

**TRI-CITY HEALTHCARE DISTRICT
 AGENDA FOR A REGULAR MEETING
 OF THE BOARD OF DIRECTORS
 December 10, 2015 – 1:30 o'clock p.m.
 Classroom 6 - Eugene L. Geil Pavilion
 Open Session – Assembly Rooms 1, 2, 3
 4002 Vista Way, Oceanside, CA 92056**

The Board may take action on any of the items listed below, unless the item is specifically labeled "Informational Only"

	Agenda Item	Time Allotted	Requestor
1	Call to Order	3 min.	Standard
2	Approval of agenda		
3	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Closed Session portion of the Agenda. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors.	3 min.	Standard
4	Oral Announcement of Items to be Discussed During Closed Session (Authority: Government Code Section 54957.7)		
5	Motion to go into Closed Session		
6	Closed Session	2 Hours	
	a. Conference with Labor Negotiators (Authority: Government Code Section 54957.6) Agency Negotiator: Tim Moran Employee organization: SEIU Employee organization: UFCW		
	b. Hearings on Reports of the Hospital Medical Audit or Quality Assurance Committees (Authority: Health & Safety Code, Section 32155)		
	c. Conference with Legal Counsel – Potential Litigation (Authority Government Code Section 54956.9(d) (4 Matters)		
	d. Reports Involving Trade Secrets (Authority: Health and Safety Code, Section 32106) Discussion Will Concern: Proposed new service or program Date of Disclosure: March 31, 2016		
	e. Conference with Legal Counsel – Existing Litigation (Authority Government Code Section 54956.9(d)1, (d)4 (1) Steven D. Stein v. Tri-City Healthcare District Case No. 12-cv-02524BTM BGS (2) Kimberly Ahinger v. Tri-City Healthcare District Case No. 37-2014-00026876-CU-WT-NC.		

Note: Any writings or documents provided to a majority of the members of Tri-City Healthcare District regarding any item on this Agenda will be made available for public inspection in the Administration Department located at 4002 Vista Way, Oceanside, CA 92056 during normal business hours.

Note: If you have a disability, please notify us at 760-940-3347 at least 48 hours prior to the meeting so that we may provide reasonable accommodations.

	Agenda Item	Time Allotted	Requestor
	(3) Francisco Valle v. Tri-City Healthcare District Case No. 37-2015-00015754-CU-OE-NC		
	(4) Medical Acquisitions Company vs. TCHD Case No: 2014-00009108 Case No. 2014-00022523		
	(5) Larry Anderson Employee Claims		
	i. Approval of prior Closed Session Minutes		
7	Motion to go into Open Session		
8	Open Session		
	Open Session – Assembly Room 3 – Eugene L. Geil Pavilion (Lower Level) and Facilities Conference Room – 3:30 p.m.		
9	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1)		
10	Roll Call / Pledge of Allegiance	3 min.	Standard
11	Public Comments – Announcement Members of the public may address the Board regarding any item listed on the Board Agenda at the time the item is being considered by the Board of Directors. Per Board Policy 14-018, members of the public may have three minutes, individually, to address the Board of Directors. NOTE: Members of the public may speak on any item not listed on the Board Agenda, which falls within the jurisdiction of the Board of Directors, immediately prior to Board Communications.	2 min.	Standard
12	Community Update - None		
13	Report from TCHD Auxiliary	5 min.	Standard
14	Report from Chief Executive Officer	10 min.	Standard
15	Report from Chief Financial Officer	10 min.	Standard
16	New Business		
	a. Consideration and possible action to elect Board of Directors Officers for calendar year 2016	10 min.	Chair
	b. Consideration to appoint Ms. Kathy Mendez to an additional two-year term on the Finance, Operations & Planning Committee	2 min.	FOP Comm.
	c. Campus Development Plan - Information Only Presentation by Phillip Soule, Cunningham Group Architecture, Inc.	10 min.	CEO
17	Old Business - None		
18	Chief of Staff a. Consideration of November 2015 Credentialing Actions Involving the Medical Staff – New Appointments Only b. Medical Staff Credentials for November 2015 – Reappointments	5 min.	Standard

	Agenda Item	Time Allotted	Requestor
19	Consideration of Consent Calendar	5 min.	Standard
	<p>(1) Board Committees</p> <p>(1) All Committee Chairs will make an oral report to the Board regarding items being recommended if listed as New Business or pulled from Consent Calendar.</p> <p>(2) All items listed were recommended by the Committee.</p> <p>(3) Requested items to be pulled <u>require a second.</u></p> <p>A. Human Resources Committee Director Kellett, Committee Chair Open Community Seats – 0 (Committee minutes included in Board Agenda packets for informational purposes)</p> <p>1) Approval of Policy #8610-426 – Performance Evaluations 2) Approval of Policy #8610-463 – Workplace Violence 3) Approval of Policy #8610-427 – Fair Treatment for Supervisory & Management Employees</p> <p>B. Employee Fiduciary Retirement Subcommittee Director Kellett, Subcommittee Chair Open Community Seats – 0 <i>No meeting held in November, 2015</i></p> <p>C. Community Healthcare Alliance Committee Director Nygaard, Committee Chair Open Community Seats – 2 <i>No meeting held in November, 2015</i></p> <p>D. Finance, Operations & Planning Committee Director Dagostino, Committee Chair Open Community Seats – 0 (Committee minutes included in Board Agenda packets for informational purposes)</p> <p>1) Approval of an agreement with Baxter Healthcare for IV Solutions and Tubing for a term of 36 months with two additional option years, beginning January 1, 2016 through December 31, 2018 for an estimated annual cost of \$666,660 and a total cost not to exceed \$1,999,980 for the 36 month term.</p> <p>E. Professional Affairs Committee Director Dagostino, Committee Chair (Committee minutes included in Board Agenda packets for informational purposes.)</p> <p>1) Patient Care Services</p> <p>a. Chemotherapy Exposure, Spills and Handling of Linens Contaminated with Chemotherapeutic Agents and Body Fluids, Accidental Exposure To b. Clinical Alarm Management c. Disposal of Chemotherapy Waste Procedure</p>		<p>HR Comm.</p> <p>Emp. Fid. Subcomm.</p> <p>CHAC Comm.</p> <p>FO&P Comm.</p> <p>PAC</p>

	Agenda Item	Time Allotted	Requestor
	<p>d. Medication Administration Policy e. Potential Food and Drug Interactions, Patient Education Policy f. Risk Evaluation Mitigation Strategies (REMS) Policy (DELETE) g. Volunteers, Patient Care Services Departments Policy</p> <p>2) <u>Administrative Policies & Procedures</u> a. Alerts/Recalls/Notifications 229 b. Computer Hardware, Software and Services, Purchase of 615 c. Information Technology Standard 611 (DELETE) d. Software License Agreement 605</p> <p>3) <u>Unit Specific</u></p> <p><u>Engineering</u> a. Designing and Installing Utility Systems b. Emergency Power Systems c. Humidity Level Control 2017 d. Initial Testing of New Utility Components e. Mapping the Distribution of Utility Systems Controls f. Operation of Fire and Smoke Dampers</p> <p><u>Environment of Care</u> a. Acquisition of Furniture and Furnishings b. Providing a Safe Environment c. Waste Management</p> <p><u>Neonatal Intensive Care (NICU)</u> a. Admission and Discharge Criteria for the NICU b. Exchange Transfusions Double and Partial Volume (DELETE)</p> <p><u>Pharmacy</u> a. Medication Precautions (DELETE) b. Monitoring Effects of Medications on Patients (DELETE)</p> <p><u>Rehabilitation</u> a. Goals & Objectives – 103 (DELETE)</p> <p><u>Security</u> a. Closed Circuit Television System 512 b. Code Adam - Infant Abduction 503 c. Code Red - Security Department Response 504 d. Exterior Campus Rounding 227</p> <p><u>Staffing</u> a. Disaster Call Back List Policy (DELETE)</p> <p>F. Governance & Legislative Committee Director Schallock, Committee Chair Open Community Seats - 0 (Committee minutes included in Board Agenda packets for informational purposes.)</p>		Gov. & Leg. Comm.

	Agenda Item	Time Allotted	Requestor
	<p>1) <u>Rules & Regulations</u> a. Department of Pediatrics b. Division of Cardiology</p> <p>2) Approval of Medical Staff Policy #8710-518 – Medical Record Documentation</p> <p>3) Approval of Board Policy 15-027 Prohibition of Literature on District Properties</p> <p>4) Approval of Board Policy 15-045 – Philanthropic Naming Policy</p> <p>G. Audit, Compliance & Ethics Committee Director Finnila, Committee Chair Open Community Seats – 0 (Committee minutes included in Board Agenda packets for informational purposes.)</p> <p>1) <u>Approval of Administrative Policies & Procedures:</u> a. 8610-527 – Facility Directory & Visiting Guidelines for Clergy b. 8610-532 – Compliance Program Generally c. 8610-538 – Hiring and Employment; Screening Prospective Employees/Covered Contractors d. 8610-544 – Hiring and Employment; Duty to Report Suspected Misconduct/Potential Compliance Irregularity e. 8750—547 - Education & Training – General Annual Compliance Training Program</p> <p>2) Approval of Organizational Compliance Committee Charter</p> <p>(2) Minutes – Approval of a) October 29, 2015 – Regular Board of Directors Meeting b) November 5, 2015 – Special Board of Directors Meeting c) November 12, 2015 – Special Board of Directors Meeting d) November 17, 2015 – Special Board of Directors Meeting</p> <p>(3) Meetings and Conferences a) ACHD Trustee Leadership Development, Sacramento, CA January 21-22, 2016</p> <p>b) CHA Legislative Day – Sacramento, CA March 16, 2016</p> <p>c) ACHD Legislative Days – Sacramento, CA April 4-5, 2016</p> <p>d) AHA Annual Meeting – Washington, D.C. May 1-4, 2016</p> <p>e) ACHD Annual Meeting – Monterey, CA May 3-5, 2016</p> <p>f) 24th Annual Leadership Summit – San Diego, CA July 17-19, 2016</p>		<p>Audit, Comp. & Ethics Comm.</p> <p>Standard</p> <p>Standard</p>

	Agenda Item	Time Allotted	Requestor
	g) Hospital Quality Institute Conference – San Diego, CA November 2-4, 2016		Standard
	(4) Dues and Memberships		Standard
	a) Modern Healthcare Subscription Renewal – \$119.00/Subscription		
	(5) Proposed Board of Directors 2016 Meeting Calendar		
	(6) Proposed Board of Directors 2016 Committee Meeting Calendar		Standard
	(7) Proposed Board of Directors 2016 Rotation Schedule		Standard
20	Discussion of Items Pulled from Consent Agenda	10 min.	Standard
21	Reports (Discussion by exception only) (a) Dashboard - Included (b) Construction Report – None (c) Lease Report – (September, 2015) (d) Reimbursement Disclosure Report – (September, 2015) (e) Seminar/Conference Reports - 1) Basic Compliance Academy – Director Mitchell 2) CHA Governance Info – Chairman Schallock	0-5 min.	Standard
22	Legislative Update	5 min.	Standard
23	Comments by Members of the Public NOTE: Per Board Policy 14-018, members of the public may have three (3) minutes, individually, to address the Board.	5-10 minutes	Standard
24	Additional Comments by Chief Executive Officer	5 min.	Standard
25	Board Communications (three minutes per Board member)	18 min.	Standard
26	Report from Chairperson	3 min.	Standard
	Total Time Budgeted for Open Session (Includes 10 minutes for recess to accommodate KOCT tape change)	2 hrs/ 10 min.	
27	Oral Announcement of Items to be Discussed During Closed Session (If Needed)		
28	Motion to Return to Closed Session (If Needed)		
29	Open Session		
30	Report from Chairperson on any action taken in Closed Session (Authority: Government Code, Section 54957.1) – (If Needed)		
31	Adjournment		