
3.	Public Comments-Announcement Comments may be made at this time by members of the public on any item on the Agenda before the Committee's consideration of the item or on any matter within the jurisdiction of the Committee. NOTE: During the Committee's consideration of any Agenda item, members of the public also have the right to address the Committee at that time regarding that item.	2 min.	Chair
4.	Ratification of minutes – August 21, 2018	2 min.	Standard
5.	Old Business		
6.	New Business		
7.	Consideration of Consent Calendar-(All items will be approved with a single motion, unless pulled for discussion)	30 min.	Chair
	<p>a) Physician Agreement for Cardiovascular Health Institute – Quality Committee</p> <ul style="list-style-type: none"> • Dr. Ashish Kabra <p><i>Motion: Request approval of the agreement with Dr. Kabra, as Cardiovascular Health Institute – Quality Committee member for a term of 9 months, beginning October 1, 2018 and ending June 30, 2019. Not to exceed 2 hours per month at an hourly rate of \$210 for an annual cost of \$3,780 and a total cost for the term of \$3,780.</i></p>		Eva England
	<p>b) Campus Medical Office Building Traffic Improvements – Budget Closeout</p> <ul style="list-style-type: none"> • Dick Miller, Inc. (DMI) <p><i>Motion: Request approval of the Change Order to Dick Miller, Inc. for \$96,634 for additional traffic control costs due to unforeseen storm drain relocation delays and the additional project budget of \$64,000 to cover the change order costs.</i></p>		Chris Miechowski
	<p>c) Physician Agreement for Antibiotic Stewardship Chair</p> <ul style="list-style-type: none"> • Dr. Richard Smith <p><i>Motion: Request approval of the agreement with Richard Smith, M.D. as Chair of Antibiotic Stewardship for a term of 24 months, beginning October 1, 2018 and ending September 30, 2020, at an hourly rate of \$175, not to exceed 300 hours per year, for an annual rate not to exceed \$52,500 and a term cost of \$105,000.</i></p>		Tori Hong

NOTE: This meeting is also called and noticed as a meeting of the Board, but shall be conducted as an Administrative and Finance Committee meeting. Members of the Board who are not members of the Committee may attend the entire meeting, but shall not otherwise directly participate or vote on any item. The Committee shall take no final actions, but may make recommendations to be considered at a future meeting of the Board as to any item on the agenda, including information items. All public documents provided to the committee or Board for this meeting including materials related to an item on this agenda and submitted to the Board of Directors within 72 hours prior to this meeting may be reviewed at the District Offices located at 4002 Vista Way, Oceanside, CA 92056 in the office of the Executive Assistant during normal business hours.

Note: If you have a disability, please notify us at 760-940-7323 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

	AGENDA ITEM	TIME ALLOTTED	PERSON RESPONSIBLE
	<p>d) Medical Directorship Agreement for Plastic Surgery – Consultative & Procedural Services</p> <ul style="list-style-type: none"> • Geehan D’Souza, M.D. <p><i>Motion: Request approval of the agreement with Dr. Geehan D’Souza as the Medical Director for Plastic Surgery Consultative and Procedural Services for a term of 12 months beginning October 1, 2018 and ending September 30, 2019, for a total cost for the term of \$45,360.</i></p>		Jeremy Raimo
	<p>e) Physician Recruitment Proposal - General Surgery</p> <ul style="list-style-type: none"> • Eleazar Lawson, M.D. <p><i>Motion: Request approval of the agreement for the expenditure, not to exceed \$700,000 in order to facilitate this General Surgery physician practicing medicine in the communities served by the District. This will be accomplished through a Group Physician Recruitment Agreement (not to exceed a two-year income guarantee with a three-year forgiveness period) with Coastal Surgeons.</i></p>		Jeremy Raimo
	<p>f) Comprehensive Coverage / Directorship Agreement for ARU, Stroke, Neurology, Epilepsy, ARU (Mid-Level)</p> <ul style="list-style-type: none"> • The Neurology Center <p><i>Motion: Request approval of the agreement with The Neurology Center to provide comprehensive coverage/directorship for ARU, Stroke, Neurology, Epilepsy, ARU (mid-level) for a term of 12 months beginning October 1, 2018 and ending September 30, 2019, for a total cost for the term of \$561,130.</i></p>		Jeremy Raimo
	<p>g) Physician Agreement for ED On-Call Coverage – OB/GYN</p> <ul style="list-style-type: none"> • Tina Dhillon-Ashley, M.D. • Marlene Pountney-Levesque, M.D. <p><i>Motion: Request approval of the agreement with Drs. Tina Dhillon-Ashley and Marlene Pountney-Levesque to the currently existing ED On-Call Coverage Panel for OB/GYN for a term of 21 months, beginning October 1, 2018 and ending June 30, 2020.</i></p>		Sherry Miller
	<p>h) Medical Directorship Agreement for Employee Health Services Department</p> <ul style="list-style-type: none"> • Jeffrey M. Ferber, M.D. <p><i>Motion: Request approval of the agreement with Dr. Jeffery Ferber as the Medical Director for Employee Health Services Department for a term of 24 months beginning October 1, 2018 and ending September 30, 2019, for an hourly rate of \$140, an annual cost of \$35,280 for total cost for the term not to exceed \$70,560.</i></p>		Sharon Schultz / Scott Livingstone
8.	Financials	10 min.	Ray Rivas
9.	Work Plan	20 min.	
	a) Wellness Center (bi-monthly)		Scott Livingstone
	b) Meaningful Use (semi-annual) - <i>No Report</i>		Mark Albright
	c) Crisis Stabilization Unit (CSU) Update (bi-monthly) - <i>Services Suspended, No Report</i>		Sharon Schultz
	d) Dashboard		Ray Rivas
10.	Comments by committee members	2 min.	Chair
11.	Date of next meeting: October 16, 2018	2 min.	Chair
12.	Adjournment		

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	AGENDA ITEM	TIME ALLOTTED	PERSON RESPONSIBLE
	Total Budget Time for Meeting	1 hr. 11 min.	

NOTE: This meeting is also called and noticed as a meeting of the Board, but shall be conducted as an Administrative and Finance Committee meeting. Members of the Board who are not members of the Committee may attend the entire meeting, but shall not otherwise directly participate or vote on any item. The Committee shall take no final actions, but may make recommendations to be considered at a future meeting of the Board as to any item on the agenda, including information items. All public documents provided to the committee or Board for this meeting including materials related to an item on this agenda and submitted to the Board of Directors within 72 hours prior to this meeting may be reviewed at the District Offices located at 4002 Vista Way, Oceanside, CA 92056 in the office of the Executive Assistant during normal business hours.

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Tri-City Medical Center
Finance, Operations and Planning Committee Minutes
August 21, 2018

Members Present	Director Julie Nygaard, Director Larry Schallock, Dr. Gene Ma, Dr. Mark Yamanaka, Wayne Lingenfelter, Jack Cumming, Dr. Jeffrey Ferber (<i>joined the meeting at 12:45 pm</i>)
Non-Voting Members Present:	Steve Dietlin, CEO, Ray Rivas, CFO, Scott Livingstone, COO, Sharon Schultz, CNE, Susan Bond, General Counsel
Others:	Jane Dunmeyer, Tom Moore, Glen Newhart, Eva England, Candice Parras, Jeremy Raimo, Sherry Miller, Mark Albright, Maria Carapia, Colleen Thompson, Dr. Scott Worman, Chris Miechowski, Barbara Hainsworth
Members Absent:	Director Cyril Kellett, Director Leigh Anne Grass, Dr. Marcus Contardo, Carlos Cruz, CCO

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
1. Call to order	Director Nygaard called the meeting to order at 12:33 pm.		
2. Approval of Agenda		<p><u>MOTION</u> It was moved by Director Schallock, Dr. Yamanaka seconded, and it was unanimously approved to accept the agenda of August 21, 2018.</p> <p><u>Members:</u> AYES: Nygaard, Schallock, Ma, Yamanaka, Lingenfelter, Cumming NOES: None ABSTAIN: None ABSENT: Kellett, Grass, Contardo, Ferber</p>	
3. Comments by members of the public on any item of interest to the public before committee's consideration of the item.	Director Nygaard read the paragraph regarding comments from members of the public.		Director Nygaard
4. Ratification of minutes of June 19, 2018	Minutes were ratified.	<p>Minutes were ratified.</p> <p><u>MOTION</u> It was moved by Mr. Lingenfelter, Dr.</p>	

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
		Yamanaka seconded, that the minutes of June 19, 2018 are unanimously approved, with Director Schallock abstaining.	
5. Old Business	None		
6. New Business	None		
7. Consideration of Consent Calendar:	Mr. Lingenfelter requested that the following item be pulled for discussion: • 7.d. Affiliation Agreement - The Regents of The University of California, Team Physicians of Southern California Medical Group, Inc. & Tri-City Healthcare District.	<u>MOTION</u> It was moved by Director Schallock to approve the Consent Calendar, Mr. Cumming seconded. <u>Members:</u> AYES: Nygaard, Schallock, Ma, Yamanaka, Lingenfelter, Cumming NOES: None ABSTAIN: None ABSENT: Kellett, Grass, Contardo, Ferber	Chair
a. Premier Healthcare Solutions, Inc.		Approved via Consent Calendar	Thomas Moore
b. Physician Agreement for ED On-Call Coverage - Ophthalmology • Dr. Jean Paul Abboud		Approved via Consent Calendar	Sherry Miller
c. Physician Agreement for ED On-Call Coverage – General Surgery		Approved via Consent Calendar	Sherry Miller / Scott Livingstone
d. Affiliation Agreement • The Regents of The University of California, Team Physicians of Southern California Medical Group, Inc.	Sharon Schultz gave a brief overview of this collaborative physician residency education and training program. Dr. Ma, as an ED physician, offered praise for this highly regarded physician rotation program.	<u>MOTION</u> It was moved by Director Schallock, seconded by Mr. Lingenfelter to authorize the agreement with The Regents of the University of California, Team Physicians of Southern California Medical Group, Inc. & Tri-	Susan Hadley / Sharon Schultz

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
<p>& Tri-City Healthcare District</p>		<p>City Healthcare District for an Emergency Residency Program to provide education and training to trainees, for a term of 12 months, beginning July 1, 2018 and ending June 30, 2019 for an annual and total term cost of \$104,689.56. <u>Members:</u> AYES: Nygaard, Schallock, Ma, Yamanaka, Lingenfelter, Cumming NOES: None ABSTAIN: None ABSENT: Kellett, Grass, Contardo, Ferber</p>	
<p>8. Financials:</p>	<p>Ray Rivas presented the financials ending July 31, 2018 (dollars in thousands) <u>TCHD – Financial Summary</u> <u>Current Month</u> Operating Revenue \$ 29,146 Operating Expense \$ 30,126 EBITDA \$ 796 EROE \$ (478) <u>TCMC – Key Indicators</u> <u>Current Month</u> Avg. Daily Census 160 Adjusted Patient Days 8,876 Surgery Cases 520 Deliveries 186 ED Visits 4,975 <u>TCMC - Net Patient A/R & Days in</u> <u>Net A/R By Fiscal Year</u> Net Patient A/R Avg. (in millions) \$ 43.6 Days in Net A/R Avg. 44.9</p>		<p>Ray Rivas</p>

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
	<p>Graphs:</p> <ul style="list-style-type: none"> • TCMC-Net Days in Patient Accounts Receivable • TCMC-Average Daily Census, Total Hospital-Excluding Newborns • TCMC-Acute Average Length of Stay 		
9. Work Plan:			
a. Wellness Center (<i>bi-monthly</i>)	<p>Scott Livingstone gave a brief verbal report for the Wellness Center. He conveyed that there had been no discernable changes since the last update. He further conveyed that they are currently focusing on assessing and improving the medically integrated programs.</p>		Scott Livingstone
b. Construction Report (<i>quarterly</i>)	<p>Chris Miechowski gave a short overview of the Construction Report. Brief discussion ensued</p>		Chris Miechowski
c. ED Throughput (<i>quarterly</i>)	<p>Candice Parras provided a brief update of the ED Throughput status. She conveyed that they are currently re-evaluating a change in patient volume and peak hours. Volumes have decreased by approximately 1,000 patients per month, and peak times have moved to later in the afternoon. She also emphasized some changes that have been implemented:</p> <ul style="list-style-type: none"> • PA's providing medical screening exams (MSE's) on all patients presenting to Triage from 8:00 am – 2:00 am. 		Candice Parras

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
	<ul style="list-style-type: none"> • MD Triage hours are now 10:00 am – 2:00 am • Extending provider hours in Triage has increased flow, and permitted a greater number of patients to be seen. • Improved patient satisfaction due to immediate contact with a provider, and all patients being registered at Triage. 		
d. IT Physician Liaison (<i>semi-annual</i>)	<p>Dr. Scott Worman gave a brief PowerPoint presentation detailing the following.</p> <p>Projects completed since January 2018:</p> <ul style="list-style-type: none"> • Optimization of physician workflow for ED, Hospitalists, Cardiology and Surgery • Dragon Cloud Enterprise implementation <p>Ongoing Projects:</p> <ul style="list-style-type: none"> • Exploring options when Cerner contract ends in March 2020 • Assessment of security and health of network, prior to Cerner contract end • Enterprise storage, back-up and recovery project, including PACS system <p>Strategic Priorities:</p> <ul style="list-style-type: none"> • Full utilization of IT potential with additional Cerner applications • Infrastructure upgrade. 		Mark Albright

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
11. Date of next meeting	Tuesday, September 18, 2018		Chair
12. Community Openings (0)			
13. Adjournment	Meeting adjourned 1:18 p.m.		

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
Physician Agreement for Cardiovascular Health Institute – Quality Committee

Type of Agreement		Medical Directors		Panel	X	Other: Quality Committee
Status of Agreement	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

Vendor's Name: Dr. Ashish Kabra

Area of Service: Cardiovascular Health Institute – Quality Committee

Term of Agreement: 9 months, Beginning, October 1, 2018 – Ending, June 30, 2019

Maximum Totals:

Rate/Hour	Hours Per Month	Hours per Year	Monthly Cost	Annual Cost	Total Term Cost
\$210	2	20	\$420	\$3,780	\$3,780

Description of Services/Supplies:

- Physician shall serve as a Quality Committee Member and shall be responsible for the services as outlined in the previously approved Co-Management Agreement for the Institute.

Document Submitted to Legal:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Eva England, Cardiovascular Service Line Director / Scott Livingstone, Chief Operating Officer

Motion:

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize the agreement with Dr. Kabra, as Cardiovascular Health Institute – Quality Committee member for a term of 9 months, beginning October 1, 2018 and ending June 30, 2019. Not to exceed 2 hours per month at an hourly rate of \$210 for an annual cost of \$3,780 and a total cost for the term of \$3,780.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
Campus Medical Office Building Traffic Improvements - Budget Closeout

Type of Agreement		Medical Directors		Panel	X	Other: Budget Closeout
Status of Agreement		New Agreement		Renewal – New Rates		Renewal – Same Rates

Vendor's Name: Dick Miller, Inc. (DMI)
Area of Service: Campus Medical Office Building (MOB)
Term of Agreement: Completion of work
Maximum Totals:

Detail:	Amount:
Final Project Budget	\$1,033,723
Previously Approved Budget	\$969,723
Remaining Budget	\$32,634
Storm Drain Change Order to DMI	\$96,634
Additional Expenses Incurred	\$64,000

Description of Services/Supplies:

Unforeseen conditions encountered by DMI (contractor) during traffic improvement work associated with the Campus MOB:

- Existing storm drain piping possessed a higher elevation than was reflected on the “as-built plans”, provided by the City of Oceanside.
- Higher storm drain elevation required relocation in order to permit the right hand turn lane from College onto Vista Way.
- Storm-drain relocation required approval by Caltrans; project delayed approximately three months.
- Delay resulted in additional traffic control equipment costs.

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:		Yes	N/A	No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Chris Miechowski, Director, Facilities / Scott Livingstone, Chief Operating Officer

Motion:

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize a Change Order to Dick Miller, Inc. for \$96,634 for additional traffic control costs due to unforeseen storm drain relocation delays and the additional project budget of \$64,000 to cover the change order costs.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
PHYSICIAN AGREEMENT for Antibiotic Stewardship Chair

Type of Agreement	Medical Directors	Panel	X	Other: Chair, Antibiotic Stewardship Program
Status of Agreement	New Agreement	Renewal – New Rates	X	Renewal – Same Rates

Physician's Name: Dr. Richard Smith

Area of Service: Hospital Oversight of Antibiotic Stewardship Program

Term of Agreement: 24 months, Beginning, October 1, 2018 – Ending, September 30, 2020

Maximum Totals: Within Hourly and/or Annualized Fair Market Value: YES

Hourly Rate	Hours per Year (Not to Exceed)	Annual Cost (Not to Exceed)	Total Cost (Not to Exceed)
\$175	300	\$52,500	\$105,000

Position Responsibilities:

- Chair of Antibiotic Stewardship Program
- Supervise and provide direction on program activities
- Review antibiotic orders for appropriateness

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Tori Hong, Director, Pharmacy / Scott Livingstone, Chief Operating Officer

Motion: I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize Richard Smith, M.D. as Chair of Antibiotic Stewardship for a term of 24 months, beginning October 1, 2018 and ending September 30, 2020, at an hourly rate of \$175, not to exceed 300 hours per year, for an annual rate not to exceed \$52,500 and a term cost of \$105,000.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
MEDICAL DIRECTORSHIP AGREEMENT FOR PLASTIC SURGERY - CONSULTATIVE & PROCEDURAL SERVICES

Type of Agreement	X	Medical Directors		Panel	X	Other: Consulting & Procedural Services
Status of Agreement	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

Physician's Name: Geehan D'Souza, M.D.

Area of Service: Hospital Inpatient, Observation and Outpatient Units

Term of Agreement: 12 months, Beginning, October 1, 2018 – Ending, September 30, 2019

Maximum Totals: Within Hourly and/or Annualized Fair Market Value: YES

Rate/Hour	Hours per Month	Hours per Year	Monthly Cost	12 month (Term) Cost
\$210	18	216	\$3,780	\$45,360

Position Responsibilities:

- Physician to provide Plastic Surgery Services (Consultative and Procedural) for registered TCMC Hospital patients (inpatient, observation, and outpatient units)
- Provide medical direction and services for plastic, wound care and reconstructive surgery
- Recommend to the medical staff that patients receive evidence-based plastic, wound and reconstructive care
- Participate in in-service training, utilization review, and service as a liaison for the community

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Jeremy Raimo, Sr. Director Business Development / Scott Livingstone, Chief Operating Officer

Motion:

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize Dr. Geehan D'Souza as the Medical Director for Plastic Surgery Consultative and Procedural Services for a term of 12 months beginning October 1, 2018 and ending September 30, 2019, for a total cost for the term of \$45,360.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
Physician Recruitment Proposal – General Surgery

Type of Agreement		Medical Directors		Panel	X	Other: Recruitment Agreement
Status of Agreement	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

Physician Name: Eleazar Lawson, M.D.

Areas of Service: General Surgery

Key Terms of Agreement:

Effective Date: December 1, 2018 or the date Dr. Lawson becomes a credentialed member in good standing of the Tri-City Healthcare District Medical Staff

Community Need: TCHD Physician Needs Assessment shows significant community need for General Surgery

Service Area: Area defined by the lowest number of contiguous zip codes from which the hospital draws at least 75% of its inpatients

Income Guarantee: \$680,000 NTE (\$340,000 per year) for a 2-year income guarantee followed by 3-year forgiveness

Sign-on Bonus: \$20,000

Relocation: \$10,000 (Not part of the loan)

Total Not to Exceed: \$700,000 (Loan Amount)

Unique Features: Dr. Lawson will join the group practice of Coastal Surgeons with Drs. Jamshidi, Deemer & Toosie

Requirements:

Business Pro Forma: Must submit a two-year business pro forma for TCHD approval relating to the addition of this physician to the medical practice, including proposed incremental expenses and income. TCHD may suspend or terminate income guarantee payments if operations deviate more than 20% from the approved pro forma and are not addressed as per agreement.

Expenses: The agreement specifies categories of allowable professional expenses (expenses associated with the operation of physician’s practice and approved at the sole discretion of TCHD) such as billing, rent, medical and office supplies, etc. If the incremental monthly expenses exceed the maximum, the excess amount will not be included.

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Jeremy Raimo, Sr. Director Business Development / Scott Livingstone, Chief Operating Officer

Motion:

I move that the Finance, Operations and Planning Committee recommend the Board of Directors find it in the best interest of the public health of the communities served by the District to approve the expenditure, not to exceed \$700,000 in order to facilitate this General Surgery physician practicing medicine in the communities served by the District. This will be accomplished through a Group Physician Recruitment Agreement (not to exceed a two-year income guarantee with a three-year forgiveness period) with Coastal Surgeons.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
COMPREHENSIVE COVERAGE/DIRECTORSHIP AGREEMENT FOR
ARU, STROKE, NEUROLOGY, EPILEPSY, ARU (MID-LEVEL)

Type of Agreement	X	Medical Directors		Panel	X	Other: Call Coverage
Status of Agreement	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

Name: The Neurology Center
Area of Service: Call coverage: (Epilepsy, ARU-Mid-level)
 Medical Directorships: (ARU, Stroke, Neurology)
Term of Agreement: 12 months, Beginning, October 1, 2018 – Ending, September 30, 2019
Maximum Totals: Within Hourly and/or Annualized Fair Market Value: YES

Rate/Hour	Hours per Month	Hours per Year	Monthly Cost	12 Month (Term) Cost
\$740/day – ED Neurology Call (24 hr. rate)	N/A	N/A	\$22,508	\$270,100
\$200 - Stroke	12	144	\$2,400	\$28,800
\$200 - Neurology	8	96	\$1,600	\$19,200
\$200 – Epilepsy	4	48	\$800	\$9,600
\$165 – ARU Medical Director	80	960	\$13,200	\$158,400
\$61 – ARU Mid-Level	102	1230	\$6,252	\$75,030
TOTAL				\$561,130

Position Responsibilities:

- The Neurology Center to provide comprehensive coverage & directorship services for all areas of service requiring clinical neurological care and oversight.

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Jeremy Raimo, Sr. Director Business Development / Scott Livingstone, Chief Operating Officer

Motion:

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize an agreement with The Neurology Center to provide comprehensive coverage/directorship for ARU, Stroke, Neurology, Epilepsy, ARU (mid-level) for a term of 12 months beginning October 1, 2018 and ending September 30, 2019, for a total cost for the term of \$561,130.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
PHYSICIAN AGREEMENT for ED ON-CALL COVERAGE – OB/GYN

Type of Agreement		Medical Directors	X	Panel		Other:
Status of Agreement		New Agreement		Renewal – New Rates	X	Renewal – Same Rates

Physician’s Names: Tina Dhillon-Ashley, M.D.; Marlene Pountney-Levesque, M.D.

Area of Service: Emergency Department On-Call: OB/GYN

Term of Agreement: 21 months, Beginning, October 1, 2018 – Ending, June 30, 2020

Within Hourly and/or Annualized Fair Market Value: YES

Maximum Totals: For entire Current ED On-Call Area of Service Coverage: OB-GYN
Adding physicians to existing panel, no increase in expense

Rate/Day	Annual Panel Days	Annual Panel Cost	Term Cost
Mon-Fri / \$800	FY18: 253	\$202,400	\$406,400
	FY20: 255	\$204,000	
Sat-Sun / TCMC Recognized Holidays: \$1,000	FY18: 112	\$112,000	\$223,000
	FY20: 111	\$111,000	
Total Term Cost			\$629,400

Position Responsibilities:

- Provide 24/7 patient coverage for all OB/GYN specialty services in accordance with Medical Staff Policy #8710-520 (Emergency Room Call: Duties of the On-Call Physician)
- Complete related medical records in accordance with all Medical Staff, accreditation, and regulatory requirements.

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Sherry Miller, Manager, Medical Staff Services / Scott Livingstone, Chief Operating Officer

Motion:

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors add Drs. Tina Dhillon-Ashley and Marlene Pountney-Levesque to the currently existing ED On-Call Coverage Panel for OB/GYN for a term of 21 months, beginning October 1, 2018 and ending June 30, 2020.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: September 18, 2018
MEDICAL DIRECTORSHIP AGREEMENT FOR EMPLOYEE HEALTH SERVICES DEPARTMENT

Type of Agreement	X	Medical Directors		Panel		Other:
Status of Agreement	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

Physician's Name: Jeffery M. Ferber, M.D.

Area of Service: Employee Health Services Department

Term of Agreement: 24 months, Beginning, October 1, 2018 – Ending, September 30, 2020

Maximum Totals: Within Hourly and/or Annualized Fair Market Value: YES (MD Ranger)

Rate/Hour	Hours per Month	Hours per Year	Monthly Cost	Annual Cost	24 Month (Term) Cost
\$140	21	252	\$2,940	\$35,280	\$70,560

Position Responsibilities:

- Physician will be the Medical Director of the Employee Health Services Department to manage, generally supervise and direct the medical administrative operations of the department
- Provide medical direction and services for Employee Health Services Department
- Physician is responsible for oversight of the nurse practitioner of the department

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Sharon Schultz, Chief Nurse Executive / Scott Livingstone, Chief Operating Officer

Motion:

I move that Finance Operations and Planning Committee recommend that TCHD Board of Directors authorize Dr. Jeffery Ferber as the Medical Director for Employee Health Services Department for a term of 24 months beginning October 1, 2018 and ending September 30, 2019, for an hourly rate of \$140, an annual cost of \$35,280 for total cost for the term not to exceed \$70,560.

**Finance, Operations and Planning Work Plan
Program Tracking Schedule
FY2019
September 18, 2018**

	July	Aug	Sept 2018	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Responsible Party
Wellness Center (Bi-Monthly) , (Since 2009) (Changed from quarterly to bi-monthly, January 2018)	•		•		•		•		•		•		Scott Livingstone
Physician Recruitment Tracking (Annual) , (Since 2009)												•	Jeremy Raimo
Finance, Operations and Planning Charter, (Annual)										2020 •			Chair
Construction Report, (Quarterly)	•			•			•			•			Scott Livingstone
Infusion Center, (Annual) (Report quarterly until Oct. 2015 then annual)				•									Sharon Schultz
ED Throughput, (Quarterly) (Changed from bi-monthly to quarterly, January 2018)	•			•			•			•			Candice Parras
Meaningful Use, (Semi-Annual) (Begin reporting September 2015 for one year then semi-annually)			•						•				Mark Albright
Medical Director – Surgery (Semi-Annual) (Began reporting in July 2015)				•						•			Debra Feller
IT Physician Liaison (Semi-Annual) (Began reporting in July 2016)	•						•						Mark Albright

	July	Aug	Sept 2018	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Responsible Party
Institutes Update (Annual): <ul style="list-style-type: none"> • Cardiovascular (Added August 2016, began reporting August 2017)		•											Jeremy Raimo
PRIME Update (Annual): (Timeline pending for update)													Scott Livingstone
Crisis Stabilization Unit (CSU) Update (Bi-Monthly): (Changed from semi-annual to bi-monthly, December 2017) (Added January 2017, begin reporting July 2017)	•		•		•		•		•		•		Sharon Schultz
Institute for Clinical Effectiveness (Semi-Annual): (Added July 2017, begin reporting January 2018) Timeline pending													Jeremy Raimo
Dashboard		•	•	•	•	•	•	•	•	•	•	•	Ray Rivas



TRI-CITY WELLNESS & FITNESS CENTER BUSINESS BRIEF

Finance, Operations & Planning Meeting
September 18, 2018

Scott Livingstone, R.N., B.S.N., J.D., A.C.M.



Tri-City Wellness:

- Membership (17% growth)
 - Membership, August, 2017: 3,400
 - Membership, June, 2018: 4,089
- Financial Performance FY-2018
 - Net Operating Revenue
 - Budgeted: \$3,380,808
 - Actual: \$3,719,515
 - Operating Expense
 - Budgeted: \$4,212,133
 - Actual: \$4,572,797
 - Contribution Margin
 - Budgeted: **-\$831,325**
 - Actual: **-\$853,282**



Tri-City Wellness:

- Membership Costs
 - Gross Revenue per member per month:
 - \$84
 - Total expenses per member per month:
 - \$103
 - Contribution Margin per member:
 - **-\$19**



Medically Integrated Programs (MIP):

- **FY 18:**
 - 74 Members
 - Revenue \$80,965.00
- **FYTD 19 (August):**
 - 102 Members
 - Revenue \$22,516.89
- \$149 per membership went into effect April 2018
- Parkinson Program Grant, Ended June 2018
- As of September, 2018 - 117 members enrolled

Finance, Operations and Planning Committee

Date of Meeting: September 18, 2018

Work Plan:

Mark Albright

- Meaningful Use Semi-Annual Update –
No Report

Finance, Operations and Planning Committee

Date of Meeting: September 18, 2018

Work Plan:

Sharon Schultz

- Crisis Stabilization Unit (CSU) Bi-Monthly Update –
Services Suspended, No Report



Financial Information

TCMC Days in Accounts Receivable (A/R)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD Avg	Goal Range
FY19	44.9	43.1											44.0	48-52
FY18	47.7	47.8	48.9	50.8	49.6	49.5	49.8	47.2	46.8	47.0	46.6		47.8	

TCMC Days in Accounts Payable (A/P)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD Avg	Goal Range
FY19	84.9	86.5											85.7	75-100
FY18	82.1	79.1	78.8	83.4	87.7	81.3	82.9	85.2	78.8	83.2	89.2		80.6	

TCHD EROE \$ in Thousands (Excess Revenue over Expenses)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY19	(\$478)	(\$121)											(\$598)	\$ (1,047)
FY18	(\$394)	(\$429)	(\$224)	(\$171)	(\$2,571)	(\$383)	(\$1,242)	(\$542)	(\$337)	(\$679)	(\$408)		(\$824)	

TCHD EROE % of Total Operating Revenue

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY19	-1.64%	-0.39%											-1.00%	-1.82%
FY18	-1.33%	-1.39%	-0.76%	-0.55%	-9.47%	-1.26%	-3.94%	-1.86%	-1.09%	-2.31%	-1.31%		-1.36%	



Financial Information

TCHD EBITDA \$ in Thousands (Earnings before Interest, Taxes, Depreciation and Amortization)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY19	\$796	\$1,168											\$1,963	\$1,559
FY18	\$898	\$864	\$1,091	\$1,146	(\$1,288)	\$908	\$81	\$751	\$963	\$571	\$900		\$1,762	

TCHD EBITDA % of Total Operating Revenue

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY19	2.73%	3.81%											3.29%	2.72%
FY18	3.03%	2.80%	3.69%	3.66%	-4.74%	2.99%	0.26%	2.57%	3.13%	1.95%	2.90%		2.91%	

TCCM Paid FTE (Full-Time Equivalent) per Adjusted Occupied Bed

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY19	6.73	6.70											6.72	6.36
FY18	6.51	5.92	6.90	6.26	6.50	6.43	5.95	5.99	5.86	6.29	6.43		6.20	

TCHD Liquidity \$ in Millions (Cash + Available Revolving Line of Credit)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
FY19	\$50.0	\$49.5												
FY18	\$58.5	\$49.8	\$42.3	\$48.2	\$58.6	\$54.5	\$54.7	\$53.1	\$49.4	\$42.7	\$41.5			