

**TRI-CITY HEALTHCARE DISTRICT
AGENDA FOR A REGULAR MEETING
OF THE BOARD OF DIRECTORS
September 24, 2015 – 1:30 o'clock p.m.
Classroom 6 - Eugene L. Geil Pavilion
Open Session – Assembly Rooms 1, 2, 3
4002 Vista Way, Oceanside, CA 92056**

The Board may take action on any of the items listed below, unless the item is specifically labeled “Informational Only”

	Agenda Item	Time Allotted	Requestor
1	Call to Order	3 min.	Standard
2	Approval of agenda		
3	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Closed Session portion of the Agenda. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors.	3 min.	Standard
4	Oral Announcement of Items to be Discussed During Closed Session (Authority: Government Code Section 54957.7)		
5	Motion to go into Closed Session		
6	Closed Session	2 Hours	
	a. Reports Involving Trade Secrets (Authority: Health and Safety Code, Section 32106) Discussion Will Concern: Proposed new service or program Date of Disclosure: October 31, 2015		
	b. Conference with Labor Negotiators (Authority: Government Code Section 54957.6) Agency Negotiator: Tim Moran Employee organization: SEIU		
	c. Conference with Legal Counsel – Potential Litigation (Authority Government Code Section 54956.9(d) (1 Matter)		
	d. Hearings on Reports of the Hospital Medical Audit or Quality Assurance Committees (Authority: Health & Safety Code, Section 32155)		
	e. Reports Involving Trade Secrets (Authority: Health and Safety Code, Section 32106) Discussion Will Concern: Proposed new service or program Date of Disclosure: October 31, 2015		
	f. Reports Involving Trade Secrets (Authority: Health and Safety Code, Section 32106) Discussion Will Concern: Proposed new service or program Date of Disclosure: December 31, 2015		

Note: Any writings or documents provided to a majority of the members of Tri-City Healthcare District regarding any item on this Agenda will be made available for public inspection in the Administration Department located at 4002 Vista Way, Oceanside, CA 92056 during normal business hours.

Note: If you have a disability, please notify us at 760-940-3347 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

	Agenda Item	Time Allotted	Requestor
	g. Conference with Legal Counsel – Existing Litigation (Authority Government Code Section 54956.9(d)1, (d)4 (1) Steven D. Stein v. Tri-City Healthcare District Case No. 12-cv-02524BTM BGS (2) Medical Acquisitions Company vs. TCHD Case No: 2014-00009108 Case No. 2014-00022523		
	h. Approval of prior Closed Session Minutes		
7	Motion to go into Open Session		
8	Open Session		
	Open Session – Assembly Room 3 – Eugene L. Geil Pavilion (Lower Level) and Facilities Conference Room – 3:30 p.m.		
9	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1)		
10	Roll Call / Pledge of Allegiance	3 min.	Standard
11	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Board Agenda at the time the item is being considered by the Board of Directors. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors. NOTE: Members of the public may speak on any item not listed on the Board Agenda, which falls within the jurisdiction of the Board of Directors, immediately prior to Board Communications.	2 min.	Standard
12	Special Recognitions – 1) Lucky 13 Triple Crown Presentation – Mrs. Tina Knight	10 min.	Chair
13	Community Update 1) Emergency Preparedness Update – Kevin McQueen	20 min.	K. Conley
14	Report from TCHD Auxiliary	5 min.	Standard
15	Report from Chief Executive Officer	10 min.	Standard
16	Report from Chief Financial Officer	10 min.	Standard
17	New Business		
	a. Consideration of the FY2015 Fiscal Year Audit – Presentation by Devon Wiens/Moss Adams	15 min.	Audit Comm./CFO
	b. Consideration to appoint Mr. Jack Cumming to an additional two-year term on the Audit, Compliance & Ethics Committee	5 min.	Audit Comm.
18	Old Business - None		
19	Chief of Staff a. Consideration of August 2015 Credentialing Actions Involving the Medical Staff – New Appointments Only	5 min.	Standard

	Agenda Item	Time Allotted	Requestor
	b. Medical Staff Credentials for August, 2015 – Reappointments		
20	<p>Consideration of Consent Calendar</p> <p>(1) Board Committees (1) All Committee Chairs will make an oral report to the Board regarding items being recommended if listed as New Business or pulled from Consent Calendar. (2) All items listed were recommended by the Committee. (3) Requested items to be pulled <u>require a second.</u></p> <p>A. Human Resources Committee Director Kellett, Committee Chair Open Community Seats – 0 <i>No meeting held in August, 2015</i></p> <p>B. Employee Fiduciary Retirement Subcommittee Director Kellett, Subcommittee Chair Open Community Seats – 0 <i>No meeting held in August, 2015</i></p> <p>C. Community Healthcare Alliance Committee Director Nygaard, Committee Chair Open Community Seats – 1 (Committee minutes included in Board Agenda packets for informational purposes)</p> <p>D. Finance, Operations & Planning Committee Director Dagostino, Committee Chair Open Community Seats – 0 (Committee minutes included in Board Agenda packets for informational purposes)</p> <p>1) Approval of an agreement with ABC-10/KGTV for a monthly cost of \$12,508 for a term of 12 months beginning July 1, 2015 through June 30, 2015 for an annual cost of \$150,000.</p> <p>2) Approval of an agreement with the San Diego Business Journal for a monthly cost of \$8,333 for a term of 12 months beginning July 1, 2015 through June 30, 2016 for an annual cost of \$100,000.</p> <p>3) Approval of Administration Policy #8610-278 – Contract Review.</p> <p>4) Approval of an agreement with Rady Children’s Hospital for a term of 12 months, beginning September 1, 2015 through August 31, 2016 at \$175 per hour, not to exceed eight (8) hours per month, for a monthly amount of \$1,400 and a total expense for the Term of \$16,800.</p> <p>5) Approval of an Emergency Department On-Call Coverage Agreement for Neurology with The Neurology Center of Southern California physicians namely Drs. Andrew Blumenfeld, Bilal Choudry, Laura DeSadier, Benjamin Frishberg, Michael Lobatz, Amy Nielsen, Irene Oh, Remia</p>	5 min.	<p>Standard</p> <p>HR Comm.</p> <p>Emp. Fid. Subcomm.</p> <p>CHAC Comm.</p> <p>FO&P Comm.</p>

	Agenda Item	Time Allotted	Requestor
	<p>Paduga, Jay Rosenberg, Mark Sadoff, Gregory Sahagian, Jack Schim, Leslie Aguilar Tabora, Anchi Wang, Chunyang Wang and Michael Zupancic for a term of 12 months beginning July 1, 2015 through June 30, 2016 at a daily rate of 740 for an annual cost of \$20,840 and a total cost for the term of \$270,840.</p> <p>6) Approval of an agreement with Anshu Gupta, M.D. as the Plastics Coverage Physician for a term of 24 months beginning October 1, 2015 through September 30, 2017 at an estimated annual cost of \$78,000 and a total cost for the term of \$156,000.</p> <p>7) Approval of a Lease Agreement for Suite 105 in the Wellness Center MOB located at 6260 El Camino Real, Carlsbad, CA 92009, with the Well Being Clinic, Inc. for a five-year term beginning March 1, 2016 through February 28, 2021, at the rate of \$7,469 per month for the first year, increasing 3% yearly thereafter.</p> <p>8. Approval of an agreement with Federal Heath Sign Company for the construction of an Electronic Digital Media Display Pylon Sign for a total cost not to exceed \$380,000, contingent upon final approval by the City of Oceanside.</p> <p>9. Approval of an agreement with Kristin Preiser, Nurse Practitioner to provide coverage for a term of 10 months, beginning September 3, 2015 through June 30, 2016, not to exceed an average of 40 hours per month, at an hourly rate of \$60 for an annual cost of approximately \$24,000.</p> <p>E. Professional Affairs Committee Director Dagostino, Committee Chair (Committee minutes included in Board Agenda packets for informational purposes.)</p> <p>1) <u>Formulary</u> Abilify Maintena</p> <p>2) <u>Unit Specific</u></p> <p>A. Engineering Department:</p> <ol style="list-style-type: none"> 1. Interim Life Safety Program 2. System Failure Report <p>B. Infection Control:</p> <ol style="list-style-type: none"> 1. Cleaning, Disinfection and Sterilization 2. Philosophy- IC 1 3. Standard and Transmission- Based Precautions- IC 5 <p>C. NICU</p> <ol style="list-style-type: none"> 1. Criteria for Case Referrals to Morbidity and Mortality (M&M) Meetings 2. Lumbar Puncture, Assisting with (DELETE) 3. Nasojejunal Transpyloric (NJ) Tube Insertion, Maintenance, and Removal of 4. Urinary Catheter, Insertion and Removal of (DELETE) 		PAC

	Agenda Item	Time Allotted	Requestor
	<p>D. Pharmacy</p> <ol style="list-style-type: none"> 1. Automatic Dose Rounding 2. Decreasing Medication Errors 3. Drug Compounding for Medication Not Commercially Available 4. Drug Distribution 5. Inventory Control 6. Labeling Standards 7. Medication Management Program 8. Receiving and Tracking Narcotic Pump Refills 9. Prepared by Outside Vendors 10. Unit Dose Distribution System (DELETE) <p>E. Pulmonary</p> <ol style="list-style-type: none"> 1. Incentive Spirometry Instruct and Follow-Up (DELETE) <p>F. Rehabilitation Services</p> <ol style="list-style-type: none"> 1. Discipline-Specific Staff Meetings – 201 2. Maintaining Current Licenses, Registrations and Certifications- 301 (DELETE) 3. Mission Statement, Goals and Objectives- 100 4. Physical Plant- 105 5. Productivity Reporting System- 203 6. Staff Rotations- 615 7. Statement of Accountability- 102 <p>G. Security Manual</p> <p>Section 2 – Security Operations</p> <ol style="list-style-type: none"> 1. Aero Medical Transport Responsibilities- 223 2. BHS STAT Response- 215 3. Emergency Department Patient Parking- 225 4. Exterior Door Security- 222 5. Lost and Found Procedure for Security Department – 230 6. Media Relations – 229 7. Patient Valuables Collection and Return- 237 8. Patrol of Areas Under Construction- 226 9. Property Custody- 232 10. Psychiatric Patient Escorts – 216 11. Safety and Security Incident Investigation- 233 12. Security Alarm Systems Response- 220 13. Security Department VIP Policy- 235 14. Security Incident Notification- 208 15. Security Officer Documentation- 238 16. Security Panic Alarm System Response- 221 17. Vehicle Jumpstart- 234 <p>Section 3- Security Personnel</p> <ol style="list-style-type: none"> 1. Departmental Personnel Issues – 307 2. Hair and Grooming Standards for Security Officers- 302 3. New Officer Training- 301 4. Outside Employment- 306 (DELETE) 5. Payroll Timecard- 305 		

	Agenda Item	Time Allotted	Requestor
	<p>6. Scheduled Time Off- 303 7. Unplanned Time Off (Unscheduled Absence/ Tardy)</p> <p>Section 4 – Security Equipment</p> <p>1. Authorized Security Department Uniforms & Safety Equipment- 401 2. Chemical Agent- 402 (DELETE) 3. Security Department Key Rings and Department Key Control – 406 4. Security vehicles- 405 5. Use of Handcuffs- 403 (DELETE) 6. Use of Impact Weapon/ Tactical Baton- 404 (DELETE) 7. Use of recording device- 408</p> <p>Section 5 – Security Safety</p> <p>1. After Action Incident Review and Debriefing- 511 2. Conflict Resolution- 510 3. Disposal of Drugs or Drug Paraphernalia- 506 4. High Risk Patient or Visitor- 509 5. Personal Safety escort for Visitors and Staff- 514 6. Security Sensitive Areas- 502</p> <p>Section 8 – Emergency Preparedness</p> <p>1. Disaster Manual- 802 2. Disaster Plan for the Security department- 801 3. Emergency Situation Officer Recall- 803 4. Medical center Power Outage- 804</p> <p>H. Women and Newborn Services</p> <p>1. Balloon Cervical Ripening Catheter 2. Breast Milk Misadministration 3. Breast Milk Pumping, Handling and Storage of</p> <p>3) <u>Medical Staff</u></p> <p>1. Peer Review Process OPPE and FPPE</p> <p>F. Governance & Legislative Committee Director Schallock, Committee Chair Open Community Seats - 0 (Committee minutes included in Board Agenda packets for informational purposes.)</p> <p>1) <u>Rules & Regulations</u></p> <p>a. Department of Pathology</p> <p>2) Approval of Board Policy 15-027 – Prohibition on Political Activities, Solicitation, Distribution of Literature and Goods on District Properties.</p> <p>3) Recommendation to reject Medical Staff Bylaws</p>		Gov. & Leg. Comm.

	Agenda Item	Time Allotted	Requestor
	<p>G. Audit & Compliance Committee Director Finnila, Committee Chair Open Community Seats – 0 (Minutes to be available at meeting due to reschedule of meeting to September 22nd).</p> <p>1) <u>Approval of Administrative Policies & Procedures:</u> a. 8610-531 – Sanctions to Comply with Privacy and Security Policies & Procedures</p> <p>b. 8610-592 – Use and Disclosure of Protected Health Information (PHI) for Treatment, Payment and Healthcare Operations (TPO)</p> <p>c. 8610-525 – Use and Disclosure of Protected Health Information (PHI) for Fundraising</p> <p>(2) Minutes – Approval of a) August 27, 2015 – Regular Board of Directors Meeting</p> <p>(3) Meetings and Conferences – None</p> <p>(4) Dues and Memberships</p>		Audit, Comp. & Ethics Comm.
			Standard
			Standard
			Standard
21	Discussion of Items Pulled from Consent Agenda	10 min.	Standard
22	Reports (Discussion by exception only) (a) Dashboard - Included (b) Construction Report – None (c) Lease Report – (August 2015) (d) Reimbursement Disclosure Report – (August, 2015) (e) Seminar/Conference Reports - None	0-5 min.	Standard
23	Legislative Update	5 min.	Standard
24	Comments by Members of the Public NOTE: Per Board Policy 14-018, members of the public may have three (3) minutes, individually, to address the Board.	5-10 minutes	Standard
25	Additional Comments by Chief Executive Officer	5 min.	Standard
26	Board Communications (three minutes per Board member)	18 min.	Standard
27	Report from Chairperson	3 min.	Standard
	Total Time Budgeted for Open Session (Includes 10 minutes for recess to accommodate KOCT tape change)	2 hours/ 45 min.	
28	Oral Announcement of Items to be Discussed During Closed Session (If Needed)		
29	Motion to Return to Closed Session (If Needed)		
30	Open Session		
31	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1) – (If Needed)		
32	Adjournment		

	Agenda Item	Time Allotted	Requestor
--	--------------------	--------------------------	------------------