## TRI-CITY HEALTHCARE DISTRICT AGENDA FOR A REGULAR MEETING January 28, 2021 – 3:30 o'clock p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N- 25-20, of March 4, 2020, and N-33-20 of March 19, 2020 a virtual platform and/or teleconferencing will be used by the Board members and appropriate staff members during this meeting. Members of the public will be able to participate by telephone, using the following dial in information:

Dial in #: (669-900-6833) To Listen and Address the Board when called upon: Meeting ID:984 1577 3433; Passcode: 046482

The Board may take action on any of the items listed below, unless the item is specifically labeled "Informational Only"

	Agenda Item	Time Allotted	Requestor
1	Call to Order	3 min.	Standard
2	Approval of agenda	2 min.	Standard
3	Roll Call / Pledge of Allegiance	3 min.	Standard
4	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Board Agenda at the time the item is being considered by the Board of Directors. Per Board Policy 19-018, members of the public may have three minutes, individually, to address the Board of Directors.  NOTE: Members of the public may speak on any item not listed on the Board Agenda, which falls within the jurisdiction of the Board of Directors, immediately prior to Board Communications.	2 min.	Standard
5	December 2020 YTD Financial Statement Results	10 min.	CFO
7	New Business –  a) Consideration to approve Resolution No. 800, A Resolution of the Tri- City Healthcare District Regarding Acceptance of Grant Proceeds from the Children's Hospital Bond Act of 2018	10 min.	Chair
8	Old Business – None		

Note: Any writings or documents provided to a majority of the members of Tri-City Healthcare District regarding any item on this Agenda will be made available for public inspection in the Administration Department located at 4002 Vista Way,

Oceanside, CA 92056 during normal business hours.

9	Chief of Staff	5 min.	cos
	a) January 2020 Credentialing Actions and Reappointments Involving the Medical Staff and Allied Health Professionals as recommended by the Medical Executive Committee on January 25, 2021.	3 min.	
10	Consideration of Consent Calendar	10 min.	Standard
	Requested items to be pulled <u>require a second</u> .		
	(1) Consideration to approve the renewal of an agreement with QuadraMed Affinity Corporation for software support for a term of 12 months, beginning January 1, 2021 through December 31, 2021, for an annual and term cost of \$382,320.		
	(2) Board Committees		
	A. Community Healthcare Alliance Committee (No meeting held in January, 2021)		CHAC Comm.
	B. Finance, Operations & Planning Committee (No meeting held in January, 2021)		FO&P Comm.
	C. Audit, Compliance & Ethics Committee (No meeting held in January 2021)		Audit, Comp. & Ethics
	(3) Minutes – Approval of: a) December 10, 2020, Regular Meeting b) January 18, 2021, Special Meeting		Comm. Standard
	(4) Meetings and Conferences – None		
	(5) Dues and Memberships - None		
	(6) Reports (a) Dashboard – Included (b) Construction Report – None (c) Lease Report – (December, 2020) (d) Reimbursement Disclosure Report – (December, 2020) (e) Seminar/Conference Reports – None		
11	Discussion of Items Pulled from Consent Agenda	10 min.	Standard
12	Comments by Members of the Public NOTE: Per Board Policy 19-018, members of the public may have three (3) minutes, individually and 15 minutes per subject, to address the Board on any item not on the agenda.	5-10 minutes	Standard
13	Comments by Chief Executive Officer	5 min.	Standard
14	Board Communications (three minutes per Board member)	18 min.	Standard
15	Report from Chairperson	3 min.	Standard
16 17	Total Time Budgeted for Open Session Adjournment	1 hour	
1.6	rejournment		<u></u>

Agenda Item

Time Allotted

Requestor



# TRI-CITY MEDICAL CENTER MEDICAL STAFF INITIAL CREDENTIALS REPORT January 13, 2021

Attachment A

## INITIAL APPOINTMENTS (Effective Dates: 1/29/2021 - 12/31/2022)

Any items of concern will be "red" flagged in this report. Verification of licensure, specific training, patient care experience, interpersonal and communication skills, professionalism, current competence relating to medical knowledge, has been verified and evaluated on all applicants recommended for initial appointment to the medical staff. Based upon this information, the following physicians have met the basic requirements of staff and are therefore recommended for appointment effective 1/29/2021 through 12/31/2022:

- CHEN, Heather MD/Ophthalmology (Greider Eve)
- GLASGOW. Andrew MD/Anesthesiology (ASMG)
- IARIWALA, Amar MD/Pathology (North Coast Pathology)
- <u>IOHNSTON, Eric MD/Ophthalmology (Morris Eve Group)</u>
- KLARISTENFELD, Daniel MD/Surgery (Kaiser Permanente)
- MOON, Nah MD/OB/GYN (Kaiser Permanente)
- NGUYEN. Brian MD/Surgery (Kaiser Permanente)
- SERRY, Rod MD/Cardiology (Escondido Cardiology Associates)
- SHIH. Angela DO/Internal Medicine (Coastal Hospitalists)
- WENGER, Scott DO/Surgery (Kaiser Permanente)



# TRI-CITY MEDICAL CENTER MEDICAL STAFF CREDENTIALS REPORT – 1 of 3 January 13, 2021

Attachment B

## BIENNIAL REAPPOINTMENTS: (Effective Dates 02/01/2021 -01/31/2023)

Any items of concern will be "red" flagged in this report. The following application was recommended for reappointment to the medical staff office effective 02/01/2021 through 01/31/2023, based upon practitioner specific and comparative data profiles and reports demonstrating ongoing monitoring and evaluation, activities reflecting level of professionalism, delivery of compassionate patient care, medical knowledge based upon outcomes, interpersonal and communications skills, use of system resources, participation in activities to improve care, blood utilization, medical records review, department specific monitoring activities, health status and relevant results of clinical performance:

- BERDJIS, Farhouch, MD/Pediatric Cardiology/Active Affiliate
- EPNER, Steven, MD/Radiology/Active
- HOSALKAR, Harish, MD/Orthopedic Surgery/Active
- IBRAHIM. Aalamgeer. MD/Psychiatry/Provisional
- KRAK. Michael. MD/Pediatrics/Active
- KUSHNARYOV, Anton. MD/Otolaryngology/Active
- MAZAREI. Rahele, DO/Obstetrics & Gynecology/Active
- MILLER, Nathan, MD/Pain Medicine/Active Affiliate
- SANATHARA, Visant, MD/Psychiatry/Provisional
- SCHWEIKERT, Suzanne, MD/Obstetrics & Gynecology/Refer and Follow
- SHIH. Robert. MD/Anesthesiology/Active Affiliate
- SHIMIZU, Kenneth, MD/Radiation Oncology/Refer and Follow
- WALKER, Kolby, DO/Psychiatry/Provisional

### **CHANGE OF STATUS:**

- LAFATA. John. MD/Internal Medicine/Active Affiliate
- NIELSEN, Martin, MD/Pulmonary/Active

# TRI-CITY MEDICAL CENTER MEDICAL STAFF CREDENTIALS REPORT – 1 of 3 January 13, 2021

Attachment B

**RESIGNATIONS:** (Effective date 01/31/2021 unless otherwise noted)

### **Automatic:**

• MAZZARULLI., Anthony, MD/Psychiatry

### Voluntary:

- KOTAK, Kamal, MD/Cardiology
- ONAITIS. Mark. MD/Cardiothoracic Surgery
- ROHER, Alexander, David, MD/Anesthesiology
- THOMAS, David, MD/Dermatology
- YOUNAN, Lawrence, MD/Anesthesiology



# TRI-CITY MEDICAL CENTER MEDICAL STAFF CREDENTIALS REPORT - Part 2 of 3 January 13, 2021

### REOUEST FOR EXTENSION OF PROCTORING REQUIREMENT

The following practitioner was given eighteen months from the last reappointment date to complete his outstanding proctoring. This practitioner failed to meet the proposed deadline due to COVID pandemic and is approved for an additional 6 months to complete his proctoring for the privileges listed below. Failure to meet the proctoring requirement by July 31, 2021 would result in these privileges automatically relinquishing.

IAMSHIDI-NEZHAD. Mohammad. DO General and Vascular Surgery

### **AUTOMATIC RELINQUISHMENT OF PRIVILEGES**

The following practitioners were given 6-18 (+) months from the last reappointment date to complete their outstanding proctoring. These practitioners failed to meet the proposed deadline and therefore the listed privileges will automatically expire as of January 29, 2021.

AFRA, Robert, MD     Orthopedic Sur	rgerv
-------------------------------------	-------

• ANTOUN, David, MD Internal Medicine

• BUI. Hanh. MD Cardiology

• COHEN. David, MD Cardiology

• EL-SHERIEF, Karim, MD Cardiology/Active

• FLORES, Edna, MD Oncology

• FISCHER, Andrew, MD Emergency Medicine

FOSTER, Alexander, MD
 Ophthalmology

• KANE, Norman, MD Orthopedic Surgery

• MATTHEWS, Oscars, MD Cardiology

MITCHELL, Charles, MD Radiology

MOUKARZEL, Elias, MD
 Obstetrics & Gynecology

• MOUSSAVIAN, Mehran, DO Cardiology

• PHAM, Martin, MD Neurological Surgery

RYEL. Justin. MD Emergency Medicine

• SHIN, Heamin, DPM Podiatric Surgery



# TRI-CITY MEDICAL CENTER MEDICAL STAFF CREDENTIALS REPORT - Part 2 of 3 January 13, 2021

SMITH. David. DDS

**Oral & Maxillofacial Surgery** 

• STERN, Mark, MD

Orthopedic Surgery

## **ADDITIONAL PRIVILEGE REQUEST (Effective 1/29/2021)**

The following practitioners requested the following privilege(s) and met the initial criteria for the privilege(s):

BARCARSE, Erin MD

OB/GYN

• RAJAMANICKAM, Anitha MD

**CARDIOLOGY** 

• SUNTAY. Berk MD

OB/GYN



# TRI-CITY MEDICAL CENTER CREDENTIALS COMMITTEE REPORT – Part 3 of 3 January 13, 2021

### **PROCTORING RECOMMENDATIONS**

• AZAM. Arasalan MD Emergency Medicine

• BLAKER, Kristen MD General Surgery

• CAMPBELL, Leticia, MD Obstetrics & Gynecology

MADHAV, Sandip MD
 Physical Medicine & Rehabilitation (Physiatry)

• <u>OMURO, Arthur MD</u> <u>Neurology</u>

• PRASAD, Nandan MD Emergency Medicine

• SHUEN, Jessica MD Emergency Medicine

• SUNTAY, Berk MD Obstetrics & Gynecology

• <u>SILLDORFF, Morgan MD</u> <u>Orthopedics Medicine</u>

• YUNG, Aaron MD Cardiology



# TRI-CITY MEDICAL CENTER INTERDISCIPLINARY PRACTICE COMMITTEE REPORT January 18, 2021

Attachment A

## INITIAL APPOINTMENTS (Effective Dates: 1/29/2021 - 10/31/2022)

Any items of concern will be "red" flagged in this report. Verification of licensure, specific training, patient care experience, interpersonal and communication skills, professionalism, current competence relating to medical knowledge, has been verified and evaluated on all applicants recommended for initial appointment to the medical staff. Based upon this information, the following physicians have met the basic requirements of staff and are therefore recommended for appointment effective 1/29/2021 through 10/31/2022:

- BURNEY, Melissa PA-C/Allied Health Professional (The Neurology Center)
- IENKINS-SEBASTIANI, Christina AuD/Allied Health Professional (NeuroSound)



# TRI-CITY MEDICAL CENTER INTERDISCIPLINARY PRACTICE REAPPOINTMENT CREDENTIALS REPORT – 1 of 3 January 18, 2021

Attachment B

## BIENNIAL REAPPRAISALS: (Effective Dates 2/1/2021 - 1/31/2023)

Any items of concern will be "red" flagged in this report. The following application was recommended for reappointment to the medical staff office effective 2/1/2021 through 1/31/2023, based upon practitioner specific and comparative data profiles and reports demonstrating ongoing monitoring and evaluation, activities reflecting level of professionalism, delivery of compassionate patient care, medical knowledge based upon outcomes, interpersonal and communications skills, use of system resources, participation in activities to improve care, blood utilization, medical records review, department specific monitoring activities, health status and relevant results of clinical performance:

- AHUMADA, Aleiandro, AuD/Allied Health Professional
- ALSTON, Vickie, CNM/Allied Health Professional
- BISHOP, Leslie, NP/Allied Health Professional
- FISHER-GAMEZ, Lori. NP. RNFA/Allied Health Professional
- FROST. Robert, PA/Allied Health Professional
- HAMMONDS, Tommy, PA/Allied Health Professional
- JARAMILLO. Elizabeth. AuD/Allied Health Professional
- KARVER-CHRISTENSON, Elvse, CNM/Allied Health Professional
- KELLY, Katherine, CNM/Allied Health Professional
- KING, John, AuD/Allied Health Professional
- LUU, Jackie, PA/Allied Health Professional
- MATEO. Marie. CNM/Allied Health Professional
- PERLMAN, Tamara, CNM/Allied Health Professional
- SCHROEDER, Mary, CNM/Allied Health Professional
- STABLER, Holly, PA/Allied Health Professional
- STENZEL, Alison, PA/Allied Health Professional



# TRI-CITY MEDICAL CENTER INTERDISCIPLINARY PRACTICE REAPPOINTMENT CREDENTIALS REPORT – 1 of 3 January 18, 2021

Attachment B

## **RESIGNATIONS:** (Effective date 01/31/2021 unless otherwise noted)

- BRATTON, Kavla, PA/Allied Health Professional
- FRANZ, Cortney, FNP/Allied Health Professional
- FREIWALD, Adam, PA/Allied Health Professional
- MYERS, Shannon, AuD/Allied Health Professional
- TAYLOR, Phyllis, NP/Allied Health Professional
- VIERRA, Erin, NP/Allied Health Professional



# TRI-CITY MEDICAL CENTER INTERDISCIPLINARY PRACTICE COMMITTEE REPORT - Part 3 of 3 January 18, 2021

Attachment C

### **PROCTORING RECOMMENDATIONS**

ALLEN, Matthew PAC
 DEMASCO, Michael PA
 HAIGLER, Heather PA
 KAUP, Allison PHD
 Allied Health Professional (Emergency)
 Allied Health Professional (Emergency)
 Allied Health Professional (Psychiatry)



# TRI-CITY MEDICAL CENTER INTERDISCIPLINARY PRACTICE COMMITTEE REPORT – Part 2 of 3 January 18, 2021

## REQUEST FOR EXTENSION OF PROCTORING REQUIREMENT

None





# TCHD BOARD OF DIRECTORS DATE OF MEETING: JANUARY 28, 2021 AFFINITY SOFTWARE SUPPORT RENEWAL PROPOSAL

Type of Agreement	Medical Directors		Panel	х	Other: Software Support
Status of Agreement	New Agreement	х	Renewal – New Rates		Renewal – Same Rates

Vendor's Name:

QuadraMed Affinity Corporation

Area of Service:

Patient Accounting

**Term of Agreement:** 

12 months, Beginning, January 1, 2021 - Ending, December 31, 2021

**Maximum Totals:** 

Quarterly Cost	Annual Cost	Total Term Cost
\$95,580	\$382,320.03	\$382,320.03

### **Description of Services/Supplies:**

 Amendment to agreement dated 2/23/1996 to renew 24x7 software support for current patient billing system scheduled to terminate on 12/31/2020, for a term of 1 year.

The renewal rate reflects a 6% increase from previous renewal representing a standard markup rate.

Document Submitted to Legal for Review:	Х	Yes		No
Approved by Chief Compliance Officer:	N/A	Yes		No
Is Agreement a Regulatory Requirement:		Yes	х	No
Budgeted Item:	Х	Yes		No

Person responsible for oversight of agreement: Mark Albright, VP-Information Technology / Ray Rivas, Chief Financial Officer

### Motion:

I move that the TCHD Board of Directors authorize the renewal of an agreement with QuadraMed Affinity Corporation for software support renewal for a term of 12 months, beginning January 1, 2021 and ending, December 31, 2021 for an annual and term cost of \$382,320.

### TRI-CITY HEALTHCARE DISTRICT MINUTES FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS

## December 10, 2020 – 3:30 o'clock p.m. Meeting Held via Teleconference

A Regular Meeting of the Board of Directors of Tri-City Healthcare District was held via teleconference at 3:30 p.m. on December 10, 2020.

The following Directors constituting a quorum of the Board of Directors were present via teleconference:

Director Rocky J. Chavez Director Nina Chaya, M.D. Director George W. Coulter Director Gigi S. Gleason Director Leigh Anne Grass Director Adela I. Sanchez Director Tracy M. Younger

### Also present were:

Steven Dietlin, Chief Executive Officer
Scott Livingstone, Chief Operations Officer
Candice Parras, Chief, Patient Care Services
Ray Rivas, Chief Financial Officer
Dr. Gene Ma, Chief Medical Officer
Roger Cortez, Chief Compliance Officer
Susan Bond, General Counsel
Dr. Mark Yamanaka, Chief of Staff
Jeffrey Scott, Board Counsel
Teri Donnellan, Executive Assistant
Richard Crooks, Executive Protection Agent

- 1. The Board Chairperson, Leigh Anne Grass, called the meeting to order at 3:35 p.m. via teleconference with attendance as listed above.
- Approval of Agenda

It was moved by Director Chavez to approve the agenda as presented. Director Younger seconded the motion. The motion passed unanimously (7-0) via roll call vote.

3. Pledge of Allegiance

Director Younger led the Pledge of Allegiance.

4. Public Comments – Announcement

Chairperson Grass read the Public Comments section listed on the December 10, 2020 Regular Board of Directors Meeting Agenda.

Kathy Cronce, RN requested to speak under Item No. 10, Comments from Members of the Public.

- 5. Welcome and Introduction of Newly Elected Board Members
  - 1) Nina Chaya, MD
  - 2) Gigi S. Gleason
  - 3 Adela I. Sanchez, RN

Chairperson Grass welcomed newly elected Board members, Dr. Nina Chaya, Gigi Gleason and Adela Sanchez.

6. October, 2020 Financial Statement Results - Mr. Ray Rivas, Chief Financial Officer

Mr. Rivas reported on the fiscal year to date financials as follows (Dollars in Thousands):

- ➤ Net Operating Revenue \$103,407
- > Operating Expense \$109,562
- > EBITDA \$2,264
- ➤ EROE (\$2,835)

Mr. Rivas reported on the fiscal year to date Key Indicators as follows:

- Average Daily Census 144
- ➤ Adjusted Patient Days 32,036
- Surgery Cases 1,911
- ➤ ED Visits 14,705

Mr. Rivas also reported on the current month financials as follows (Dollars in Thousands):

- ➤ Net Operating Revenue \$28,547
- ➢ Operating Expense \$29.023
- ➤ EBITDA \$1,738
- ➤ EROE \$508

Mr. Rivas reported on current month Key Indicators as follows:

- Average Daily Census 142
- Adjusted Patient Davs 7.772
- Surgery Cases 535
- ED Visits 3,661
- Net Patient Accounts Receivable \$36.2
- Days in Net A/R 51.3

There were no questions or comments by Board members.

- 6. New Business -
  - a) Consideration and possible action to elect Board of Director Officers for calendar year 2021:

Chairperson Grass stated it was her pleasure to serve as Board Chairperson for the past two years and now it is time for others to have the same opportunity.

Chairperson Grass explained the nomination process which could include a slate of officers or individual officers.

It was moved by Director Younger to approve the following slate of officers.

- > Board Chairperson Director Rocky J. Chavez
- > Board Vice Chair Director Leigh Anne Grass
- Board Secretary Director Tracy Younger

### Director Chavez seconded the motion.

Director Younger's slate did not include the remaining offices. Chairperson Grass opened the floor for other nominations. Hearing none, Chairperson Grass called for the vote.

### The vote on the motion via a roll call vote was as follows:

AYES: Directors: Chavez, Chaya, Coulter, Gleason,

Grass, Sanchez and Younger

NOES: Directors: None ABSTAIN: Directors: None ABSENT: Directors: None

It was moved by Director Chavez to approve the remaining Board seats.

- Board Treasurer Director Adela Sanchez
- Board Assistant Secretary Director George Coulter
- Board Member at Large Director Nina Chaya, M.D.

### Director Younger seconded the motion.

Chairperson Grass opened the floor for other nominations. Hearing none, Chairperson Grass called for the vote.

### The vote on the motion via a roll call vote was as follows:

AYES: Directors: Chavez, Chaya, Coulter, Gleason,

Grass, Sanchez and Younger

NOES: Directors: None ABSTAIN: Directors: None ABSENT: Directors: None

Chairperson Grass congratulated Board members on their appointment for 2021 as follows:

- Chairperson Director Rocky J. Chavez
- Vice Chairperson Director Leigh Anne Grass
- Secretary Director Tracy M. Younger
- > Treasurer Director Adela I. Sanchez

- Assistant Secretary Director George W. Coulter
- > Assistant Treasurer Director Gigi S. Gleason
- ➢ Board Member at Large Director Nina Chaya, M.D.
- b) Consideration of proposed 2021 Board Meeting Schedule

It was moved by Director Chavez to approve the proposed 2021 Board Meeting Schedule. Director Younger seconded the motion.

The vote on the motion via a roll call vote was as follows:

AYES: Directors: Chavez, Chaya, Coulter, Gleason,

Grass, Sanchez and Younger

NOES: Directors: None ABSTAIN: Directors: None ABSENT: Directors: None

c) Consideration of Board Member Stipend.

Board Counsel Jeff Scott reported earlier this year the Board voted to suspend Board member stipends in light of the COVID-19 pandemic. Chairperson Grass further explained this decision was made not only due to COVID but the lack of surgical elective procedures and suspending the stipends was the Board's way of giving something back. However there is a new Board in place and the decision of the prior Board should be re-evaluated. Director Younger suggested the stipend be re-instated however give Board members the ability to donate their stipend(s) to the Foundation.

It was moved by Director Younger that Board member stipends be reinstated with Board Members having the ability to donate their stipend(s) to the Foundation if they so desire. Director Chavez seconded the motion.

The vote on the motion via a roll call vote was as follows:

AYES: Directors: Chavez, Chaya, Coulter, Gleason,

Grass, Sanchez and Younger

NOES: Directors: None ABSTAIN: Directors: None ABSENT: Directors: None

- Old Business None
- Chief of Staff
  - a) Consideration of November 2020 Credentialing Actions Involving the Medical Staff as recommended by the Medical Executive Committee on November 23, 2020.
  - Dr. Yamanaka reported there were no additions or corrections to the Credentials as presented.

It was moved by Director Chavez to approve the November 2020 Credentialing Actions Involving the Medical Staff as recommended by the Medical Executive Committee on November 23, 2020. Director Gleason seconded the motion.

The vote on the motion via a roll call vote was as follows:

AYES: Directors: Chavez, Chaya, Coulter, Gleason,

Grass, Sanchez and Younger

NOES: Directors: None ABSTAIN: Directors: None ABSENT: Directors: None

### 9. Consideration of Consent Calendar

It was moved by Director Coulter to approve the Consent Agenda. Director Chavez seconded the motion.

The vote on the motion via a roll call vote was as follows:

AYES: Directors: Chavez, Chaya, Coulter, Gleason,

Grass, Sanchez and Younger

NOES: Directors: None ABSTAIN: Directors: None ABSENT: Directors: None

10. Discussion of items pulled from Consent Calendar

There were no items pulled from the Consent Calendar.

11. Comments by Members of the Public

Chairperson Grass recognized Kathy Cronce, RN, and Chair of the Clinical Practice Counsel.

Ms. Cronce congratulated and welcomed newly elected board members. She commented on the importance of ensuring adequate support staff in these challenging times and the fact that nurses are our most valuable asset.

On behalf of the Board of Directors, Chairperson Grass expressed her appreciation to all the nurses each and every day.

12. Comments by Chief Executive Officer

Mr. Steve Dietlin, CEO thanked Ms. Cronce for her comments.

Mr. Dietlin provided a brief update on COVID-19. He stated Tri-City has treated over 500 COVID positive inpatients with clinical outcomes being very good. In addition the mortality rate is well below the regional, state and local levels.

Recently there has been an increase in COVID-19 inpatients to 58. In San Diego the positive COVID-19 patients county-wide is up to 949 today.

From a testing perspective Mr. Dietlin reported Tri-City has multiple testing platforms and our priority is to ensure we have capacity for any healthcare workers and patients and ensure our team members feel very safe.

Mr. Dietlin reported we are registered to receive the Pfizer vaccine directly from the vendor which is expected in the days to come. Mr. Dietlin explained the need for an ultra-low temperature (ULT) freezer is necessary for the Pfizer vaccine and congratulated staff for thinking ahead and getting the freezer in place prior to arrival of the vaccine. Mr. Dietlin stated it is a priority to make the vaccine available to all our frontline workers which includes physicians, nurses and ancillary team members.

In closing, Mr. Dietlin welcomed new Board members Dr. Chaya, Gigi Gleason and Adela Sanchez. He also congratulated Board Members on their new appointments and expressed appreciation to Director Grass for her exemplary service as our Board Chairperson over the last two years.

### 13. Board Communications

Director Chaya stated she feels honored and privileged to be sitting on the Board. She expressed her appreciation to nurses and ancillary staff for their hard work during this pandemic.

Director Gleason stated on a personal note she recently spent a month in our hospital and is extremely grateful to have Tri-City as her hospital. She stated our community needs to be aware of how exceptional everyone is at Tri-City. In closing she stated she is extremely proud to be a part of the Board of Directors.

Director Sanchez stated she is very happy to be part of Tri-City in her new role as a Board member and sharing experiences as a front line worker.

Director Coulter congratulated everyone for keeping this great hospital great!

Director Younger welcomed all the new Board members. She sent a heartfelt thankyou to Chairperson Grass for her leadership and congratulated Director Chavez on his appointment to Chairperson.

Director Chavez welcomed Directors Chaya, Sanchez and Gleason. Director Chavez also commented on Chairperson's Grass leadership and stated her calm and steady leadership changed the image of Tri-City Medical Center. He also commented on Chairperson Grass's role in finding a solution to the Behavioral Health issue.

Director Chavez also expressed his appreciation to the doctors and nurses for their exemplary service and encouraged them to take care of themselves during these stressful times.

In closing Director Chavez encouraged everyone during this holiday season to take time to reflect on 2020 and how we got through it and look forward to 2021.

### 14. Report from Chairperson

Chairperson Grass welcomed Dr. Chaya, Sanchez and Gleason and extended her congratulations to the new Chairperson, Rocky Chavez. Chairperson Grass also

commented on Director Chavez's role in Sacramento, relative to Behavioral Health, and opening the doors for her to get word out to those that needed to hear it.

Chairperson Grass expressed her appreciation to nurses, physicians and ancillary staff for their dedication and service during these difficult times. She stated Tri-City is truly quite the place to be if you find yourself ill and compared it to "neighbors taking care of neighbors".

In closing Chairperson Grass wished happy holidays to everyone and to stay well and be safe.

Move to adjourn

It was moved by Director Chavez and seconded by Director Coulter to adjourn the meeting. The motion passed unanimously (7-0) by a roll call vote.

16. There being no further business Chairperson Grass adjourned the meeting at 4:20 p.m.

	Rocky J. Chavez, Chairperson
ATTEST:	
Tracy M. Younger, Secretary	

### TRI-CITY HEALTHCARE DISTRICT MINUTES FOR A SPECIAL MEETING OF THE BOARD OF DIRECTORS

### January 18, 2021 – 2:00 o'clock p.m. Via Teleconference

A Special Meeting of the Board of Directors of Tri-City Healthcare District was held via teleconference at 2:00 p.m. on January 18, 2021.

The following Directors constituting a quorum of the Board of Directors were present via teleconference:

Director Rocky Chavez
Director Nina Chaya, M.D.
Director George Coulter
Director Gigi Gleason
Director Leigh Anne Grass
Director Adela Sanchez
Director Tracy Younger

### Also present were:

Steve Dietlin, Chief Executive Officer
Jeff Scott, Board Counsel
Teri Donnellan, Executive Assistant
Rick Crooks, Executive Protection Agent

- 1. The Board Chairperson, Director Chavez, called the meeting to order at 2:00 p.m. via teleconference with attendance as listed above.
- 2. Public Comments Announcement

Chairperson Grass read the Public Comments section listed on the Board Agenda. There were no public comments.

Approval of agenda.

It was moved by Director Younger to approve the agenda as presented. Director Coulter seconded the motion. The motion passed unanimously (7-0) by a roll call vote.

- 4. New Business
  - a) Board of Director's Workshop for the purpose of Board Orientation
  - A. History of Healthcare Districts and Healthcare District Law
    - 1. History of California Healthcare Districts
  - B. Role as a Board Member and Relationship with Staff
    - 1. The Prudent Judgement Rule
    - 2. Role of Board Members with Management and staff
  - C. Brown Act, Conflicts of Interest
    - 1. Brown Act Essentials

- 2. Brown Act A Trap for the Unwary
- 3. Conflicts of Interest & Code Adoption and When Board members need to step aside

### D. Ethics and Harassment Training and Rosenberg's Rules

- 1. Ethics and Harassment Training Options
- 2. Rosenberg's Rules of Order

Board Counsel Jeff Scott presented an in-depth educational orientation session for Board members which included information on the following:

- History of Healthcare Districts and Healthcare District Law
- Role as a Board Member and Relationship with Staff
- Brown Act, Conflicts of Interest
- > Ethics and Harassment Training and Rosenberg's Rules

Mr. Scott's PowerPoint presentations will be attached to the file copy of these minutes for reference.

Mr. Scott also noted additional information on the above topics can be found via the search engine on the internet.

### E. Additional Questions from Board Members

Mr. Scott opened the floor for additional questions from Board Members. Mr. Chavez requested information related to Public Records requests. Mr. Scott provided information relative to potential Public Records requests.

In closing Mr. Scott requested that the Board familiarize themselves with the Board Policies and Board Bylaws which can be found in the Board Portal.

### Adjournment

It was moved by Director Younger and seconded by Director Coulter to adjourn the meeting at 3:51 p.m. The motion passed unanimously (7-0) by a roll call vote.

ATTEST:	Rocky J. Chavez Chairperson
Tracy M. Younger	





## Financial Information

I CIVIC L	ays in Accour	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	A	Titoria.	Over	C/M	Goal
FY21	51.1	50.9	52.7	50.7	50.9	50.7	Jail	ren	IVIAI	Apr	May	Jun	YTD Avg	Range
FY20	52.8	56.4	59.2	61.2	61.9	62.6	61.5	58.7	53.1	50.5	56.4	55.3	51.2 59.0	48-52
TCMC F	ays in Accour	nts Pavable (	Δ/P)		ĝidos:			960		2.745	- No No.		ch	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	4	TV-m	Description	C/M	Goal
FY21	107.1	103.1	101.1	99.6	1 1000000000000000000000000000000000000	Continue	Jan	reo	iviar	Apr	May	Jun	YTD Avg	Range
				_	99.6	92.7					42		100.5	75-100
-v2n	03.0	80 0	00.0	00 4	02.0	05.5	00 5	043	00.0	07.2	405 5			
FY20	93.0	89.9	90.8	98.4	92.8	85.5	88.5	94.3	88.9	97.3	105.5	108.0	91.7	
	ROE \$ in Thou					85.5	88.5	94.3	88.9	97.3	105.5	108.0	91.7 C/M	C/M
	86					85.5 Dec	88.5 Jan	94.3 Feb	88.9 Mar	97.3 Apr	105.5 May	108.0 Jun		C/M YTD Budge
TCHD E	ROE \$ in Thou	ısands (Exce	ss Revenue o	ver Expenses)								u erre	C/M	YTD Budge
TCHD E	ROE \$ in Thou Jul	sands (Exces	ss Revenue o	ver Expenses) Oct	Nov	Dec						u erre	C/M YTD	
FY20 TCHD EI FY21 FY20	ROE \$ in Thou Jul (\$1,489)	isands (Exce Aug (\$923)	ss Revenue o Sep (\$930)	ver Expenses) Oct \$508	Nov (\$175)	Dec (\$881)	Jan	Feb	Mar	Apr	May	Jun	C/M YTD (\$3,891)	YTD Budge
TCHD E TY21 TY20	ROE \$ in Thou Jul (\$1,489)	Aug (\$923) (\$494)	ss Revenue or Sep (\$930) (\$759)	ver Expenses) Oct \$508	Nov (\$175)	Dec (\$881)	Jan	Feb	Mar	Apr	May	Jun	C/M YTD (\$3,891) (\$4,115)	YTD Budge
TCHD E TY21 TY20	ROE \$ in Thou Jul (\$1,489) (\$476)	Aug (\$923) (\$494)	ss Revenue or Sep (\$930) (\$759)	ver Expenses) Oct \$508	Nov (\$175)	Dec (\$881)	Jan	Feb	Mar	Apr	May	Jun	C/M YTD (\$3,891)	YTD Budge (\$8,903) C/M
FY21 FY20	ROE \$ in Thou Jul (\$1,489) (\$476)	Aug (\$923) (\$494)	ss Revenue ov Sep (\$930) (\$759)	ver Expenses) Oct \$508 (\$311)	Nov (\$175) (\$1,036)	Dec (\$881) (\$1,040)	Jan (\$860)	Feb (\$735)	Mar (\$4,467)	Apr \$1,921	May (\$2,982)	Jun \$170	C/M YTD (\$3,891) (\$4,115)	YTD Budge (\$8,903)



## Financial Information

TCHD EI	CHD EBITDA \$ in Thousands (Earnings before Interest, Taxes, Depreciation and Amortization)														C/M	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD		YTD Budget	
FY21	(\$191)	\$291	\$302	\$1,738	\$879	\$332							\$3,351	\$	(1.854)	
FY20	\$686	\$681	\$412	\$683	\$62	\$128	\$367	\$551	(\$3,164)	\$3,159	(\$1,774)	\$1,383	\$2,653			

TCHD E	TCHD EBITDA % of Total Operating Revenue													C/M
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	YTD Budget
FY21	-0.78%	1.18%	1.17%	6.09%	3.22%	1.18%				A STATE OF THE STA			2.11%	-1.23%
FY20	2.38%	2.30%	1.47%	2.36%	0.24%	0.46%	1.22%	2.02%	-12.27%	16.35%	-8.51%	5.59%	1.56%	

TCMC Pa	TCMC Paid FTE (Full-Time Equivalent) per Adjusted Occupied Bed													C/M
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	YTD Budget
FY21	5.38	5.66	5.40	5.87	5.25	5.75							5.55	6.51
FY20	7.04	6.80	6.21	6.90	6.58	6.44	6.71	6.82	7.02	7.27	5.61	5.51	6.65	

### TCHD Liquidity \$ in Millions (Cash + Available Revolving Line of Credit)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
FY21	\$59.5	\$57.4	\$83.5	\$76.9	\$71.3	\$68.5							
FY20	\$52.4	\$44.8	\$43.7	\$45.6	\$38.2	\$31.9	\$35.2	\$35.8	\$34.8	\$51.2	\$62.3	\$60.4	



ADVANCED HEALTH CARE

Building Operating Leases Month Ending December 31, 2020

24年1月20日 (東京東京大学学院)	4	Base	39	THE RESERVE				of St. St. St.
Lessor	Sq. Ft.	Rate per Sq. Ft.	信	Total Rent per current month	Lease1 Beginning	Ferm Ending	Services & Location	0
6121 Paseo Del Norte, LLC 6128 Paseo Del Norte, Sulte 180 Carlsbad, CA 92011	Approx	- Sq. i t.		CONTONIC HISTORY	Continuing	ending	OSNC - Carisbad 6121 Paseo Del Norte, Suite 200	Cost Cente
V#83024	9,552	\$3.59	(a)	49,548.57	07/01/17	06/30/27	Carlsbad, CA 92011	7095
Cardiff Investments LLC 2729 Ocean St Carlsbad, CA 92008	A						OSNC - Oceanside	1033
V#83204	Approx 10,218	\$2.58	(a)	35,388,70	07/01/17	06/30/22	3905 Waring Road Oceanside, CA 92056	7095
Creek View Medical Assoc	10,210	02.00	(4,	55,500,70	07/01/17	00/30/22	Oceanside, CA 92036	1095
1926 VIa Centre Dr. Suite A Vista, CA 92081	Approx						PCP Clinic Vista 1926 Via Centre Drive, Ste A	
V#81981	6,200	\$2.70	(a)	19,810.00	07/01/20	06/30/25	Vista, CA 92081	7090
CreekView Orhopaedic Bldg, LLC 1958 Via Centre Drive Vista, Ca 92081	Approx			;			OSNC - Vista	
V#83025	4,995	\$2.50	(a)	19.894.94	07/01/17	06/30/22	1958 Via Centre Drive Vista, Ca 92081	7095
JDS FINCO LLC			1-	10,000,000			VISIA, 00 32301	7053
499 N EL Camino Real							La Costa Urology	
Encinitas, CA 92024	Approx		ļ.,				3907 Waring Road, Suite 4	
V#83694 Meirose Plaza Complex, LP	2,460	\$2.15	(a)	7,011.00	04/01/20	03/31/21	Oceanside, CA 92056	7082
c/o Five K Management, Inc.					İ			
P O Box 2522					- 1		Outpatient Behavloral Health	
La Jolla, CA 92038	Approx				- 1		510 West Vista Way	
V#43849 OPS Enterprises, LLC	7,347	\$1.35	(a)	10,707.03	07/01/16	06/30/21	Vista, Ca 92083	7320
3617 Vista Way, Bldg. 5					]		North County Oncology Medical Clinic	
Oceanside, Ca 92056	Approx						3617 Vista Way, Bldg.5	
#V81250	7.000	\$4.12	(a)	37,908.00	10/01/12	10/01/22	Oceanside Ca 92056	7086
SCRIPPSVIEW MEDICAL ASSOCIATES			-		7070 17 12		0000101001000	7000
P O Box 234296	1.			i			OSNC Encinitas Medical Center	
Encinitas, CA 234296 V#83589	Approx	60.40	١, , ا				351 Santa Fe Drive, Suite 351	
TCMC. A Joint Venture	3,864	\$3.45	(a)	13,356.32	08/08/19	05/31/21	Encinitas, CA 92023	7095
3231 Waring Court, Suit D							Pulmonary Specialists of NC	
Oceanside, CA 92056	Approx						3231 Waring Court Suit D	
V#83685	1,444	\$2.59	(a)	3,754.00	02/01/20		Oceanside, CA 92056	7088
Tota				\$ 197,378.56				7000

<sup>(</sup>a) Total Rent includes Base Rent plus property taxes, association fees, insurance, CAM expenses, etc.





Education & Travel Expense Month Ending December 2020

Cost					
Centers	Description	Invoice #	Amount	Vendor#	Attendees
-	CHEMOTHERAPY RENEWAL	113020 EDU	103.00	80795	BRAGA, ESTELA TERESA
	CT SAFETY	112020EDU	102.95	29219	GEORGE, CONNIE J.
	PSAP CRITICAL AND URGENT CARE	112020EDU	110.00	82580	DROLSHAGEN, ASHLEY
	ASRT CERTIFICATE	112020EDU	125.00	82014	O'GRADY, MAUREEN
	ASRT CERTIFICATE	112020EDU	125.00	82343	TRACEY, MIKE
	RESPITORY CARE	112020EDU	130.00	65658	STRIMPLE, MARGARET
8740	CARDIAC INTERPRETATION	112020EDU	130.00	79454	TILAKAMONKUL, SIRIRATN
8740	HEART CODE	112020EDU	132.00	79079	GUTIERREZ, SHELLEY
8740	NCC CERTIFICATION	112020 EDU	134.00	83797	IIKE BEGEC
8740	ACLS/AHA	112020EDU	145.00	77983	MATTISON JULIE
8740	ACLS/AHA	112020EDU	150 00	38544	MCDOWELL, ROSENDA
8740	ACLS/AHA	121720EDU	150.00	41537	MARTINEZ, LORNA M
B740	ACLS/AHA	112020EDU	150.00	78124	BALLINGER, MICHAEL
8740	ACLS/AHA	112020EDU	150.00	80074	MORALES, ARACELI
8740	ACLS/AHA	112020EDU	150.00	80647	BARTOLAY, MARK
B740	ACLS/AHA	112020EDU	150.00	81808	LEMIEUX, MICHELLE
8740	ACLS/AHA	112020EDU	150.00	81863	LAMUNA, JOY
8740	CARDIO LIFE SUPPORT	112020EDU	150.00	81864	CABUHAY, JUDY
8740	ACLS/AHA	112020EDU	150.00	82028	LAM, DAVINA
8740	ACLS/AHA	112020EDU	150.00	82051	CATACUTAN, MARY JENNIFER
8740	ACL5/AHA	112020 EDU	150.00	82792	SOUND PRODUCTION
8740	ACLS/AHA	121720EDU	150.00	83227	JOHNSON, GEMMA-ELIZABETH MARIE
8740	ACLS/AHA	112020EDU	150.00	83243	MUELLER, SETH
8740	ACLS/AHA	112020EDU	150.00	83617	PERKETT CLAUDIA
8740	ACLS/AHA	112020EDU	150.00	83656	CARLENO MARY KELLEY
8740	ACLS/AHA	112020 EDU	150.00	83790	TIKE BEGEC
8740	ACLS/AHA	112020EDU	150.00	83792	IIKE BEGEC
8740	ACL5/AHA	121720EDU	150.00	83814	LISA GREENSPAN
8740	RADIOGRAPHY	112020EDU	153.50	83793	IIKE BEGEC
8740	GAGE CONTINURING EDU	121720 EDU	153.50	83811	TONY TRAN
8740	ACLS/AHA	112020EDU	160.00	82528	BRENDA BENEDETTI
8740	PALS CERTIFICATE	112020EDU	170.00	79113	YOUNG, JANINE
8740	ACLS/AHA	112020 EDU	170.00	83789	IIKE BEGEC
8740	PALS CERTIFICATE	112020 EDU	170.00	83795	NKE BEGEC
8740	CRITICAL CARE	112020 EDU	170.54	83787	KIMBERLY ABRAHAMS
8740	THEREAPY	112020EDU	179.98	78031	JAYYOUSI SARAH
8740	ACLS/AHA	112020 EDU	180.00	83794	IIKE BEGEC
8740	ACLS/AHA	112020EDU	195.00		WASILEWICZ, KAROLINA
8740	ILCA	112020EDU	199.00	78644	OZBUN, CINDI
8740	RAPIS RESPONSE CERT	121720EDU	199.99	77616	SANTIAGO, ELEANOR
8740	SUMMITT	112020EDU	200.00		PENNINGTON, JENNIFER
8740	LACATATION	112020EDU	200.00		NANCE, LAUREN
8740	FETAL MONITORING	112020EDU	200.00		HART, GAIL
8740	CNRN REVIEW COURSE	112020EDU	200.00		BOLSTON, EMELY
	BABY CARE SPECAILST	112020EDU	200.00		BENAS, RACQUEL
8740	MED SURG RECERTIFICATION	112020EDU	200.00		FRENCH, JENESSA
8740	BABY CARE	112020EDU	200.00		REED-LILLY, ANNETTE
8740	FETAL MONITORING	121720EDU	200.00		ERICKSON, WENDEE
8740	STROKE	112020EDU	200.00		LU, PEI LIN
8740	BABY CARE SPECAILST	112020EDU	200.00		RANOLA, MARIA DALISAY
8740	AWHONN	112020EDU	200.00		SALGADO, KARMEN FRANCES
8740	BABY CARE SPECAILST	112020 EDU	200.00		AZARIAN, SUSAN
8740	ONCOLOGY CERTIFICATION	112020 EDU	200.00		AVILEZ. MARIA
8740	BABY CARE SPECAILST	112070 EDU	200.00		JULIE ANCHESTIGUI
8740	BABY CARE SPECAILST	112020EDU	200.00		KRUSSEL, SHIRLEY
B740	HEALTH CARE POLICY	112020EDU	200.00	83088	TROSTRUD, RACHEL
8740	NEWBORN CARE	112020EDU	200.00	83313	HARRIDGE, NICOLETTE
8740	NASW	112020 EDU	200.00	83788	MOLLY K BANKS
	ONC/ONCC CERTIFICATE	112020 EDU	200.00	83791	IIKE BEGEC
	AWHONN ADVANCED FETAL MONITORING	121720 EDU	200.00	83813	HILLARY HERBERT
	BA IN HEALTH CARE ADMIN	121720EDU	2,000.00	65658	STRIMPLE, MARGARET
	RN TO BSN	121720EDU	2,430.00	83617	PERKETT CLAUDIA
	RN TO BSN	121720EDU	2,500.00	83689	HOLLAND KATHLEEN
	MASTERS FNP	121720 EDU	3,190.00		BOLSTON, EMELY
	BSN MSN	121720EDU	4,485.00	82554	CANTRELL, JULIE
	MASTERS	121720EDU	5,000.00	78401	SHRADER, JESSICA
8740		121720EDU	5,000.00		IIKE BEGEC
8740	MSN MBA	121720 EDU	5,000.00	83812	MELISSA TERAH

<sup>\*\*</sup>This report shows reimbursements to employees and Board members in the Education

<sup>&</sup>amp; Travel expense category in excess of \$100.00.

\*\*Detailed backup is available from the Finance department upon request.