

**TRI-CITY HEALTHCARE DISTRICT
AGENDA FOR A REGULAR MEETING
OF THE FINANCE, OPERATION AND PLANNING COMMITTEE
Wednesday, October 18, 2023
3:00 – 5:00 P.M.
Assembly Room #1
Tri-City Medical Center
4002 Vista Way, Oceanside, CA 92056**

The Committee may make recommendations on any of the items listed below, unless the item is specifically labeled "Informational Only"

	AGENDA ITEM	TIME ALLOTTED	PERSON RESPONSIBLE
1.	Call to Order	1 min.	Chair
2.	Approval of Agenda	2 min.	Chair
3.	Public Comments-Announcement Comments may be made at this time by members of the public on any item on the Agenda before the Committee's consideration of the item or on any matter within the jurisdiction of the Committee. NOTE: During the Committee's consideration of any Agenda item, members of the public also have the right to address the Committee at that time regarding that item.	2 min.	Chair
4.	Ratification of Minutes – September 20, 2023	2 min.	Standard
5.	Old Business		
6.	New Business		
7.	Consideration of Consent Calendar- <i>(All items will be approved with a single motion, unless pulled for discussion)</i>	20 min.	Chair
	<ul style="list-style-type: none"> a) Physician's Assistant Service Agreement <ul style="list-style-type: none"> • Physician Assistant Specialist California, Inc. (PASCAL) <i>Motion: Request approval of the agreement with Physician Assistant Specialist California Inc. (PASCAL) for surgical scrub support for open heart patients for a term of 24 months, beginning, November 1, 2023 and ending, October 31, 2025, for an annual cost of \$190,000 and a total term cost of \$380,000.</i> 		Eva England / Gary Johnson
	<ul style="list-style-type: none"> b) Quality Leadership Agreement – Chairperson QAPI Committee <ul style="list-style-type: none"> • Nandan Prasad, M.D. <i>Motion: Request approval of the agreement with Nandan Prasad, M.D., as the Chairperson of the QAPI Committee for a term of 12 months, beginning October 1, 2023 and ending September 30, 2024, not to exceed an annual and total term cost of \$18,600</i> 		Dr. Gene Ma / Jonathan Gonzalez
	<ul style="list-style-type: none"> c) Medical Directorship Agreement for Plastic Surgery – Consultative & Procedural Services <ul style="list-style-type: none"> • Gehaan D'Souza, M.D. <i>Motion: Request approval of the agreement with Dr. Gehaan D'Souza as the Medical Director for Plastic Surgery-Consultative and Procedural Services for a term of 12 months beginning October 1, 2023 and ending September 30, 2024, for a total cost for the term not to exceed of \$33,840.</i> 		Jeremy Raimo

NOTE: This meeting is also called and noticed as a meeting of the Board, but shall be conducted as an Administrative and Finance Committee meeting. Members of the Board who are not members of the Committee may attend the entire meeting, but shall not otherwise directly participate or vote on any item. The Committee shall take no final actions, but may make recommendations to be considered at a future meeting of the Board as to any item on the agenda, including information items. All public documents provided to the committee or Board for this meeting including materials related to an item on this agenda and submitted to the Board of Directors within 72 hours prior to this meeting may be reviewed at the District Offices located at 4002 Vista Way, Oceanside, CA 92056 in the office of the Executive Assistant during normal business hours.

Note: If you have a disability, please notify us at 760-940-5756 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

	AGENDA ITEM	TIME ALLOTTED	PERSON RESPONSIBLE
	d) Emergency Department Provider Training – OB/GYN <ul style="list-style-type: none"> Jamie Resnik, M.D. <i>Motion: Request approval of the agreement with Jamie Resnik, M.D., to provide OB/GYN specialty training for Emergency Department providers up to 3 sessions for a term of 1 Year, beginning, October 10, 2023 and ending, October 9, 2024, for a total cost of \$4,500.</i>		Dr. Gene Ma
	e) Real Estate Sale: 2095 W Vista Way, Suite 217, Vista <ul style="list-style-type: none"> Bradley Eli, D.M.D. <i>Motion: Request approval of the Real Estate Purchase Agreement with Bradley Eli, D.M.D for purchase price of \$665,000. This sale to include a deduction for the real estate commission of \$39,900 from the total purchase price, for the overall net amount to TCHD of \$625,100.</i>		Jeremy Raimo
8.	Financials	15 min.	Ray Rivas
	a) Dashboard	5 min.	Ray Rivas
9.	Comments by committee members:	2 min.	Chair
10.	Date of next meeting: December 6, 2023	2 min.	Chair
11.	Adjournment		
	Total Budget Time for Meeting	51 min.	

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**Tri-City Medical Center
Finance, Operations and Planning Committee Minutes
September 20, 2023**

Members Present	Director Tracy Younger, Dr. Mohammad Jamshidi-Nezhad, Director Marvin Mizell
Non-Voting Members Present:	Dr. Gene Ma, CEO; Ray Rivas, CFO; Donald Dawkins, CNE; Roger Cortez, CCO; Jeremy Raimo, COO, Mark Albright, CIO
Others:	Eva England, Jane Dunmeyer, Miava Sullivan, Barbara Hainsworth
Members Absent:	Director Dr. Nina Chaya, Director Adela Sanchez, Dr. Henry Showah, Susan Bond

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
1. Call to Order	Director Younger called the meeting to order at 7:00 p.m.		Chair
2. Approval of Agenda		MOTION It was moved by Director Mizell, and Dr. Jamshidi-Nezhad seconded, and it was unanimously approved to accept the agenda of September 20, 2023. Members: AYES: Younger, Mizell, Jamshidi-Nezhad NOES: None ABSTAIN: None ABSENT: Director Adela Sanchez, Director Dr. Nina Chaya, Dr. Henry Showah	Chair
3. Comments by members of the public on any item of interest to the public before committee's consideration of the item.	Director Younger read the paragraph regarding comments from members of the public.	No comments	Chair
4. Ratification of minutes of August 23, 2023		Minutes were ratified. MOTION It was moved by Director Mizell, and Dr. Jamshidi-Nezhad seconded, and the minutes of	

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
		August 23, 2023 were unanimously approved, with Director Younger abstaining from the vote.	
5. Old Business	None		
6. New Business a. Discuss Addition of Physician(s) to Approved Panel & ED On-Call Agreements, Which Would Be Co-Terminus for Such Agreements	Discussion ensued regarding possible language change prior to approval.	<p>MOTION It was moved by Director Mizell, and Dr. Jamshidi-Nezhad seconded, and it was unanimously approved to accept.</p> <p>Members: AYES: Younger, Mizell, Jamshidi-Nezhad NOES: None ABSTAIN: None ABSENT: Director Adela Sanchez, Director Dr. Nina Chaya, Dr. Henry Showah</p>	Dr. Gene Ma
7. Consideration of Consent Calendar:		<p>MOTION It was moved by Director Mizell, and Dr. Jamshidi-Nezhad seconded, and it was unanimously approved to accept the Consent Calendar for September 20, 2023.</p> <p>Members: AYES: Younger, Mizell, Jamshidi-Nezhad NOES: None ABSTAIN: None ABSENT: Director Adela Sanchez, Director Dr. Nina Chaya, Dr. Henry Showah</p>	Chair
a. Physician Agreement for ED On-Call Coverage - ENT/Otolaryngology <ul style="list-style-type: none"> Richard Liu, M.D. 		Approved via Consent Calendar	Bert Lawson

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
b. Physician Agreement for Physician Well-Being Committee Chair <ul style="list-style-type: none"> • Cary Mells, M.D. 		Approved via Consent Calendar	Jeremy Raimo
c. Physician Agreement for Cardiology Structural Heart Disease Medical Director <ul style="list-style-type: none"> • Aaron Yung, M.D. 		Approved via Consent Calendar	Eva England
d. Physician Agreement for Comprehensive Neurology Services <ul style="list-style-type: none"> • The Neurology Center 		Approved via Consent Calendar	Dr. Gene Ma
e. Psychiatric Consultative Service Agreement <ul style="list-style-type: none"> • Emad G. Tadros, M.D. 		Approved via Consent Calendar	Dr. Gene Ma
f. Physician Agreement for ED On-Call Coverage – Orthopedics <ul style="list-style-type: none"> • Nicholas Kusnezov, M.D. 		Approved via Consent Calendar	Bert Lawson
g. Physician Agreement for ED On-Call Coverage – Gastroenterology <ul style="list-style-type: none"> • Megan E. Novo, M.D. 		Approved via Consent Calendar	Bert Lawson
8. Financials:	Ray Rivas presented the financials ending August 31, 2023 (dollars in thousands) <u>TCHE – Financial Summary</u> <u>Fiscal Year to Date</u> Operating Revenue \$ 50,743 Operating Expense \$ 59,630 EBITDA \$ (5,150) EROE \$ (7,431) <u>TCMC – Key Indicators</u> <u>Fiscal Year to Date</u> Avg. Daily Census 118 Adjusted Patient Days 14,064		Ray Rivas

Topic	Discussions, Conclusions Recommendations	Action Recommendations/ Conclusions	Person(s) Responsible
	Surgery Cases 844 ED Visits 7,983 <u>Graphs:</u> <ul style="list-style-type: none"> • TCMC-Average Daily Census, Total Hospital - Excluding Newborns • TCMC-Emergency Department Visits 		
a. Dashboard	No discussion		Ray Rivas
10. Comments by committee Members	None		Chair
11. Date of next meeting	Wednesday, October 18, 2023		Chair
13. Adjournment	Meeting adjourned 3:23 p.m.		Chair



Tri-City Medical Center

7.a.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: October 18, 2023
PHYSICIAN'S ASSISTANT SERVICE AGREEMENT

Type of Agreement		Medical Director		Panel	X	Other:
Status of Agreement		New Agreement	X	Renewal – New Rates		Renewal – Same Rates

Vendor's Name: Physician Assistant Specialist California, Inc. (PASCAL)
Area of Service: Surgery
Term of Agreement: 24 months, Beginning, November 1, 2023 – Ending, October 31, 2025

Maximum Totals:

Monthly Cost	Annual Cost	Total Term Cost Not to Exceed
\$15,833	\$190,000	\$380,000

Description of Services/Supplies:

- Physician Assistant surgical scrub support for open heart patients pursuant to Title 22

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Gary Johnson, Director Surgery & Eva England, Sr. Director-Ancillary Services / Dr. Gene Ma, Chief Executive Officer

Motion:

I move that the Finance Operations and Planning Committee recommend that the TCHD Board of Directors authorize the agreement with Physician Assistant Specialist California Inc. (PASCAL) for surgical scrub support for open heart patients for a term of 24 months, beginning, November 1, 2023 and ending, October 31, 2025, for an annual cost of \$190,000 and a total term cost of \$380,000.



Tri-City Medical Center

7.b.

FINANCE, OPERATIONS & PLANNING COMMITTEE

DATE OF MEETING: October 18, 2023

QUALITY LEADERSHIP AGREEMENT – CHAIRPERSON QAPI COMMITTEE

Type of Agreement	X	Medical Directors		Panel		Other:
Status of Agreement	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

Physician’s Name: Nandan Prasad, M.D.

Area of Service: Quality/Performance Improvement: Chairperson of Quality Improvement Performance Improvement (QAPI)

Term of Agreement: 12 months, Beginning, October 1, 2023 – Ending, September 30, 2024

Maximum Totals: Within Hourly and/or Annualized Fair Market Value: YES

Rate/Hour	Maximum Hours per Month	Hours per Year Not to Exceed	Monthly Cost Not to Exceed	Annual/Term Cost Not to Exceed
\$155	10	120	\$1,550	\$18,600

Description of Services/Supplies:

- Promote initiatives for improving quality of patient care and services within TCHD
- Lead QAPI as Physician Chairperson
- Promotes institutional multidisciplinary collaboration through the QAPI committee
- Works collaboratively with Medical Quality/Peer Review (MQPR) to develop QA/PI initiatives
- Makes recommendations to advance the quality of care and outcomes at TCMC
- Identify opportunities for improvement based on national best practices in Quality
- Makes recommendations to develop processes to address potential systems related vulnerabilities
- Attends nationally recognized healthcare quality conference annually, when able, to bring best practice recommendations to the QAPI committee

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:	X	Yes		No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Jonathan Gonzalez, Director of Medical Staff Services / Gene Ma, Chief Executive Officer

Motion:

I move that the Finance Operations and Planning Committee recommend that the TCHD Board of Directors authorize Nandan Prasad, M.D., as the Chairperson of the QAPI Committee for a term of 12 months, beginning October 1, 2023 and ending September 30, 2024, not to exceed an annual and total term cost of \$18,600.



Tri-City Medical Center

7.c.

FINANCE, OPERATIONS & PLANNING COMMITTEE

DATE OF MEETING: October 18, 2023

MEDICAL DIRECTORSHIP AGREEMENT FOR PLASTIC SURGERY - CONSULTATIVE & PROCEDURAL SERVICES

Type of Agreement	X	Medical Directors		Panel	X	Other: Consulting & Procedural Services
Status of Agreement		New Agreement	X	Renewal – New Rates		Renewal – Same Rates

Physician’s Name: Gehaan D’Souza, M.D.

Area of Service: Hospital Inpatient, Observation & Outpatient Units

Term of Agreement: 12 months, Beginning, October 1, 2023 – Ending, September 30, 2024

Maximum Totals: Within Hourly and/or Annualized Fair Market Value: YES

Rate/Hour	Hours per Month	Hours per Year	Monthly Cost	12 month (Term) Cost
\$235	12	144	\$2,820	\$33,840

Position Responsibilities:

- Physician to provide Plastic Surgery Services (Consultative and Procedural) for registered TCMC Hospital patients (inpatient, observation, and outpatient units)
- Provide medical direction and services for plastic, wound care and reconstructive surgery
- Recommend to the medical staff that patients receive evidence-based plastic, wound and reconstructive care
- Participate in in-service training, utilization review, and service as a liaison for the community

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:		Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:	X	Yes		No

Person responsible for oversight of agreement: Jeremy Raimo, Chief Operating Officer

Motion:

I move that the Finance Operations and Planning Committee recommend that the TCHD Board of Directors authorize the renewal of the agreement with Dr. Gehaan D’Souza as the Medical Director for Plastic Surgery Consultative and Procedural Services for a term of 12 months beginning October 1, 2023 and ending September 30, 2024, for a total cost for the term of \$33,840.



Tri-City Medical Center

7.d.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: October 18, 2023
EMERGENCY DEPARTMENT PROVIDER TRAINING – OB/GYN

Type of Agreement		Medical Directors		Panel	X	Other: Provider Education
Status of Agreement	X	New Agreement		Renewal – New Rates		Renewal – Same Rates

Physician’s Name: Jamie Resnik, M.D.

Area of Service: Obstetrics and Gynecology Training for Emergency Department Providers

Term of Agreement: 1 Year, Beginning, October 10, 2023 - Ending, October 9, 2024

Maximum Totals: Within Hourly and/or Annualized Fair Market Value: YES

Rate/Training	Term	Total Term Cost
\$1,500	Up to 3 sessions	\$4,500

Description of Services/Supplies:

- Training of Emergency Department providers for handling reproductive medicine and obstetric/gynecological emergencies in the absence of OB/GYN specialists
- Dr. Resnik is a clinical professor of Reproductive Sciences at UC San Diego Health, who has provided training at other facilities after the closure of their Labor & Delivery departments.

Document Submitted to Legal for Review:	X	Yes		No
Approved by Chief Compliance Officer:	X	Yes		No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:		Yes	X	No

Person responsible for oversight of agreement: Gene Ma, M.D., Chief Executive Officer

Motion:

I move that the Finance, Operations & Planning Committee recommend that the TCHD Board of Directors authorize an agreement to provide OB/GYN specialty training for Emergency Department providers with Jamie Resnik, M.D., for a term of 1 Year, beginning, October 10, 2023 and ending, October 9, 2024, for a total cost of \$4,500.



Tri-City Medical Center

7.e.

FINANCE, OPERATIONS & PLANNING COMMITTEE
DATE OF MEETING: OCTOBER 18, 2023
REAL ESTATE SALE: 2095 W VISTA WAY SUITE 217

Type of Agreement		Medical Directors		Panel	X	Other: Real Estate
Status of Agreement		New Agreement		Renewal – New Rates		Renewal – Same Rates

Purchaser’s Name: Bradley Eli, D.M.D.

Property: 2095 W Vista Way, Suite 217, Vista CA 92083

Term of Agreement: \$665,000 (\$337/sq. ft.)

Deposit and Diligence: \$50,000 deposit; diligence to be completed within 45 days

Financial Impact to the District:

Detail:	Amount:
Purchase Price	\$665,000
Real Estate Commission	(\$39,900)
Net Amount Total to TCHD	\$625,100

Description of Sale:

- Dr. Eli looking to open a chronic facial and jaw pain service in the District – highly specialized and limited access to care throughout San Diego
- Comparable sales as of Aug. 2023 within the same building was - \$257.38/sq. ft.

Document Submitted to Legal for Review: (pending)	X	Yes		No
Approved by Chief Compliance Officer:		Yes	N/A	No
Is Agreement a Regulatory Requirement:		Yes	X	No
Budgeted Item:		Yes	X	No

Person responsible for oversight of agreement: Jeremy Raimo, Chief Operating Officer

Motion:

I move that the Finance, Operations & Planning Committee recommend that the TCHD Board of Directors approve the the sale of the property located at 2095 W. Vista Way, Suite 217 to Bradley Eli, D.M.D for purchase price of \$665,000. This sale to include a deduction for the real estate commission of \$39,900 from the total purchase price, for the overall net revenue amount to TCHD of \$625,100.



Financial Information

TCMC Days in Accounts Receivable (A/R)		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M	Goal Range
FY24		69.7	72.7	80.0										74.1	48-52
FY23		74.3	72.0	67.7	69.8	71.5	71.0	71.3	72.7	70.6	74.6	71.6		71.4	

TCMC Days in Accounts Payable (A/P)		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M	Goal Range
FY24		140.9	153.4	189.6										161.3	75-100
FY23		105.3	105.6	106.4	115.2	119.0	128.8	142.0	153.4	168.0	158.4	144.5		105.8	

TCHD EROE \$ in Thousands (Excess Revenue over Expenses)		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M	C/M
FY24		(\$3,585)	(\$3,847)	(\$4,443)										(\$11,874)	YTD Budget (\$10,265)
FY23		(\$1,651)	(\$1,599)	(\$2,185)	(\$1,358)	(\$1,812)	(\$2,028)	(\$532)	(\$1,051)	(\$2,982)	(\$6,274)	(\$3,739)		(\$5,435)	

TCHD EROE % of Total Operating Revenue		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M	C/M
FY24		-14.11%	-15.18%	-19.69%										-16.20%	YTD Budget -13.01%
FY23		-5.96%	-5.83%	-8.19%	-4.89%	-6.83%	-7.33%	-1.83%	-3.94%	-10.69%	-25.56%	-13.62%		-6.65%	



Financial Information

TCHD EBITDA \$ in Thousands (Earnings before Interest, Taxes, Depreciation and Amortization)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY24	(\$2,442)	(\$2,708)	(\$3,246)										(\$8,396)	(\$6,538)
FY23	(\$686)	(\$205)	(\$987)	(\$175)	(\$594)	(\$781)	\$605	\$75	(\$1,648)	(\$5,086)	(\$2,549)		(\$1,877)	

TCHD EBITDA % of Total Operating Revenue

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY24	-9.61%	-10.69%	-14.38%										-11.45%	-8.29%
FY23	-2.48%	0.75%	-3.70%	-0.63%	2.24%	-2.82%	2.08%	0.28%	-5.90%	20.72%	9.28%		-2.30%	

TCHD Paid FTE (Full-Time Equivalent) per Adjusted Occupied Bed

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY24	6.12	6.88	7.31										6.77	5.93
FY23	6.53	5.91	5.93	6.48	7.13	7.14	6.35	5.96	6.12	6.30	7.10		6.11	

TCHD Liquidity \$ in Millions (Cash + Available Revolving Line of Credit)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	C/M YTD	C/M YTD Budget
FY24	\$18.3	\$11.6	\$9.9										\$23.8	
FY23	\$43.9	\$38.1	\$29.6	\$25.3	\$20.7	\$22.5	\$25.4	\$11.4	\$6.9	\$27.7	\$23.8		\$23.8	