

## **TRI-CITY HEALTHCARE DISTRICT**

### **PROFESSIONAL AFFAIRS COMMITTEE CHARTER**

The Professional Affairs Committee (the “Committee”) of the Tri-City Healthcare District (“District”) has multiple purposes and is delegated certain key responsibilities as enumerated herein.

#### **I. Purpose**

The Committee is to assist the Board in providing healthcare delivery oversight and make recommendations to the Tri-City Healthcare District Board of Directors (“Board”) regarding policies when needed and provide oversight of processes relating to actions taken including the following;

1. Quality. The Committee will review reports regarding quality of patient care, including:
  - a. Review of non-physician Clinical Contract Performance;
2. Oversight Duties and Responsibilities. In addition, the Committee will:
  - a. Recommend any proposed changes to the Board for approval, and review and publish this Charter every three years in accordance with applicable regulatory authorities;
  - b. Review the District’s policies and procedures when Administration deems PAC assistance is needed or required by regulatory guidelines.
  - c. Consult with appropriate Consultants as necessary.

#### **II. Membership**

The Committee shall consist of three Directors and physician(s) as deemed appropriate by Administration. The CEO, COO, Risk Manager, and CNE shall support the Committee without vote but be counted towards a quorum as alternates.

#### **III. Meetings**

The Committee may establish its own meeting schedule annually.

#### **IV. Minutes**

The Committee will maintain written minutes of its meetings. Draft minutes will be presented to the Board for consideration at its meetings. The Senior Executive Assistant or designee will provide assistance to the Committee in scheduling meetings, preparing agendas and keeping minutes.

## **V.     Reports**

The Committee will report regularly to the Board regarding (i) all determinations made or actions taken pursuant to its duties and responsibilities, as set forth above, and (ii) any recommendations of the Committee submitted to the Board for action.

## **VI.    Conduct**

Each Committee member is expected to read the District's Code of Conduct which can be found at <http://tricitymed.org/about-us/code-of-conduct/> and shall comply with all provisions thereof while a member of this Committee.

**Approved by BOD: 9/29/11**

**Approved by BOD: 3/28/13**

**Approved by BOD: 5/29/14**

**Approved by BOD: 9/29/16**

**Approved by BOD: 6/29/18**